

**LONGREACH REGIONAL COUNCIL**  
**ORDINARY MEETING AGENDA**  
**THURSDAY 22<sup>ND</sup> JANUARY, 2009**

*Meeting to commence at 9am at the Council Chambers, Civic Centre Longreach.*

- 1. Opening of Meeting**
- 2. Prayer – Pastor Scott Madrell – Assembly of God Church**
- 3. Consideration of Leave of Absence**
- 4. Confirmation of Minutes**
  - 4.1 General Meeting 18<sup>th</sup> December, 2008
- 5. Mayoral Minute**

None received at time of agenda preparation
- 6. Councillor Requests**

None received at time of agenda preparation
- 7. Notices of Motion**

None received at time of agenda preparation
- 8. Petitions**

None received at time of agenda preparation
- 9. Deputations**

None received at time of agenda preparation
- 10. Reception and Consideration of Chief Executive Officers Report**
- 11. Reception and Consideration of Departmental Reports**
  - 11.1 Corporate Services**
  - 11.2 Finance Services**
  - 11.3 Community Services**
  - 11.4 Infrastructure Services**
- 12. General Business Requiring Urgent Attention**
- 13. Closed Session Matters**
- 14. Late Correspondence Requiring Urgent Attention**
- 15. Closure of Meeting**

## **10. CHIEF EXECUTIVE OFFICERS REPORT**

### **10. Chief Executive Officers Report**

- 10.1 Business Arising Matters
- 10.2 Standing Matters
- 10.3 New Matters
- 10.4 Correspondence
- 10.5 Disaster Management Committee Report

## 10. CHIEF EXECUTIVE OFFICERS REPORT

### 10.1 Business Arising Matters

#### 1. New Corporate Plan

Resolution: Res 2008-04-120

Responsible Officer: Chief Executive Officer

That the Corporate Plan montage form the basis for a new Corporate plan for 2009/10 to 2014/15 and the Chief Executive Officer obtain quotations from consultants for Councils consideration for the preparation of a new Corporate plan for Council by December 2008 including all Councillor, Council staff and Community engagement forums and workshops.

#### **Action to Date**

24/06/08 - Briefs for consultants have been prepared and three proposals have been sought to be provided to the Chief Executive Officer not later than 31 July 2008 at which time a report and recommendation will be provided to council.

14/08/08- Proposals will be tabled at the meeting for council consideration

14/08/08 – Starfire Solutions appointed by resolution

9/09/08 – Initial phone conference held with consultants

19/09/08 – Initial phone conference held with consultants and invites for meeting dates sent to all relevant people. An outline of the confirmed dates and brief details are provided below:

Step 1 of proposal - 10 to 12 November. Meeting with CEO on the Monday to review the work already prepared on the corporate plan structure as well as going through the proposed process for the Councillor and management workshops. Look ahead to the public consultation and review what is proposed there. On Tuesday 11 November, a half day workshop with the Councillors will be conducted looking at regional issues, setting the context for the new corporate plan and developing the vision and mission for the region. On Wednesday 12 November, a workshop with the senior management team to develop some practical goals that would help the Council achieve its vision and mission. These goals would likely to be based around themes that reflect our existing corporate structure. The plans for the community consultation would also be finalised for the following week.

Step 2 of proposal - week beginning 17 November. The focus this week will be on the public consultation with a mixture of both targeted consultation to specific community groups plus also general community consultation at Longreach, Ilfracombe, Isisford and Yaraka. A letter will be prepared to go out to specific community groups on Council letterhead for distribution.

The aim will be to have a draft corporate plan to the Council meeting of 18 December. Given the Christmas holidays, the plan would not be publicly advertised in draft form until after the New Year giving the community a better opportunity to comment. This timing would see the new corporate plan in place by early February. The Operational Plan framework would be worked on in January to coincide with the finalisation of the corporate plan. This should tie in nicely with the beginning of councils budget process for 2009/10.

The consultants have been provided with information on councils structure, budgets etc to assist in their planning. The framework the corporate plan will be developed around councils corporate structure i.e. Corporate Services, Finance, Infrastructure and Community Services.

02/10/08 – Further information sent to consultants. Meetings scheduled for Councillors for 9-12 on Tuesday 4 November 2008.

17/10/08 – Budget and other relevant documents sent to consultant. Now waiting on their onsite visits in November.

07/11/08 – Public, community group and staff consultations sessions arranged.

19/11/08 – public consultation workshops are continuing across the Region

12/12/08 – A preliminary draft of the Corporate Plan has been received and distributed to Councillors for review. Further consideration of the Draft Corporate Plan will occur in January 2009.

#### **Since last Meeting**

15/01/09 – Consideration and briefing by consultants to be conducted on 21 January 2009 with the draft plan to be considered by council at the general meeting of 22 January as below.

**Recommendation: That the draft Corporate Plan be adopted to be advertised for community feedback as per the Local Government Act 1993.**

## **10. CHIEF EXECUTIVE OFFICERS REPORT**

### **10.1 Business Arising Matters**

#### **2. Memorandum of Understanding – Qantas Founders Museum**

Resolution: Res-2008-06-314                      Responsible Officer: Chief Executive Officer

That the Chief Executive Officer prepare an alternative memorandum of understanding for consideration by Council.

#### **Action to Date**

No action since last meeting

14/08/08 - No action since last meeting – lower priority than other projects at this time.

12/09/08 - No action since last meeting – lower priority than other projects at this time.

19/09/08 - No action since last meeting – lower priority than other projects at this time.

02/10/08 - No action since last meeting – lower priority than other projects at this time.

17/10/08 – As above

07/11/08 – A draft replacement MOU has been developed and is enclosed with the agenda for Council decision.

Resolution: Res-2008-11-617                      Responsible Officer: Chief Executive Officer

That the re-drafted MOU between Longreach Regional Council and Qantas Foundation Memorial Ltd be forwarded to Qantas Foundation Memorial Limited for their consideration.

19/11/08 – The re-drafted MOU has been sent to QFM Ltd for their review and signature

12/12/2008 – No response received from QFM at this time

#### **Since last Meeting**

15/01/2009 – No response received from QFM at this time

#### **3. Update on LGAO discussions with State Government on Amalgamation costs**

Resolution: Res-2008-07-318                      Responsible Officer: Chief Executive Officer

That the Chief Executive Officer have prepared a submission to the State Government on the costs of amalgamation.

#### **Action to Date**

24/06/08 - Draft submission being prepared

14/08/08 Draft submission will be finalised once budget has been completed and adopted and actual costs are more accessible. Minister Pitt has allowed Councils until March 2009 to submit their submission for extra funding.

12/09/08 – no action since last meeting – see above comment

02/10/08 – no action since last meeting – see above comments

17/10/08 – No action required at this stage

07/11/08 – No action required at this stage

19/11/08 – No action required at this stage

12/12/08 – No action required at this stage

#### **Since last Meeting**

15/01/09 – Advice has been received from the State Government that they have retained Queensland Treasury Corporation (QTC) to undertake a detailed analysis of the costs outlined in any council submissions, along with actual and potential savings likely to accrue to council over coming years. The detailed analytical tool developed by QTC has been downloaded and is currently being assessed. Preliminary investigations suggest that this exercise will be extremely time consuming.

#### **4. Report on Lease for Squash Courts**

Resolution: Res-2008-07-358                      Responsible Officer: Chief Executive Officer

That the Chief Executive Officer present the current Squash Courts lease to the next Council Meeting.

Resolution: Res-2008-07-373                      Responsible Officer: Chief Executive Officer

That Council:

a) contact the Longreach Squash Club and urge them to conduct maintenance on the existing facility; and

b) advise the Longreach Squash Club of the assistance that can be provided by Council officers in relation to the preparation of grant applications for funding for works at the squash centre; and

c) ask the Longreach Squash Club to provide Council with a report on the maintenance and capital requirements required at the centre, with indicative costings.

## **10. CHIEF EXECUTIVE OFFICERS REPORT**

### **10.1 Business Arising Matters**

#### **Action to Date**

*14/08/08* - Letter sent to Squash Club as per resolution

*12/09/08* – Squash Club President has requested a meeting with CEO

*19/09/08* – meeting held with Squash Club President who advised that no maintenance had been carried out to any extent because they were waiting to hear what was happening with the possible relocation of the squash courts. Squash Club will undertake a report of required works as requested and respond to council in due course. A copy of the lease was provided to the current President.

*02/10/08* – Awaiting report from Squash Club – no action required until then

*17/10/08* – Awaiting report from Squash Club – no action required until then

*07/11/08* – Awaiting report from Squash Club – no action required until then

*19/11/08* – Awaiting report from Squash Club – no action required until then

*12/12/2008* – It was resolved at Council's last meeting that Director Community Services and Cr Bichsel would meet with the Club. I have no further information at this time.

#### **Since last Meeting**

*15/01/09* – Director Community Services to arrange meeting with Cr Bichsel and Squash Club once executive are back from holidays.

#### **5. Memorandum of Understanding – Longreach Combined Agents**

Resolution: Res 2008-06-313 Responsible Officer: Director Finance Services

That the Chief Executive Officer arrange for a meeting with representatives of the Longreach Combined Agents to discuss the draft memorandum of understanding as reviewed by Council and any other related issues.

#### **Action to Date**

*14/08/08* – Meeting will be arranged before end of August. Advice is sought as to which councillors will be in attendance.

*28/08/08* – Councillors to be in attendance advised to CEO (Cr Hoolihan, Mayor, Cr Murray). Meeting to be arranged.

*19/09/08* – Meeting scheduled with President of LCA and Mayor, Cr Hoolihan, CEO and Director Finance Services for 2 October 2008.

*02/10/08* – meeting to be held Thursday 2 October – a verbal report will be given at the meeting given the timing of the agenda

*17/10/08* – Reviewed MOU based on meeting of 2 October. Awaiting advice from DPI re legal paperwork requirements before sending final draft to President of LCA.

*07/11/08* – Still awaiting advice from DPI on what paperwork is legally required so this information may be incorporated into the MOU.

*19/11/08* – Still awaiting advice from DPI on what paperwork is legally required so this information may be incorporated into the MOU

*12/12/2008* – Draft MOU forwarded to chair of the Combined Agents Association

#### **Since last Meeting**

*15/01/09* – No response received from Combined Agents as yet however it would be expected that given the holiday break we would hear from them early this year.

#### **6. Expenses Reimbursement Policy**

Resolution: Res 2008-08-406 Responsible Officer: Chief Executive Officer

That, based on feedback from councillors, the CEO prepare a revised Expenses Reimbursement Policy for tabling to Council.

#### **Action to Date**

*12/09/08* – further advice sought from Department of Local Government

*19/09/08* – No action since last meeting

*02/10/08* - No action since last meeting

*17/10/08* – Other council's policies sourced along with requirements for Ministers approval and public notification.

*07/11/08* – Draft Reimbursement Policy underway

*19/11/08* – Draft Reimbursement Policy is underway, but further action deferred until CEO returns from leave

*12/12/08* – no further action to date

#### **Since last Meeting**

*15/01/09* – See new matters in CEO report

## **10. CHIEF EXECUTIVE OFFICERS REPORT**

### **10.1 Business Arising Matters**

#### **7. Potential Solar Power Station**

Resolution: Res 2008-08-447

Responsible Officer: Chief Executive Officer

That Council write to Worley Parsons in regard to commencing discussions surrounding solar power sites in this region.

#### **Action to Date**

08/09/08 – Letter in draft format (seeking assistance from Cr Bichsel re wording in relation to power)

19/09/08 – Letter sent

02/10/08 – no action required until response received from councils letter

17/10/08 – no action required until response received from councils letter

07/11/08 – no action required until response received from councils letter

19/11/08 – no action required until response received from councils letter

12/12/08 – no action required until response received from councils letter

#### **Since last Meeting**

16/01/09 – CEO spoke with Steve Harris, Regional Director (Power) with Worley Parsons based in Sydney. Mr Harris is attempting to arrange a meeting with the Mayor, CEO and Worley Parsons Brisbane to coincide with when the Mayor and CEO are in Brisbane in late January.

#### **8. Local Business Forum**

Resolution: Res 2008-08-460

Responsible Officer: Chief Executive Officer

That, following the amendment to the Purchasing Policy, the CEO arrange a Local Business Forum on “Doing Business with Council.”

#### **Action to Date**

12/09/08 – No action required until purchasing policy amendment is considered.

19/09/08 – No action required until purchasing policy amendment is considered.

02/10/08 – No action required until purchasing policy amendment is considered.

17/10/08 – No action required until purchasing policy amendment is considered.

07/11/08 – See New Matters for recommendation on amendment to current policy.

19/11/08 – No further action is proposed until early 2009

12/12/08 – No further action proposed until early 2009

#### **Since last Meeting**

15/01/09 – It is suggested that an appropriate date for this forum would be 10 March 2009 at 7pm and that businesses in Ilfracombe, Isisford and Yaraka also be invited to attend.

#### **9. Revaluations of Rural Properties**

Resolution: Res 2008-08-467

Responsible Officer: Chief Executive Officer

That Council write a letter to the Minister for Natural Resources, Hon Craig Wallace, to express their disgust at the negligence shown in the 2006 revaluation exercise for rural properties and make application for compensation for rate refunds.

#### **Action to Date**

04/09/08 – Letter sent

19/09/08 – Representations made to Minister Warren Pitt on 17/09/08 in Longreach and a copy of the letter sent to Minister Wallace was forwarded to his advisors the next day. Minister Pitt undertook to meet with Minister Wallace to discuss.

02/10/08 – no further action required until response received from Minister Wallace.

17/10/08 – Response received from Minister Wallace. See correspondence item in this report.

Resolution: Res 2008-10-589

Responsible Officer: Chief Executive Officer

That, dependent on the legal advice to be provided at the RAPAD meeting in November, council continue to seek compensation from the Department of Natural Resources in relation to the revaluation of rural properties within the council area.

07/11/08 – RAPAD meeting was held on 6 November however, legal advice on the above matter was not available.

RAPAD is following up this issue as a priority and will advise council of the advice as soon as possible.

19/11/08 – Amended Rates Notices issued to Rural Rate-payers, and notation given to Director of Financial Services to

## **10. CHIEF EXECUTIVE OFFICERS REPORT**

### **10.1 Business Arising Matters**

consider effect of Rate Remission in the half-yearly budget review.

12/12/08 – Awaiting response from RAPAD

#### **Since last Meeting**

15/01/09 – RAPAD advised that legal advice is being drawn up and will be provided to the CEO as soon as it is to hand.

#### **10. Support of RAPAD concerning revaluations**

Resolution:        Res 2008-08-468                      Responsible Officer: Chief Executive Officer

That Council seek the support of RAPAD to lobby the Department of Natural Resources in relation to the negligence shown in the 2006 revaluation exercise for rural properties, and seek compensation for rate refunds for those councils affected by this.

#### **Action to Date**

04/09/08 – Letter sent

19/09/08 – letter on RAPAD board agenda of 8 September and resolution carried as follows:

“RAPAD lobby DNR consistent with Longreach Regional Councils letter. General Manager to seek expert legal expertise to address next RAPAD meeting”

02/10/08 – No further action required until RAPAD Meeting in early November

17/10/08 – No further action required until RAPAD Meeting in early November

07/11/08 – RAPAD meeting was held on 6 November however, legal advice on the above matter was not available.

RAPAD is following up this issue as a priority and will advise council of the advice as soon as possible.

19/11/08 – No further advice received from RAPAD at this time

12/12/08 – No further advice received from RAPAD at this time

#### **Since last Meeting**

15/01/09 – RAPAD advised that legal advice is being drawn up and will be provided to the CEO as soon as it is to hand.

#### **11. Proposed Enterprise Bargaining Agreement**

Resolution:        Res 2008-09-507                      Responsible Officer: Chief Executive Officer

That Council: -

1.        Endorse the proposed Enterprise Bargaining Agreement (noting that Council will be bound by its provisions if staff vote in favour of the Agreement); and
2.        direct the Chief Executive Officer to distribute the Agreement to staff to vote upon it; and
3.        accept the quotation from the Australian Electoral Commission to conduct the workforce ballot for a sum of \$2,770; and
4.        authorise the Chief Executive Officer to proceed with lodging the proposed Enterprise Bargaining Agreement with the Queensland Industrial Relations Commission should staff vote in favour of it.

#### **Action to Date**

19/09/08 – AEC confirmed. Draft agreement disseminated with payslips. Dates almost finalised for voting etc.

02/10/08 – Further to previous reports to Council on the progress of Enterprise Bargaining, I advise that Ballot papers have been mailed to employees by the AEC. Council is required to give staff 14 days in which to consider the agreement prior to then opening a vote over the agreements acceptance or rejection by the workforce. As such, the ballot period opens on Monday 13th October 2008. We have allowed 2 working weeks for staff to cast their votes and return the ballot papers to the AEC. AEC will receive ballot papers up to noon on Friday 24th October 2008. AEC should be in a position to notify Council of the result of the Ballot by close of Business that day. CEO to meet with all work groups on Wednesday 15 October in Longreach, Ilfracombe and Isisford.

17/10/08 – CEO met with all employees in five locations on 15 October. Vote closes 24 October and result will be known that afternoon. This will be reported to council at the next meeting.

Resolution:        Res 2008-10-583                      Responsible Officer: Chief Executive Officer

That Council

- a) reinstate the Local Government Employment Group (LGEG) and arrange a meeting of this group, and
- b) suggest that the draft agreement as it stands be taken back to the vote as council feels it is financially unable to offer any further monetary payments in addition to what is already being offered.

## **10. CHIEF EXECUTIVE OFFICERS REPORT**

### **10.1 Business Arising Matters**

07/11/08 – LGEG meeting to be arranged in late November/early December.

19/11/08 – LGEG Meeting to be held 20<sup>th</sup> November 2008. ACEO will give a verbal report on the outcome of this meeting at Council's Meeting

12/12/08 – no further action to date

#### **Since last Meeting**

15/01/09 – Teleconference to be arranged with LGAQ to enable CEO to determine direction.

### **12. Tourism Network Review - A New Future for Queensland Tourism**

Resolution: Res 2008-09-530 Responsible Officer: Chief Executive Officer

That the CEO prepare and submit a formal submission to the Department of Tourism, Regional Development and Industry to lobby for the two positions associated with the Tourism Network Review to be located in Longreach.

#### **Action to Date**

02/10/08 – submission being drafted

17/10/08 – Submission lodged with Deputy Director General. Awaiting response.

07/11/08 – Position with Tourism Queensland has been advertised with the location being between Longreach and Mount Isa dependant on the applicant's preference.

19/11/08 – No further information has been received in relation to this matter.

12/12/08 – No further action to date

#### **Since last Meeting**

15/01/09 – Tourism Queensland Regional Director (Outback) Matt Bron has been appointed and will be based in Longreach. The Departmental position will be based in Mount Isa. This item is now completed.

### **13. Future of Longreach Youth Club**

Resolution: Res 2008-09-532 Responsible Officer: Chief Executive Officer

That the Chief Executive Officer write to the Longreach Youth Club to arrange a meeting to discuss the future directions of the club.

#### **Action to Date**

09/10/08 – Letter sent

17/10/08 – No response received from Youth Club to date

07/11/08 Meeting set between Mayor and CEO and Youth Club committee for at their first meeting for 2009 (currently 5 February 2009).

19/11/08 – No further information has been received on this matter at this time.

12/12/08 – no further information has been received at this time

#### **Since last Meeting**

15/01/09 - Mayor and CEO will be attending the Youth Club committee meeting on 5 February 2009.

### **14. Airport Upgrade – scope of work and estimated costs**

Resolution: Res 2008-09-544 Responsible Officer: Chief Executive Officer

That Council performs an evaluation of the overall project (i.e. works other than the asphalt overlay) with respect to the scope of work and estimated costs, and report to Council.

#### **Action to Date**

09/10/08 – Requested original costings from QAL

17/10/08 – QAL engineers reassessing costings on remaining items and meeting to be arranged with Mayor and CEO and QAL following this assessment.

07/11/08 – When QAL engineers have reassessed costings on remaining items a meeting will be arranged with Mayor, CEO and QAL – this is expected to occur in early 2009.

19/11/08 – no further action possible at this time

12/12/08 – no further action at this time

## **10. CHIEF EXECUTIVE OFFICERS REPORT**

### **10.1 Business Arising Matters**

#### **Since last Meeting**

15/01/09 – Meeting arranged for 28 January 2009 at QAL to reassess costings and project milestones. In addition, the initial paperwork for the Federal Government election commitment of \$6.6m for the Airport Redevelopment Project is being finalised and will be sent to the Better Regions Department.

#### **15. QR National – John Galligan**

Resolution: Res 2008-10-561 Responsible Officer: Chief Executive Officer

That the Chief Executive Officer arranges a meeting with Sean Mowen and John Galligan of Queensland Rail National with regard to issues at QR Spelling yards.

#### **Action to Date**

17/10/08 – Meeting to arranged

07/11/08 – Meeting with David Rathbone and John Galligan arranged for Monday 10 November. A verbal report will be given at the meeting given this meeting will occur after agenda publication.

19/11/08 – no further action taken at this time

12/12/08 – no further action taken at this time

#### **Since last Meeting**

15/01/09 – See item in relation to development from Director of Corporate Services.

#### **16. Saleyards Policies and Strategic Direction**

Resolution: Res 2008-12-678 Responsible Officer: Chief Executive Officer

That Council agrees in principle to the development of a Saleyard Advisory Committee and the Chief Executive Officer be directed to present a report to Council's January Meeting.

#### **Since last Meeting**

15/01/09 – Report provided as requested in CEO's New Matters

**10. CHIEF EXECUTIVE OFFICERS REPORT**  
**10.2 Standing Matters**

**To: Mayor & Councillors, Longreach Regional Council**  
**From: Chief Executive Officer**  
**Re: Report for month ended**

**10.1.2 Standing Matters for Council Information**

**10.1.2.1 Staffing Levels as at the commencement of Longreach Regional Council**

<b>Longreach Based</b>	<b>State Award</b>	<b>Federal Award</b>	<b>Common Law Contract</b>	<b>Total</b>
<b>Established Permanent Positions</b>	<b>60</b>	<b>42</b>	<b>5</b>	<b>107</b>
Currently Employed Full Time	59	35	5	99
Currently Employed Part Time	3	3		6
Contracted Staff (Consultants)				
<b>Total Current Permanent employees</b>	<b>62</b>	<b>38</b>	<b>5</b>	<b>105</b>
<b>Current Positions Vacant</b>	<b>2</b>	<b>2</b>		<b>4</b>
Temporary Full Time	3			3
Temporary Part Time				
Apprentices - Trades	3			3
Traineeships - 12 months	2			2
School Based Traineeships	3			3
Casual Staff	6	1		7
<b>Total Current Employees</b>	<b>79</b>	<b>39</b>	<b>5</b>	<b>123</b>

<b>Ifracombe Based</b>	<b>State Award</b>	<b>Federal Award</b>	<b>Common Law Contract</b>	<b>Total</b>
<b>Established Permanent Positions</b>	<b>14</b>	<b>11</b>		<b>25</b>
Currently Employed Full Time	14	10		24
Currently Employed Part Time				
Contracted Staff (Consultants)				
<b>Total Current Permanent employees</b>	<b>14</b>	<b>10</b>		<b>24</b>
<b>Current Positions Vacant</b>				
Temporary Full Time				
Temporary Part Time				
Apprentices - Trades				
Traineeships - 12 months				
School Based Traineeships				
Casual Staff		1		1
<b>Total Current Employees</b>	<b>14</b>	<b>11</b>		<b>25</b>

**10. CHIEF EXECUTIVE OFFICERS REPORT**  
**10.2 Standing Matters**

<b>Isisford Based</b>	<b>State Award</b>	<b>Federal Award</b>	<b>Common Law Contract</b>	<b>Total</b>
<b>Established Permanent Positions</b>	<b>13</b>	<b>9</b>		<b>22</b>
Currently Employed Full Time	19	9		28
Currently Employed Part Time	1			1
Contracted Staff (Consultants)				
<b>Total Current Permanent employees</b>	<b>20</b>	<b>9</b>		<b>29</b>
<b>Current Positions Vacant</b>	<b>1</b>			<b>1</b>
Temporary Full Time	1	1		2
Temporary Part Time				
Apprentices - Trades				
Traineeships - 12 months				
School Based Traineeships				
Casual Staff	3	1		4
<b>Total Current Employees</b>	<b>24</b>	<b>11</b>		<b>35</b>

<b>Yaraka Based</b>	<b>State Award</b>	<b>Federal Award</b>	<b>Common Law Contract</b>	<b>Total</b>
<b>Established Permanent Positions</b>	<b>9</b>			<b>9</b>
Currently Employed Full Time	4			4
Currently Employed Part Time	1			1
Contracted Staff (Consultants)				
<b>Total Current Permanent employees</b>	<b>5</b>			<b>5</b>
<b>Current Positions Vacant</b>				
Temporary Full Time				
Temporary Part Time				
Apprentices - Trades				
Traineeships - 12 months				
School Based Traineeships				
Casual Staff				
<b>Total Current Employees</b>	<b>5</b>			<b>5</b>

<b>ALL Employees</b>	<b>State Award</b>	<b>Federal Award</b>	<b>Common Law Contract</b>	<b>Total</b>
<b>Established Permanent Positions</b>	<b>96</b>	<b>62</b>	<b>5</b>	<b>163</b>
Currently Employed Full Time	96	54	5	155
Currently Employed Part Time	5	3		8
Contracted Staff (Consultants)				
<b>Total Current Permanent employees</b>	<b>101</b>	<b>57</b>	<b>5</b>	<b>163</b>
<b>Current Positions Vacant</b>	<b>3</b>	<b>2</b>		<b>5</b>
Temporary Full Time	4	1		5
Temporary Part Time				
Apprentices - Trades	3			3
Traineeships - 12 months	2			2
School Based Traineeships	3			3
Casual Staff	9	3		12
<b>Total Current Employees</b>	<b>122</b>	<b>61</b>	<b>5</b>	<b>188</b>

**10. CHIEF EXECUTIVE OFFICERS REPORT**  
**10.2 Standing Matters**

**10.1.2.2 Calendar of Events - Upcoming Meetings & Conferences for Councillors**

<b>Date</b>	<b>Event</b>	<b>Venue</b>	<b>Attendees</b>
<b>January 2009</b>			
Thursday 22 January	Ordinary Meeting	Longreach Chambers	All Councillors, CEO & Directors as required.
Mon 26 January	Australia Day Pool and WTP Opening Longreach 3.30pm Ilfracombe 4.00pm Yaraka 7.00pm	Longreach Ilfracombe Yaraka	
<b>February 2009</b>			
Tuesday 3 February	CWOQTA Meeting	Muttaburra	Cr Palmer, CEO, Cr Bowden
Wednesday 4 February	Agenda Closing Date for next Council Meeting		
Thursday 5 February	Proposed Grants Commission Meeting	Longreach Civic Centre 9-12noon	All Councillors, CEO & Directors as required
Friday 6 February	RAPAD Teleconference		Mayor, CEO
Thursday 12 February	Ordinary Meeting	Longreach Civic Centre	All Councillors, CEO & Directors as required
Monday 16 February	Town Common Advisory Committee Meeting		Relevant Councillors
Wednesday 18 February	Agenda Closing Date for next Council Meeting		
Thursday 26 February	Ordinary Meeting	Isisford Branch Office Meeting Room	All Councillors, CEO & Directors as required
<b>March 2009</b>			
Wednesday 4 March	Agenda Closing Date for next Council Meeting		
Friday 6 March	RAPAD Teleconference		Mayor, CEO
Thursday 12 March	Ordinary Meeting	Longreach Civic Centre	All Councillors, CEO & Directors as required
Saturday 14 March	Central West Industry Excellence Awards	Longreach Civic Centre	
Tuesday 17 March	Mayoral Breakfast	7-8am Civic Centre	
Wednesday 18 March	Agenda Closing Date for next Council Meeting		
Thursday 26 March	Ordinary Meeting	Ilfracombe Branch Office Meeting Room	All Councillors, CEO & Directors as required
<b>April 2009</b>			
Wednesday 1 April	RAPAD Meeting	Longreach	Mayor, CEO
10 – 14 April	Easter		
Wed – Thurs 15-16 April	ALGWA	Adelaide	TBA and CEO

**10. CHIEF EXECUTIVE OFFICERS REPORT**  
**10.2 Standing Matters**

			(Speaking at Conference)
21-24 April	LGAQ Infrastructure Symposium	Brisbane	TBC
Saturday 25 April	ANZAC Day		
Monday 27 April	ANZAC Day public holiday		
Thursday 30 April	Q150 Train arrives in Longreach	Departs 3/05/09	
<b>Future Dates</b>			
12 – 13 August	ICPA State	Longreach Civic Centre	
15 – 17 September	State Landcare Conference	Longreach Civic Centre	
21 – 31 October (TBC)	Lions Convention	Longreach Civic Centre	

**10.1.2.3 Program Budget - CEO**

LONGREACH REGIONAL COUNCIL - Program Budget 2008/2009

1. INCOME AND EXPENDITURE TO 31 DECEMBER 2008

GOVERNANCE SERVICES	Income To date	% To date	Budget 2008/09	Expenditure To date	% To date	Budget
Councillor Expenses	-	0%	-	159,936	61%	261,330
Governance Staffing & Expenses	-	0%	-	774,710	70%	1,110,395
Civic Receptions, Events & Functions	10,832		-	59,363	85%	70,000
Disaster Management - Ilfracombe	3,000	100%	3,000	1,286	38%	3,398
Disaster Management - Isisford	3,100	100%	3,100	2,173	29%	7,567
Disaster Management - Longreach	3,000	2%	153,000	1,713	1%	153,990
Regional Coordination & Development	-	0%	-	18,864	63%	30,000
<b>GOVERNANCE SERVICES</b>	<b>19,932</b>	<b>13%</b>	<b>159,100</b>	<b>1,018,047</b>	<b>62%</b>	<b>1,636,680</b>

**Mrs Michelle G McFadyen**  
**Chief Executive Officer**

## **10. CHIEF EXECUTIVE OFFICERS REPORT**

### **10.3 New Matters**

#### **10.1.3 New Matters**

##### **10.1.3.1 Potential Saleyards Advisory Committee**

At the 18 December 2008 Council meeting the CEO was directed to prepare a report on the potential establishment of a Saleyards Advisory Committee.

At Council's post election meeting of 31 March 2008 Advisory Committees were determined. At this time council determined that it was not necessary or beneficial to establish an advisory committee for the Saleyards. Since then, council considered the options of leasing the facility and determined that they would not take this path, but instead continue to manage and improve the saleyards themselves given their benefit to the Longreach Regional Council communities and the greater region.

##### **10.1.3.2 Councillor Expenses Reimbursement Policy**

In August 2008 the CEO was requested to prepare a revised Expenses Reimbursement Policy for tabling to Council in light of the fact that the existing policy was adopted at the post election meeting of 31 March 2008 and was a simple template provided by the State Government. The CEO was requested to develop a more in-depth policy specific to the Longreach Regional Council.

The previous resolution of council (31/03/08) is as follows:

#### **Councillor Expenses Policy**

That Council

1. in accord with section 250AS(1) of the Local Government Act 1993 Council adopt the Transitional Expenses Policy as attached as Council's Reimbursement of Expenses and Provision of Facilities Policy; [Appendix 7 to Minutes]
2. note that claims for any expenses must be submitted to the Chief Executive Officer within 40 days of the expense being incurred. Other than for the Incidental Allowance claimed all other claims must be substantiated with tax invoice receipts;
3. authorise the provision of an Executive Vehicle to the Mayor for use for Official Council business only and that its usage be subject to the following conditions:
  - i) That the vehicle be allowed to be home garaged at the normal place of residence of the Mayor or the Mayor's business in Longreach;
  - ii) That any travel between the Mayor's home, Longreach business premises and the Council office be deemed as incidental travel and not classed as private use;
  - iii) This vehicle be the primary vehicle provided to Councillors to travel to and from required Council related functions including meetings of Council outside of the town of Longreach, Conferences, seminars, training, professional development and the like;
  - iv) a vehicle log is to be maintained for this vehicle recording private usage and Council usage in accord with the requirements of the Fringe Benefits Tax Vehicle Log requirements. This will show trips to and from home and the Council office as private usage; and
  - v) any private usage beyond that stipulated as incidental to home garaging as set out in 22.3.2 shall be reimbursed to Council at the rate of \$0.80 cents per kilometre. A statement shall be provided to the Chief Executive Officer monthly detailing total private usage kilometres recorded (Exclusive of 22.3.2) and signed by the Mayor;

**10. CHIEF EXECUTIVE OFFICERS REPORT**  
**10.3 New Matters**

4. authorise the provision of the following to Councillors:

Mayor

- A mobile phone to the Mayor for Council related calls with full costs of such phone to be paid by Council. The Mayor is to advise of any private call usage of such phone on receipt of the monthly statement for the phone and reimburse Council for such private, non Council related calls;

- An Office at the Council Offices including computer, direct line and internet access.

- Access to Secretarial support via the Executive Assistant to the Chief Executive Officer

Councillors (Including Mayor and Deputy Mayor)

- Access to Council Office stationery, phones, faxes and Council meeting rooms for official Council business;

- A Council Name Badge

- Safety helmet/Boots and visibility Jacket as required for inspections of Council facilities/works

- Access a Council vehicle (The Mayors in the first instance if available otherwise as allocated out of the Vehicle Pool by the Chief Executive Officer) for attending Council Pre-approved activities/events.

CARRIED (Res-2008-03-042)

## **10. CHIEF EXECUTIVE OFFICERS REPORT**

### **10.3 New Matters**

#### **10.1.3.3 Annual Resolution to authorise Councillor Payments**

Under Section 236A of the Local Government Act 1993 each Council (excluding Brisbane City Council) needs to make an annual resolution to authorise the payment of remuneration (and amalgamation loading where applicable) to their Councillors. This resolution needs to be made even where the tribunal has not changed the amount paid to a Mayor, Deputy Mayor or Councillors for the 2009 year.

The Act provides that the resolution must be made within 2 months of the gazettal of the tribunal determination. The gazettal was made on the 12 December 2008 and therefore the resolution needs to be made by 12 February 2009.

The resolution can provide for the new remuneration to be paid from January 1 2009. Details that need to be included in the resolution are outlined in Section 236A of the Local Government Act 1993 as outlined below.

#### **10.1.3.4 RAPAD Central West Industry Excellence Awards**

The inaugural Central West Industry Excellence Awards were held in 2008 and hailed as a success. The Awards are open again with the following categories:

- Business
- Agribusiness
- Environment
- Local Government
- Race Club

It may be appropriate for council to nominate in the categories of Local Government and the Environment.

#### **10.1.3.5 RAPAD Central West Industry Excellence Awards - Dinner**

The inaugural Central West Industry Excellence Awards were held in 2008 and hailed as a success. The Awards culminate in a formal dinner at the Civic Centre on 14 March 2009. Council have already committed to sponsorship in terms of covering the hire fees for the Civic Centre and associated equipment for the dinner and are being recognised as such. Tables for the dinner are available and council must book such if they require any.

#### **10.1.3.6 Barcaldine Regional Council – Expression of Interest Boundary Change**

The Barcaldine Regional Council advertised in the Longreach Leader in late 2008 calling for expressions of interest from rural landholders who own land in both the Barcaldine Regional Council area and any adjoining local government area. The expressions of interest were due 14 January 2009.

## **10. CHIEF EXECUTIVE OFFICERS REPORT**

### **10.3 New Matters**

#### **10.1.3.7 Longreach Regional Council Meeting Dates**

Council determined meeting dates at its 31 March 2008 post election meeting through to the end of March 2009, with these meeting dates publicised as per the Local Government Act 1993 requirements. Council must consider its meeting dates from 1 April 2009 onwards.

#### **10.1.3.8 Communication with Yaraka residents**

A communication strategy is being developed by the CEO to address both internal and external communication. Council already utilises various forms of media to communicate with its regional residents including:

- Council briefs in the Longreach Leader
- Advertising in the Longreach Leader
- Quarterly Newsletter to all residents and businesses
- Website
- Radio

Much of this communication occurs through the local print media. Feedback from the both the corporate plan consultation and personal communications is that many Yaraka residents don't buy the Longreach Leader. In addition to this, with the Yaraka School closing, the school newsletter will also cease. Whilst this was not an avenue for council to generally communicate with residents of Yaraka, it was an important publication for the community.

#### **10.1.3.9 Mayoral Chains**

The Longreach Shire Council Mayoral Chains have been updated to 14 March 2008 and framed. Longreach Regional Council mayoral chains are yet to be ordered and quotations have been sought as follows:

Quotations have been sought from Somers & Son, T & S Signcraft and Ess-Jay Jewellers.

All were asked to quote on the attached design and the quotations are as follows:

Somers and Son:	\$10,500 plus \$700 for case Total \$11,200
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T & S Signcraft	\$18,700 including case
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Ess-Jay Jewellers	No response
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The chain will be in sterling silver shields with two small enamelled logos and one large logo at centre of chain.

Quotations were sought for the Mayoral chains in gold however these prices started at over \$70,000 and it was therefore considered to look at the chains in silver.

**10 CHIEF EXECUTIVE OFFICERS REPORT**  
**10.4 Correspondence**

**10.1.4 Correspondence**

**10.1.4.1 Requiring Council decision**

**1. Kinnon & Co / Qantas Founders Museum**

Received 9 January 2009 – File 10294 – 0 - 0

Forwarding a proposal for a set-down and pick-up point for the Cobb & Co coach at the Longreach Airport and Qantas Founders Museum precinct. It is proposed that the area would be under the western wing on the external fence line around the 747. Kinnon & Co and Qantas Founders Museum would like to create a service with the Cobb and Co. coach from the Station Store, Eagle Street across the common to the QFM and return.

**2. Local Government Grants Commission**

Received 14 January 2009 – File G10

Advising that the Chairman, Kevin Spiller and Commission members Ann Portess, Carl Wulf and Lyn Sawtell will be visiting Longreach on **5 February 2009 from 9:00 am to 11:00 am** for a meeting to which members of the public are invited. The meeting gives the Commission the opportunity to deliver an outline of its activities and a presentation “The Methodology used for allocating the annual Financial Assistance Grant”. After the presentation there will be an opportunity for questions and discussions on key issues.

**3. Local Government Association of Queensland – Economic & Regional Development Conference**

Received 13 November 2008 – File L6/1

Advising that the LGAQ Economic & Regional Development Conference will be held in Townsville on 4<sup>th</sup> – 6<sup>th</sup> March 2009. The event will explore regionalism, local governance and place based economic development with a focus on partnerships and collaboration.

**4. Local Government Association of Queensland – Infrastructure Symposium**

Received 1 December 2008 – File L6/1

Advising that the Local Government Infrastructure Symposium 2009 will be held in Brisbane on 21<sup>st</sup> to 24<sup>th</sup> April 2009. As community builders and community leaders, local government has an important role in creating a new direction, in seizing opportunities, in adapting to the challenges it faces and in shaping the future of Queensland’s many diverse communities. The Infrastructure Symposium will explore these issues, ask the hard questions and challenge participants about the future of local government.

**5. Ilfracombe & District Progress Association**

Received 11 November 2008 – File A6/106

Forwarding a copy of their minutes of the meeting held on 29 October 2008 with some

**10 CHIEF EXECUTIVE OFFICERS REPORT**  
**10.4 Correspondence**

recommendations for Council's consideration.

**6. Trevor Latta – Purchase of home**

Received 24 November 2008 – File I16

Requesting Council to consider the purchase of his family home in Isisford. The home is a traditional Queensland with four bedrooms and large lounge room situated in St Catherine Street on two acres of land overlooking the Isisford Dam.

**10 CHIEF EXECUTIVE OFFICERS REPORT**  
**10.4 Correspondence**

**10.1.4.2 For Council's Information**

**1. Minister for Main Roads and Local Government**

Received 9 January 2009 – File R9

Acknowledging receipt of Council's letter regarding the Natural Disaster Relief and Recovery Arrangements.

**2. Ross Smith - RSL Care**

Received 9 December 2008 – File A6/13

Thanking Council for the opportunity to discuss the potential changes relating to the Pioneers Aged Care facility. Ross Smith will be visiting again in early 2009.

**3. Local Government Association of Queensland – Remuneration Tribunal**

Received 17 December 2008 – File L6/2

Advising that the Local Government Remuneration Tribunal has released its 2008 Report and the categories and remuneration levels have been published in the Gazette. The full report can be downloaded from the Local Government website

[http://www.localgovernment.qld.gov.au/docs/local\\_govt/remuneration-tribunal/report-2008/full-report.pdf](http://www.localgovernment.qld.gov.au/docs/local_govt/remuneration-tribunal/report-2008/full-report.pdf)

*CEO Comment: Whilst the Remuneration Tribunal has made some amendments and changes, the Longreach Regional Council remuneration determinations made in 2008 have not been altered.*

**4. Minister for Communities – Central West Youth and Community Hub**

Received 18 December 2008 – File A6/20

Advising that the funds that were proposed for the Central West and Community Hub were re-allocated and as a consequence are no longer available. The consortium withdrew its application in June 2008.

*CEO Comment: This letter is in response to a letter sent by council (from council resolution) inquiring as to the availability of these funds etc.*

**5. Local Government Association of Queensland**

Received 13 January 2009 – File L6/2

Advising that Local Government Infrastructure Services is calling for expressions of interest from Councils interested to apply for the federally funded Regional and Local Community Infrastructure Program 2008-09 (RLCIP).

The RLCIP provides a unique opportunity to access funding to reuse wastewater from Sewage

## **10 CHIEF EXECUTIVE OFFICERS REPORT**

### **10.4 Correspondence**

Treatment Plants (STP) to create carbon sink forests that remove greenhouse gases from the atmosphere and become potential source of revenue for councils.

*CEO Comment: This matter has been considered by council and officers are working on applications.*

## **10 CHIEF EXECUTIVE OFFICERS REPORT**

### **10.5 Disaster Management Committee Report**

#### **Minutes**

Minutes of the last meeting of the Committee held on the 17 December 2008 are attached as **Appendix 2**.

#### **Recommendations**

Recommendations arising from the last meeting of the Committee are as follows:-

It was resolved that representatives from the following agencies comprise the core membership group of the LDMG, with all other agencies noted in the Longreach, Ilfracombe and Isisford Shire Local Disaster Management Plans continuing to participate in Local Disaster Management as advisors: -

- Longreach Regional Council (3 representatives, holding positions of Chair, Deputy Chair and Executive Officer)
- Queensland Fire and Rescue Service
- Queensland Ambulance Service
- Queensland Police Service
- State Emergency Services (within the Regional Council)
- Emergency Services Queensland (as an advisory to the Core Membership)

The above was endorsed by Longreach Regional Council at its meeting of 18 December 2008.

## **11.1 CORPORATE SERVICES REPORTS**

### **11.1.1 Corporate Services Officers Reports**

#### 11.1.1.1 Director Corporate Services Report

11.1.1.1 Business Arising Matters

11.1.1.2 Standing Matters

11.1.1.3 New Matters

11.1.1.4 Correspondence

#### 11.1.1.2 Development Matters

~~11.1.1.3 Workplace Health & Safety Officer (Team Leader) Report~~

~~11.1.1.4 Tourism Team Leader and Events Officer Report~~

#### 11.1.1.5 Environmental Health Officer Report

~~11.1.1.6 Local Laws Officer (Team Leader) Report~~

~~11.1.1.7 Human Resources/Training Officers Report~~

### **11.1.2 Corporate Services Advisory Committee Reports**

~~11.1.2.1 Rural Lands Advisory Committee~~

~~11.1.2.2 Longreach Town Common Advisory Committee~~

~~11.1.2.3 Regional Arts Development Community Advisory Committee~~

~~11.1.2.4 Longreach Reunion Advisory Committee~~

## **11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**

### **11.1.1.1.1 Business Arising Matters**

#### **1. Incinerator at dump**

Resolution: Res-2006-10-482

Responsible Officer: Director Corporate Services

That the CEO investigates options for putting a public incinerator at the dump.

#### **Action to Date:**

Application has been made to the EPA for modification to the dump licence to allow a public incinerator at the dump. The EPA have responded advising of processes to reduce the incidence of fire at the Waste Disposal Facility and advising that incinerating waste is listed as Environmentally Relevant Activity (ERA) and Council is required to obtain development approval under the IP Act and an operator's registration certificated under the EPA Act. Depending upon the type of waste incinerated varying annual fees apply.

An ERA application will be lodged after the approval of the design of the incinerator and under ERA type is 76 (b) – incinerating clean paper or cardboard. There is no corresponding fee applicable since this is Level 2. The incinerator will be located at the dump and will be fenced to ensure safe access during and after burning stage.

Awaiting inspection of incinerator by SWS before application for ERA.

Application has been filed with EPA in December 2007.

Council was requested to provide additional information regarding the ERA application filed in December 2007 based on the letter sent by EPA dated 1 February 2008.

*10/04/08* The incinerator is to be operated using a site-based management plan based on the requirements of the EPA. The incinerator will be placed in a fenced and secured location and will be operated every Monday and Friday, from approximately 9:00am to 11:00am to accommodate commercial and residential users. The incinerator will not be accessible to any members of the public and wastes to be incinerated will be required to be handed over to the Council Waste Disposal Facility since no designated place will be provided. This is to ensure that only prescribed wastes are to be incinerated. This operational policy of the incinerator will be advertised in the local paper and further information will also be distributed. Council is required to comply with all EPA requirements based on the information request sent to Council to facilitate this application. In cases where the Tip Operator is not present at the tip or for urgent matters, the public may contact the Council's Environmental Health Officer for access. (LSC-Res-2008-04-073) That the proposed system for incineration be noted by Council.

*8/05/08* EHO is in the process of completing the requirements requested by the EPA (based on the information provided to council at the April meeting) and incorporating the changes made on the submitted proposed operation of the incinerator. Once approved by the EPA, council can proceed with the installation and operation of the incinerator as per April meeting resolution.

*12/06/08* Site Based Management Plan has been proofed and will be forwarded to the EPA when scale map of the refuse site is completed.

Site-based management plan has been completed and still waiting for the plans to be submitted with this application.

*04/08/08* - The site based management plan has been reviewed (again). We are in receipt of a scaled map of the subject site and now just need to forward the SBMP and plan to the EPA for approval. While waiting for approval, the waste oil facility needs to be relocated to the depot and the incinerator set up at the tip. Arrangements have been made for both of these activities to occur, but no date has been set.

*12/09/2008*- SBMP has been sent to EPA for approval. The waste oil facility will be relocated within 1-2months (it is being delayed due to the swimming pool complex development).

*18/9/2008* – EPA have extended the decision making period by a period of 8 days. 30<sup>th</sup> September, EPA called to advise that they will be emailing through the conditions to the Development Approval by close of business.

*4/11/08* - Additional requirements (Site Based Management Plans and scaled maps) had been submitted to EPA on 22<sup>nd</sup> August 2008.

*7/11/08* - Waste oil facility will be completed approximately within two months as per Senior Works Supervisor.

*12/12/08* – awaiting work to be completed so the waste oil facility can be relocated to our depot.

#### **Since Last Meeting**

*06/01/2009* The waste oil facility will need to be decommissioned by the Senior Works Supervisor before commencing the installation of the incinerator. Senior Works Supervisor will be consulted regarding the schedule of decommissioning the waste oil facility and installation of incinerator. On the 6<sup>th</sup> Jan, Myra and I inspected the new facility. New waste oil receptacle is in place and can start accepting waste oil in near future. Public Notices will be disseminated in coming weeks advising of opening hours, as well as letters to people generating waste oil. Work required to finalise the project includes: complete fencing around compound, decommissioning of old facility (including disposal of tank), then establishment works for the incinerator. Will discuss with Snr Works Supervisor upon return of the workforce to set firm dates.

## **11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**

### **11.1.1.1.1 Business Arising Matters**

#### **2. Reserve Management Plan (RMP)**

Resolution: Res-2008-01-016

Responsible Officer: Director Corporate Services

That due to the existing conditions of the council reserves Council close all the reserves for Agistment from the expiration date of any existing permits and in all other cases from 31<sup>st</sup> January, 2008 to allow these reserves to regenerate and that Council review the situation after 31<sup>st</sup> March, 2008.

Further that such information be placed in the next edition of the Longreach Leader.

#### **Action to date:**

Advertisement placed in Longreach Leader

*10/04/08 - (Res-2008-03-088)* That Council support the denying of applications to agist the reserves in the Longreach area to enable their regeneration, such to be reassessed in June 2008.

*12/06/08* - The reserves in the Longreach area have been 'closed' for a six month period, with little to no change to state of the reserves. Following recent inspections, it is recommended that council extend the denying of applications to agist on these reserves for a further 6 months, to be reassessed in December 2008.

*12/06/08 - (Res-2008-06-227)* - That Council Support Local Laws in denying applications to agist the reserves in the Longreach area, to be reassessed in December 2008 and that council be updated on the condition of the reserves at three monthly intervals

No action required until September 2008 when council will be updated on the condition of the reserves.

*04/08/08* – Reserves and Town Common remain closed to cattle agistment. Cattle have been tailed onto the Longreach Town Common in recent weeks primarily due to animal welfare issues. However, feed pockets have been identified and drovers instructed to tail cattle onto these areas to minimise impact on regenerating areas. This is not the preferred scenario, and will be closely monitored to ensure future shipments of cattle in poor condition are fed in the spelling yards and not town common.

*12/09/08* - Council's Local Law staff have been monitoring the Reserves. Council adopted the LLO's recommendation to review the reserves again in 3 month's time (Res 2008-09-510).

*30/09/2008* – No further action required until 31<sup>st</sup> December 2008

Resolution: Res 2008-09-510

Responsible Officer: Director of Corporate Services

That

a) Reserves be reassessed in 3 months with the view to agistment of cattle on reserves that are not on councils Primary Route (Winton to Barcaldine) or route regularly used by travelling stock such as M211 (route from Morella through to Longreach and up to Muttaborra); and

b) Council aim to seek assistance from DPI and DNR in obtaining set stocking rates.

*30/09/2008* – No action is required in respect of the Reserves. Matt has held preliminary discussions with DPI personnel.

*04/11/08* – No further action required to date. Assessment of Reserves will be undertaken in December, with a report provided shortly thereafter for Council's consideration.

*7/11/08* - No further action required until 31<sup>st</sup> December 2008

*12/12/08* – A further assessment of the reserves will be conducted in January 2009

*12/12/08* – No action required until January 2009

#### **Since Last Meeting**

15/01/09– Town common and pasturage reserves will be assessed upon the return of our staff, with a report to be presented to Council's Feb 12<sup>th</sup> Meeting.

#### **3. Use of Dart Gun in town area to sedate wandering/dangerous dogs**

Resolution: Res-2008-04-087

Responsible Officer: Director Corporate Services

That

a) Council have a letter written to the authorised officer of the weapons licensing branch in Brisbane to request an exemption and seek advice regarding firing of dart guns in town area;

b) policies and procedures for the use of the Dart Gun be developed and provided to Council for its information once developed prior to implementation; and

c) Local Laws Officers be trained to gain a drug administration qualification through DPI as these qualifications would also enable Council to euthanize impounded dogs in a more humane manner.

**Action to date:**

## **11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**

### **11.1.1.1.1 Business Arising Matters**

8/05/08 - Policies and procedures being developed and 80% complete – these will be brought to council in draft format when completed for their review

Letter sent to authorised officer of weapons licensing asking them to confirm in writing that the use of the dart gun complied with the weapons act and that no exemption is required

Training for drug administration (authorisation for S4 drugs) has been scheduled for June 2008 (attendance by three local laws officers) to coincide with Shire Rural Lands Advisory Group meeting.

12/06/08 - Awaiting written confirmation from weapons licensing regarding the use of the dart gun

Policy and procedure completed (draft) – copy duplicated below for Councillors information

Training for administration of S4 drugs to be completed this month at the RLO group meeting (this did not go ahead as Qld Health had some concerns)

26/04/08 - Policy and procedure endorsed by council. Negotiations with Mr Paul Florien from Population Health Rockhampton for councils Local Laws Officers to gain an authorisation to use the sedative for the dart gun. A detailed report was requested by Mr Florien outlining why, what and methods used presently to capture dogs and feral cats. Council has the support of the LPO and Vet from DPI&F and are awaiting Population Health to contact them. Council is waiting a response from the Authorised Officer of the Weapons Licensing Branch in Brisbane in reference to use of the weapon in town. A follow up letter was sent Monday 7th of July 2008.

04/08/08 – Applications for authorisation to use sedative drugs for veterinary purposes have been received from the Department, and have been completed and returned. We are now awaiting authorisation. Matt Werner underwent training in the use of sedatives on Friday 8<sup>th</sup> August 2008.

12/09/2008- Training has been provided to LLO Matt Werner, enabling the application to be completed and forwarded to Qld Health. Please refer to the attached Local Law Officer's report for further information.

30/09/2008 - Application has been sent to QLD Health. Net gun should be here in a week or so. Need to arrange for a permit to acquire from Qld. Police for the dart gun

4/11/08 – still awaiting permit to acquire. Gun has been ordered and as soon as permit is issued, the gun can be forwarded to Council.

12/12/08 – Recent advice suggests the gun will be dispatched to Council in the coming weeks

#### **Since Last Meeting**

15/01/09– No further information available at time of writing this report due to staff leave.

#### **4. Town Property Inspection Program**

Resolution: Res-2008-04-088

Responsible Officer: Director Corporate Services

That

a) approved inspection programs be a standing practice to be implemented each year by the Local Laws Team in the towns of Longreach, Ilfracombe, Isisford and Yaraka;

b) notice of this activity be advertised and published in the Longreach Leader at least 14 days but no more than 28 days before the inspection date/s; and

c) it be noted that these programs will monitor compliance on the following Council's Local Laws and Policies:

(Keeping and Control of Animals) Local Law No. 6;

(Control of Pest) Local Law No. 13;

(Control of Nuisances) Local Law No. 18;

(Commercial Use of Roads) Local Law No. 20; and

(Swimming Pools) Local Law No. 25

#### **Action to date:**

8/5/08 - Inspections to be conducted mid year

12/06/08 - Advertisement placed in Longreach Leader for Longreach area inspections

Letters to residents have been prepared

Inspections to be commenced mid June

24/06/08 - Due to short staffing, letters have not yet been mailed to residents but have been proofed for distribution in the next few weeks.

04/08/08 - Town Inspections are continuing with 4 streets inspected since last meeting. Letters are currently being prepared for property owners that need to remedy either dog registrations, animal enclosure / fencing and /or overgrown allotments.

12/09/2008 Letters have been sent to property owners that need to remedy non-compliance with Council's Local Laws. Follow up inspections have occurred. Within the Environmental Health Officer's Report is a request for Council to declare a further 3 month approved inspection program to enable property inspections to continue

## **11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**

### **11.1.1.1.1 Business Arising Matters**

now that the original approved program period has expired.

Resolution:        Res 2008-09-517                      Responsible Officer: Director of Corporate Services

That pursuant to section 1098 of the Local Government Act 1993, Council resolve to commence a further "Approved Inspection Program" for the towns of Longreach, Ilfracombe, Isisford and Yaraka, from 1st October 2008 to 30th January 2009 during which authorised officers will enter properties to check compliance with the following local laws: -

(Keeping and Control of Animals) Local Law No. 6;  
(Control of Pest) Local Law No. 13;  
(Control of Nuisances) Local Law No. 18;  
(Commercial Use of Roads) Local Law No. 20; and  
(Swimming Pools) Local Law No. 25

30/09/2008 - Town Inspection Program has been advertised and will recommence from 1<sup>st</sup> October 2008.

4/11/08 - Inspections have been conducted to four streets (Kingfisher, Ibis, Galah-South Side and Miner).

Further inspections will be conducted on the following streets: Gull, Crane, Plover Eagle, Heron and Galah-North Side Streets.

12/12/08 – Limited progress has been made on the inspection program in Longreach. Isisford, Yaraka and Ilfracombe have been inspected. Sections of Longreach will be inspected during the Depot closedown by Council's on-duty local laws officer (amongst other duties).

#### **Since Last Meeting**

06/01/2009 – Town inspection had started last week of October 2008 by the Local Laws Team Leader whilst the new Local Laws Officer started inspecting last week of December 2008.

Isisford was inspected last week of October. Part of Eagle Street (North Side) has been inspected before the Council annual break.

#### **5. Town Planning Scheme**

Resolution:        Res-2008-05-149                      Responsible Officer: Director Corporate Services

That council

- a) endorse the proposed amendments to the Longreach Town Planning Scheme; and that
- b) seek advice from Campbell Higginson Town Planning as to the timelines, work involved and cost of, merging the three existing planning schemes of Ilfracombe, Isisford and Longreach, to be reported back to council for their consideration when available; and that
- c) seek advice from Campbell Higginson Town Planning in relation the progress with the preparation of the Priority Infrastructure Plan.

#### **Action to Date:**

12/06/08 - Correspondence sent to Campbell Higginson Town Planning – awaiting response

No response received as yet.

04/08/08 - Campbell Higginson Town Planning have not responded to our letter to date. This is being followed up with them.

14/08/08

Resolution:        Re-2008-08-411                      Responsible Officer: Director Corporate Services

That the minimum frontage for town blocks requirement is reconsidered and reviewed when the town plan is reviewed.

12/09/2008 – No further action required at this time. Similarly, CHTP are yet to respond to Council's letter originating from resolution 2008.

30/09/2008 – Council met with Col Higginson (CHTP) and was advised to progress amendments to our existing planning schemes, given the length of time involved in bringing together the 3 former Council schemes and the proposed review of IPA. In addition, Council was advised that the State has released a template for PIPs, and that CHTP will be trialling one of their Council clients under the template before turning to LRC's PIP. Recommendations for council consideration for amendments to the Longreach Town Plan will be put to council in the coming meetings.

4/11/08 - Response from Campbell Higginson received. Report to Council will follow in near future.

12/12/08 – No further action taken to date

#### **Since Last Meeting**

15/01/09 – no further action to date.

## **11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**

### **11.1.1.1.1 Business Arising Matters**

#### **6. Acquisition of Native Title and land purchase – Old School Oval – Ilfracombe**

Resolution: Re-2008-05-152 Responsible Officer: Director Corporate Services

That

- a) Council consider the budgetary requirements for this project in the short term and the 2008-2009 budget; and
- b) Following the purchase of land from the Department of Natural Resources and Water, Council consider progressing the surveying, utility and services work to be undertaken, and subsequently market the land for sale.

#### **Action to date:**

7/05/08 - Correspondence received from Department of Natural Resources and Water stating:

- The Native Title rights and interests, if any, in the land and waters described in the schedule are taken by the Longreach Regional Council for land development (residential) purposes and vest in the Longreach Regional Council on and from 2 May 2008
- The land was valued at \$30,000 and is offered to council at \$15,000
- Once payment is made, the Governor in Council will be requested to issue the Longreach Regional Council with a Deed of Grant, in priority over the land

15/05/08 - Acceptance offer has been returned to DNRW with payment. Awaiting final Deed of Grant.

24/06/08 - Deed of Grant received

Quotation sought for electricity and other utilities

04/08/08 - Application for connection to the State Electricity Grid has been sent to Ergon (no reply received to date).

Quotations are yet to be sought from surveyors.

12/09/08 - No action taken to date – DCS will be working from Ilfracombe on this project (amongst others) whilst in Ilfracombe Branch Office on Friday 5<sup>th</sup> September.

30/09/2008 – Limited action to date. Quotes on electricity connection being assessed.

4/11/08 – Native Title has been acquired and land purchased. Water and sewer still need to be connected to the allotments, but apart from this there appears to be no obstacle to the land listed for sale now. Director of Infrastructure Services has been asked to commence design and program the work for early 2009.

12/12/08 Awaiting the return of the CEO to finalise the legal arrangements. Then this matter is complete from a Corporate Services perspective and can be transferred to the Director of Infrastructure.

#### **Since Last Meeting**

15/01/09 – Awaiting response from King & Company Solicitors.

#### **7. EPA Issues - Refuse Tip – Longreach**

Resolution: Re-2008-06-226 Responsible Officer: Director Corporate Services

That

- a) Council not pay the fine reissued for the fire at the Longreach refuse tip at this time;
- b) Council request the fine to be withdrawn;
- c) The EPA be advised that, until such time as the fine is withdrawn Council will not discuss this matter or any matters relating to alleged fires at the refuse tip as such matters may be the subject of upcoming court proceedings at which Council reserves its rights to defend itself; and
- d) The Chief Executive Officer seeks a deputation with the relevant Minister on this matter.

#### **Action to date:**

04/08/08 – No action to date in respect of this matter. However, the General Purpose pit was fired again on Friday 1<sup>st</sup> August 2008, with EPA and Police being notified of the event. As a result of some operational issues, the site based management plan will be reviewed with the respective staff, with a view to improve the operation of the tip site.

12/09/2008 - No further action has been taken at this time - still to receive EPA report. The landfill facility was closed to the public from Wednesday 3<sup>rd</sup> September to the date of writing due to wet and boggy conditions.

30/09/2008 - Have written to EPA following Council's June 2008 resolution to seek a withdrawal of the Infringement Notice. Response received 29/9/2008 stating that the EPA will not be withdrawing the Notice. Have obtained a 2 week reprieve from SPERs in chasing the Fine, while we continue to dispute it.

4/11/08 - No further action taken since Council's meeting of 30<sup>th</sup> October 2008.

12/12/08 – No further information is to hand at the time of writing this report.

#### **Since Last Meeting**

15/01/09 – No further correspondence received from either EPA or SPER since September / October 2008. Have received preliminary responses to Council's FOI application. Documents should be forwarded by end of month (hopefully).

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.1.1 Business Arising Matters**

**8. Enforcement Notice – McCracken**

Resolution: Res-2008-06-258

Responsible Officer: Director Corporate Services

That, due to failure to comply with the Show Cause Notice of 27 March 2008, Council issue an Enforcement Notice to LD McCracken and PA McCracken of Lot 706 on CP L3571, Lot 1 & 2 on RP601222, Lot 2 on RP603762, 131 Eagle Street, Longreach QLD 4730 for the matters outlined in the previous Show Cause Notice.

**Action to date:**

Enforcement notice sent 3 July 2008.

14/08/08 - at a meeting with Leigh McCracken council was advised that fire safety plans are being drawn up to meet the requirements of the enforcement notice and that a building application would be submitted for the shade structure. Mr McCracken was given 60 days from 8/8/08 to remedy this.

12/09/2008. - No further action can be taken until the date nominated in the enforcement notice.

30/09/2008 - No further action since the briefing to Council's 29<sup>th</sup> September 2008 Meeting has been required.

4/11/08 - An incomplete Development Application was lodged on Thursday 30<sup>th</sup> October 2008. All that is now required for the plan to be accepted as properly made is a site plan. In light of receiving the application, the Planning and Environment Court has granted a further extension of 2 weeks for the applicant to submit a site plan.

12/12/08 – A properly made application has been made and referred to Council's consulting town planners. An information request has been made to the applicant seeking further information. As this application is a matter under which a Court Order has been made, the applicant has a truncated response time to satisfy the information request.

**Since Last Meeting**

15/01/09 – awaiting response from to the information request from the applicant.

**9. Proposed Resumption of Part of Term Lease No. 217558 – Lessees: WJ & PF Hooper**

Resolution: Res 2008-07-381

Responsible Officer: Director Corporate Services

That Council advise the Department that:

a) it wishes to proceed with the resumption and reserving for Park and Recreation purposes of pt Lots 19, 22 & 23 on Plan RV27 Parish Ruthven, as depicted on Plan No IS06827; and furthermore

b) having regard for the lessee's concerns, Council:

offers no objection to the grant of an easement through the proposed Reserve in favour of the lessee of lots 19, 22 & 23 on Plan RV27 Parish Ruthven, to ensure continued access to their licensed pump site; and

is willing to prepare a Reserve Management Plan that, in part, will address environmental conservation of the proposed Reserve.

**Action to date:**

04/08/08 – Letter forwarded to DNRW advising of Council's resolution and requesting advice on the required steps to proceed with the resumption.

12/09/2008 DNR - (19<sup>th</sup> August 2008) have replied to Council's letter resulting from Council's resolution. Please refer to the correspondence item further in this report.

30/09/2008 – Contacted Hoffman Surveyors seeking compilation of a plan suitable for registration at the titles office. In addition, compiling additional information required by the Department in respect of water & vegetation management of the subject area.

04/11/08 - Please refer to report in DCS New Matters section.

Resolution: Res 2008-11-625

Responsible Officer: Director Corporate Services

1. That Council write to the Department of Natural Resources and Water enquiring whether an area of land can be excised from the adjacent stock route / road reserve to Lot 22 on Plan RV27, and if so, what would be their requirements.
2. That Council advise the Lessee that it is prepared to offer the following concessions to them in return for an agreement to not oppose the acquisition of the proposed Reserve, provided the Department of Natural Resources and Water allow the taking of part of the Stock Route Network or Road Reserve: -

## **11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**

### **11.1.1.1.1 Business Arising Matters**

- a) A portion of the surrounding stock route / road reserve to square up Lot 22, in lieu of cash compensation for the land proposed to be resumed;
  - b) An undertaking to develop a Reserve / Camping Ground Management Plan that will address the future development of the Oma Water Hole, as well as, vegetation management plans, traffic (both pedestrian and vehicular traffic) control, and infrastructure development plans.
  - c) Reviewing the proposed water main route.
3. That upon receipt of favourable responses to points 1 and 2 above, that the Chief Executive Officer be delegated authority to initiate acquisition of part of the stock route / road reserve proceedings with the Department of Natural Resources, and to finalise actions for the proposed acquisition of the Park and Recreation Reserve.  
*12/12/08* Correspondence draft, but awaiting further information to finalise letter to DNR

#### **Since Last Meeting**

*15/01/09* – letter sent, awaiting advice from DNRW

#### **10. Visitor Information Centre Cash Handling**

Resolution: Res 2008-07-382 Responsible Officer: Director Corporate Services  
That the Chief Executive Officer commence implementation of cash handling facilities at the Visitor Information Centre.

##### **Action to date:**

*04/08/08* – No action to date. Essentially awaiting the merger of the PCS finance systems and relocation of Tourism Team  
*30/09/2008* – Have commenced coordination of IT and Finance to get equipment in place for cash handling at VIC.  
See item below

#### **11. Sales through the Visitor Information Centre**

Resolution: Res 2008-07-383 Responsible Officer: Director Corporate Services  
That the Chief Executive Officer investigate the option of selling locally made items on commission through the Visitor Information Centre.

##### **Action to date:**

*04/08/08* – No action to date. Essentially awaiting the merger of the PCS finance systems and relocation of Tourism Team Leader and Events Officer to VIC before seeking local products and souvenirs for sale through the VIC.  
*12/09/08* - No action to date  
*30/09/2008* – as per BA item 10.  
*04/11/08* - Last of the IT connections will be in place today. Training can then be provided to VIC staff and cash handling should be in place by next week.  
*12/12/08* – please refer to the Tourism Team Leader's report

#### **Since Last Meeting**

#### **12. Apex Park Fencing**

Resolution: Res 2008-08-420 Responsible Officer: Director Corporate Services

That Longreach Regional Council resolve pursuant to section 7(1) Local Law 17 (Parks and Reserves) to designate the defined area of town common as a Park, to be used in conjunction with Apex Riverside Park, and subject to section 7(4) restrict camping to a maximum of 4 nights.

##### **Action to Date**

*12/09/2008* - The area to be fenced out of the town common has been mapped. The excised area has also been included in the Register of Camping Grounds. Fencing work has been delayed due to the Local Laws Officer team being a person down.  
*30/09/2008* – Awaiting quotes from contractors.  
*4/11/08* - Equipment Ordered. Awaiting second quotes from contractor.  
*12/12/08* – Please refer to Local Laws Team Leader's report.

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.1.1 Business Arising Matters**

**Since Last Meeting**

15/01/09 – Contractor engaged. Awaiting for materials.

**13. Road Fencing**

Resolution: Res 2008-11-631

Responsible Officer: Director Corporate Services

That Council investigate the possibility of fencing the road from Landsborough Highway to the road parallel to the Apex Riverside Park.

**Action to Date**

12/12/08 – Council's resolution was referred to the Local Laws Team Leader to discuss with the fencing contractor. No further information is available at this time.

**Since Last Meeting**

12/01/09 – No further information to hand on this matter.

**14. Cattle meat from Council's Saleyards**

Resolution: Res 2008-08-433

Responsible Officer: Director Corporate Services

That Council investigate the utilisation of carcasses from the Council Saleyards disposed at the Longreach carcass disposal pit to supply the meat for the 1080 baiting campaigns.

**Action to Date**

12-09-2008 - Preliminary discussions have been held with Gary Pigeon (Land Protection Officer QDPI). Will be seeking the involvement of DCQ (and other stakeholder or funding bodies) to seek what funding assistance there may be available.

30/09/2008 – No further action taken to date.

04/11/08 – matter was discussed at length at the recent RLAC Meeting where it was advised that the operating cost of a single freezer unit (roo box style) was approx \$17 per day for electricity alone. A roo box operator advised they would be prepared to lease a container to Council in the months leading up to a baiting campaign and arrange for roo shooters to fill it with cut up roo meat if Council was prepared to purchase the meat this way, instead of from abattoirs. Meat could also be salvaged from the saleyards this way. RLAC considered this was a better concept than those previously proposed. As such, further investigations are continuing.

12/12/08 – No further action at this time

**Since Last Meeting**

15/01/09 – No further action at this time

**15. Levy for Rural Lands Protection Issues**

Resolution: Res 2008-08-436

Responsible Officer: Director Corporate Services

That Council investigate options on how to access extra funds to finance the rural land protection activities through Council rating systems and once prepared, this report be presented to the Rural Lands Advisory Committee for consideration.

**Action to Date**

12-09-2008 No further action to date. Will commence investigations in to this with the Director of Finance Services once the budget has been completed, with a view of having reports before Council and the Rural Land Advisory Committee well in advance of the 2009/10 Budget.

30/09/2008 – No action required until early 2009 in preparation for 2009/10 Budget.

04/11/2008 - No action required until early 2009 in preparation for 2009/10 Budget

12/12/2008 - No action required until early 2009 in preparation for 2009/10 Budget

**Since Last Meeting**

15/01/2009 - No action required until early 2009 in preparation for 2009/10 Budget

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.1.1 Business Arising Matters**

**16. TV Education Campaign for Central Western Region**

Resolution: Res 2008-08-437 Responsible Officer: Director Corporate Services

That Council consider a proposal to seek funding for a television campaign on weed seed education and wash down facility locations be coordinated with RAPAD.

**Action to Date**

*12-09-2008* No further action to date. Letter will be sent to RAPAD regarding this initiative.

*30/09/2008* – No further action.

*7/11/08* – Pending response from RAPAD.

*12/12/08* – This matter was discussed at the RAPAD Board meeting 5<sup>th</sup> December 08, with RAPAD now picking this matter up to further discuss with DCQ and action a partnership between LG/RAPAD and DCQ and involve the Central Highland's region as well. Is this matter now complete from Council's perspective?

**Since Last Meeting**

05/01/09 – in the hands of RAPAD. Can now be removed from Business Arising.

**17. Ilfracombe Heritage Project**

Resolution: Res 2008-05-151 Responsible Officer: Director Corporate Services

That Council go ahead with engaging the consultants to proceed with the project and seek an updated quote to carry out the projects for the previous three Shires.

**Action to date:**

Updated quotation has been sought from Consultant.

Consultant will commence Ilfracombe project in the next month.

Resolution: Res 2008-07-329 Responsible Officer: Director Corporate Services

That Council

- a) not enter into a contract to conduct these heritage projects for Longreach and Isisford at this time; and
- b) seek to determine whether any funding is available for such a project in the future.

*30/09/2008* – Peter Forrest was due to commence on ground work in August 2008. No further contact has been had with Peter since this time.

*4/11/08* – No further contact has been had with the consultants. Suggest that Mr Forrest be asked on project status at the forthcoming meeting 14<sup>th</sup> November 2008.

*12/12/08* – Unable to offer any further information on this project

**Since Last Meeting**

15/01/09 – No further information to hand.

**18. Gate/Grid Gin Creek on Town Common**

Resolution: Res 2008-07-331 Responsible Officer: Director of Corporate Services

That a grid be installed in place of the motor bike grid between Gin and Elibank Creek on the town common.

**Action to Date**

*30/09/2008* – Awaiting quotes from contractors.

*04/11/08* still awaiting additional quotes from contractors.

*12/12/08* – no further action to date

**Since Last Meeting**

15/01/09 – Works held over to 2009 pending budget review.

**19. Weed Control**

Resolution: Res 2008-07-337 Responsible Officer: Director of Corporate Services

That the Scout Group be liaised with to facilitate the mapping of areas of the town common to identify locations of cactus.

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.1.1 Business Arising Matters**

**Action to Date**

30/09/2008 –Awaiting for an audit to acquit the grant for the work undertaken to date before further grant funds can be applied for. Once funded, Scouts can be engaged to assist in mapping.

04/11/08 – Only recently signed contract from Mesquite Eradication project and the follow up of Cactus Control project. We should be in the position to start these projects shortly, and can involve the Scout Group from commencement. Note should be made of Sarah Hoad’s continued work on controlling Cactus – a great job has been done.

12/12/08 No further action to date.

**Since Last Meeting**

15/01/09 – Referred to Local Laws Team. No further action to date.

**20. Waste Management & Recycling Strategies Public Meeting**

Resolution: Res 2008-07-342 Responsible Officer: Director of Corporate Services

That a public meeting be held to discuss waste management and recycling strategies in conjunction with DNR, EPA, DCQ, NRW and other service groups.

**Action to Date**

30/09/2008 – No dates have been set for a public meeting yet. Before we can do this, we need to ascertain what recycling services can be offered. Research has commenced in this respect, together with a review of the SBMP for the tip’s operations / life span and research into “loaner” bags.

07/11/08 - The CEO has advised that the RAPAD Board resolved at their meeting of 6 November 2008 to partner with DCQ in relation to conducting a regional forum in Longreach on waste management and recycling strategies in rural areas.

12/12/08 – This will be included in the proposed Waste Management Strategy to be developed in 2009.

**Since Last Meeting**

15/01/09 – No action required at this time. Work will commence on a drafting a waste management strategy within the next few weeks.

**21. Tailing cattle on the Town Common**

Resolution: Res 2008-10-564 Responsible Officer: Director of Corporate Services

That the Chief Executive Officer develop a draft policy and schedule of rates for tailing cattle on the Town Common to be presented to Council.

**Action to Date**

07/11/08 – no action to date

12/12/08 – No action to date

Resolution: Res 2008-12-682 Responsible Officer: Director of Corporate Services

That the draft policy be considered by the Town Common Advisory Committee for their comments, once it has been developed.

**Since last meeting**

15/01/09 – Draft Policy prepared. Scheduled for discussion at TCAC Meeting for February 09.

**22. Q150 celebrations**

Resolution: Res 2008-10-566 Responsible Officer: Director of Corporate Services

That Council: -

- a. commits to organising a welcome and farewell function for the Q150 steam train, 30th April and 3rd May 2009 (respectively), with the Events Coordinator to prepare an itinerary for Council’s consideration closer to the dates; and

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.1.1 Business Arising Matters**

- b. invite public submissions from regional artists to decorate the Q150 Mosaic tiles with the view of commissioning successful artists to decorate the tiles, and a duplicate for display throughout the region.

**Action to Date**

04/11/2008 – Tiles arrived from Q150 Friday 31<sup>st</sup> October.

12/12/08 – Expressions of Interest have been called.

Resolution: Res 2008-12-671 Responsible Officer: Director of Corporate Services

That the Mayor, Cr Ford , Acting Chief Executive Officer, and Events Officer form the assessment panel for the Expressions of Interest for the decoration of the Q150 tiles.

**Since last meeting**

15/01/09 – No Expressions received. Have written to local artists inviting their interest.

**23. Ilfracombe Wash Down Facility**

Resolution: Res 2008-11-626 Responsible Officer: Director of Corporate Services

1. That Council receive the above report regarding the proposal to acquire all existing native title rights and interests (if any) in land described as lot 402 to 409 inclusive and 502 to 509 inclusive on Crown Plan I4171 County of Portland Parish of Wellshot containing an area of 3.2425 hectares as shown on the attached copy of Crown Plan I4171 for environmental (vehicle wash down facility) purposes.
2. That Council proceed with the acquisition of all existing native title rights and interests (if any) in lots 402 to 409 inclusive and 502 to 509 inclusive on Crown Plan I4171 County of Portland Parish of Wellshot containing an area of 3.2425 hectares as shown on the attached copy of Crown Plan I4171 for environmental (vehicle wash down facility) purposes, and that the Chief Executive Officer prepare and Council execute the necessary application for compulsory acquisition and forward the application and all required documentation to the Department of Natural Resources and Water in accordance with the requirements of the Acquisition of Land Act 1967 and relevant Native Title legislation.

**Action to Date**

12/12/08 – This matter has since been referred to Council's Solicitor to progress on our behalf.

**Since last Meeting**

15/01/09 – awaiting response from King & Co that the matter has been finalised.

**24. Christmas Light Awards 2009**

Resolution: Res 2008-11-654 Responsible Officer: Director of Corporate Services

That Council request Ergon Energy to sponsor the 2009 Longreach Regional Council Christmas Light Competition, involving all communities within the Regional Council boundary.

**Action to Date**

12/12/08 – Letter has been sent to Ergon, awaiting a response

**Since last meeting**

15/01/09 – awaiting response

**25. Promotional DVD to Queensland Regional Councils**

Resolution: Res 2008-12-673 Responsible Officer: Director of Corporate Services

That Council: -

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.1.1 Business Arising Matters**

- a. not proceed with the proposal received and the company submitting the proposal be informed accordingly, and
- b. investigate the costs associated with developing a promotional DVD along similar lines as the proposal received and then ask for quotes from companies around the State.

**Action to Date**

**Since last meeting**

15/01/09 – referred to Tourism Team Leader (returned from leave 12<sup>th</sup> Jan 09)

**26. Coordinated Strategy for Wild Dog Control**

Resolution: Res 2008-12-679 Responsible Officer: Director of Corporate Services

That Council endorse the RLAC recommendation to form a working group to develop a coordinated strategy for wild dog control.

**Action to Date**

**Since last meeting**

15/1/09 – awaiting return of Local Law staff to initiate this resolution. Advertised concept in Briefs in Longreach Leader.

**27. Weed Control on the Town Common**

Resolution: Res 2008-12-680 Responsible Officer: Director of Corporate Services

That:

1. for any weed control done by a volunteer organisation/group such as Landcare on Council-controlled lands, Council pay for the cost of poison subject to the organisation/group operating within guidelines or directions set by Council's Local Laws Officer.
2. The Chief Executive Officer prepare a policy and guidelines on how this will be managed.

**Action to Date**

**Since last meeting**

15/01/09 – No action to date

**28. Cardboard to be used as mulch**

Resolution: Res 2008-12-681 Responsible Officer: Director of Corporate Services

That: -

- a. Council conduct a month's trial of chipped cardboard, mixed with woodchip, to be used as mulch
- b. the Parks and Garden Supervisor liaise with the Town Common Advisory Committee through Council Officers to witness the trial.
- c. The Chief Executive Officer investigates possible sources of funding for this trial.

**Action to Date**

**Since last meeting**

15/01/09 – awaiting return of workforce to commence trial. Looking at commencing in February 09. Advertised concept in Briefs in Longreach Leader

**29. Sign at Apex Riverside Park and other areas of Regional Council**

Resolution: Res 2008-12-683 Responsible Officer: Director of Corporate Services

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.1.1 Business Arising Matters**

That:

- a) the signs developed by Desert Channels Queensland about the flora and fauna of the region be displayed adjacent to the Apex Riverside Park in liaison with the Local Laws Team Leader.
- b) Council source funding to install duplicate or similar signs to those developed by Desert Channels Queensland in other suitable locations in the Regional Council's area.

**Action to Date**

**Since last meeting**

05/01/09 – Signs erected at Apex Park. Letter to be sent to DCQ to prepare (and potentially fund) similar signs across our Region.

**30. W. Irwin – Complaint re drainage issues**

Resolution: Res 2008-08-479 Responsible Officer: Director Corporate Services

That Council

- a. Refer the letter of claim and a copy of this report (Excluding Options 3 and 4 in the Potential Options Table) to its insurers;
- b. Seek the advice of its insurers as to their preferred course of action with regard to this matter and the expected timeline for these actions.
- c. Advise the Claimant that their latest letter of claim has been referred to Council's insurers and, until Council obtains further advice from its insurers Council is not in a position to formally respond to the claim;
- d. Seek advice from the claimant as to whether or not they would be prepared to sell the property to Council.

**Action to Date**

08/09/08 – Letter sent to W. Irwin and Insurers as per resolution

19/09/08 – Response from W. Irwin received. Response from insurers pending.

02/10/08 – Awaiting response from Insurers

17/10/08 – Insurers advised that a loss adjuster will be sent out to assess loss. Letter to Irwin in this regard being sent.

07/11/08 – Loss Adjusters have requested information which is being supplied.

19/11/08 – Information forwarded to Loss assessors

12/12/08 – awaiting response from Loss Assessors

**Since last Meeting**

16/01/09 – awaiting response from Loss Assessor. Phone contact on 14/01/09 suggested Loss Assessor would be filing a progress report to LGM (our insurers) mid next week. Periodic updates have been passed onto R Irwin.

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.1.2 Standing Matters**

**To: The Chief Executive Officer**  
**From: Director Corporate Services**  
**Re: Monthly Report for 22 January 2009**

1. Staffing Overview

- Director Corporate Services
- HR/Training – HR Training Officer, Payroll Officer
- Information Technology and Communications – IT Officer, IT Trainee, School based trainee
- Environmental Health – Environmental Health Officer
- Local Laws – Local Laws Team Leader, 2 x Local Laws Officers
- Tourism and Events – Tourism Team Leader, Events Officer, Information Centre Officer, Museum Officer, Wellshot Museum Information Officer (on sick leave – utilising casual labour).
- Workplace Health and Safety/Quality Assurance/Risk Management – WPHS/QA/Risk Team Leader, 2 x WPHS/QA officers (Ilfracombe – vacancy exists in Isisford)
- Development Services – Consulting Town Planners, Consulting Building Certifier

2. Corporate and Operational Plan Overview

The Longreach Regional Council has not yet developed a corporate or operational plan. Current projects underway in the Department of Corporate Services are consistent with the previous corporate plans of the Longreach, Isisford and Ilfracombe Shire Councils.

3. Budget Overview

3.1 Operational Budget

Operational budgets are under development and will be included in February report.

3.2 Non-Recurrent & Capital Works

Information on non-recurrent and capital works is being developed and will be included in February report.

**Mr Andrew McKenzie**  
**Director Corporate Services**

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.1.3 New Matters**

**To: The Chief Executive Officer**  
**From: Director Corporate Services**  
**Re: New Matters for Month ended December 2008**

**1. Proposed Spoonbill Street Industrial Estate**

Further to Longreach Shire Council's move toward developing an Industrial Estate on land Lot 10 SP134369 Parish Longreach (Spoonbill Street), direction from Council, including an authority to proceed is now required.

**Mr Andrew McKenzie**  
**Director Corporate Services**

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.4 Correspondence**

**11.1.1.4.1 Correspondence Requiring Council Decision.**

**1. National Australia Bank – Eagle Street Longreach**

Letter dated 10<sup>th</sup> November 2008 seeking Council's permission to install a pedestrian and wheel chair access ramp along the Swan Street frontage of the National Australia Bank

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.4 Correspondence**

**11.1.1.4.2 Correspondence for Council Information**

None

**11.1.1.1 DIRECTOR CORPORATE SERVICES REPORT**  
**11.1.1.5 Environmental Health Officer Report**

**2. Development Applications Requiring Council Consideration**

**NOTE: Council may choose to deal with these applications in Closed Session.**

## 11.2 FINANCE SERVICES REPORT

### 11.2 Finance Services

#### 11.2.1 Director Finance Services Report

11.2.1.1 Business Arising Matters

11.2.1.2 Standing Matters

~~11.2.1.3 New Matters~~

11.2.1.4 Correspondence

#### 11.2.2 Commercial Services Reports

~~11.2.2.1 Longreach Airport Services~~

11.2.2.2 Longreach Saleyards Services

~~11.2.2.3 Isisford Crusher Services~~

~~11.2.2.4 Fleet Management Services~~

#### ~~11.2.3 Committee and Advisory Committee Reports~~

~~11.2.3.1 Audit Committee Report~~

~~11.2.3.2 Longreach Airport Security Committee~~

## 11.2.1 DIRECTOR FINANCE SERVICES REPORT

### 11.2.1.1 Business Arising Matters

#### 1. Saleyards Marketing Strategy

Resolution: Res 2008-04-092 Responsible Officer: Director Finance Services

That the Chief Executive Officer report on an advertising strategy for the Longreach Saleyards.

Resolution: Res-2008-07-374 Responsible Officer: Director Finance Services

That Council:

- a) consider an increase in the marketing and promotional budget for the Saleyards in its 2008/2009 budget to allow improved and increased advertising to target markets: and
- b) seek to include the development of a marketing and growth plan (business plan) in the corporate plan to be developed in 2008 (to be operationalised in this financial year).

#### **Action to Date**

No action to date

07/10/08 – No Action to date

12/09/08 - Allowance made in budget for 2008-9

07/11/08

- a) Have done full page promotional ads in both Country Life and North Queensland Register. Have started work on this years entry in the Queensland Farm Guide.
- b) No action to date

11/12/08 - No further action to date

#### **Since last meeting**

15/1/09 - A meeting is to be held with Councillor Hoolihan, the Mayor, Management, saleyard personnel and the President of the Combined Agents in January to discuss pre-season advertising.

#### 2. Truckwash fees – Longreach Saleyards

Resolution: Res 2008-06-300 Responsible Officer: Director Finance Services

That a report be prepared on the implications of removing fees for the use of the truck wash facility at the Longreach Saleyards for Council's consideration.

#### **Action to Date**

None

12/09/08 - No action to date

Report on possibility of removing fee for truck wash facility

Currently at the saleyard, keys are purchased through the Avdata system whereby a key is issued by the saleyard manager, details are taken of the purchaser (Truck Registration, Company details, mailing address etc) and the cost of the key and subsequent use of the facility are then charged out by Avdata and the income forwarded to council. These keys can then be used throughout Australia wherever the same facility setups are located.

The costs to council for having and running the truck wash facility include electricity, water, cleaning of the settling ponds by a contractor, maintenance and breakdown expenses. If the fees for using the facility were removed, usage would increase and therefore the costs associated with it would also increase. There is also the problem of other users such as roo-shooters etc taking advantage of the wash facility and this could lead to environmental issues from the blood and other animal residue in the waste water. Council would then have to look at bunding the run off area and this would be a very expensive operation. There is also the problem of users (other than the trucks with their purchased keys) being there when the saleyards and wash down facility is unsupervised.

Resolution: Res-2008-10-570 Responsible Officer: Director Finance Services

That the current system be retained for the time being.

Resolution: Res-2008-10-569 Responsible Officer: Director Finance Services

That a report and costings on works required at the truck wash facility be prepared and presented Council.

The following was withdrawn from Meeting:

Work required at truck wash facility -  
Costings from Mr Richard Moore on –

## 11.2.1 DIRECTOR FINANCE SERVICES REPORT

### 11.2.1.1 Business Arising Matters

#### 1. Cost of moving the evaporation pit to new area with bunding

New Evaporation Dam	\$4,500
New Sewer Pipe	\$ 900
Labour and Backhoe Hire	\$3,100

Total Cost                      \$8,500

#### 2. Moving the evaporation pit sideways and bunding

Move pit sideways & fill	
Old pit	\$10,000
Sewer Pipe	\$ 1,200
Labour & Backhoe Hire	\$ 3,600

Total Cost                      \$14,800

11/12/08 - Council's engineer has been invited to a meeting with Saleyard staff and Councillor to further discuss the entire set up and all possible outcomes for the evaporation dam and water facilities in January.

#### **Since last Meeting**

15/1/09 - No action to date.

### **3.     Signage for Saleyards**

Resolution:        Res 2008-09-528                      Responsible Officer: Director Finance Services

That signage be erected at the Saleyards to clearly identify the Longreach Sale and Spelling Yards from the QRail yards, with exact locations to be in consultation with Cr Hoolihan.

#### **Action to Date**

03/10/08 – No action to date

7/11/08 Sign has been designed and has now been sent to the Department of Main Roads for approval before quotes are called for its construction.

11/12/08 - Have been advised that Main Roads will not accept the sign as presented to the last council meeting. A simple sign with the saleyards name and directions on it will be acceptable on the side of the road or council can relocate the sign to be entirely on council property. However, this will mean the directions to the turn off will not be as easily seen from the road.

Resolution:        Res 2008-12-684                      Responsible Officer: Director Finance Services

That

- a.        the Director Infrastructure Services provide a costing for the construction of a sign to be placed adjacent to the highway thirty metres from centreline of the road opposite Cramsie turnoff on the Town Common.
- b.        Directional signs be placed opposite the saleyards

#### **Since last meeting**

15/1/09 - No action to-date.

### **4.     Application for funding – Rural Living Infrastructure Program (RLIP)**

Resolution:        Res 2008-12-684                      Responsible Officer: Director Finance Services

That the following projects be considered for Council's application under the RLIP and that the Mayor, Chief Executive Officer, and Director Finance Services finalise the priorities should it be necessary.

1.        Child Care Centre & Parks Resurfacing softfall
2.        Longreach Aquatic Centre Shade Cloth

## **11.2.1 DIRECTOR FINANCE SERVICES REPORT**

### **11.2.1.1 Business Arising Matters**

3. Ablution block in Ilfracombe
4. Visitor Centre Display Equipment
5. Nogo cottage – further development of cottage at Powerhouse Museum

#### **Since last meeting**

*15/1/09* - Submission prepared and mailed.

**11.2.1 DIRECTOR FINANCE SERVICES REPORT**  
**11.2.1.2 Standing Matters**

**To: The Chief Executive Officer**  
**From: Director Finance Services**  
**Re: Monthly Report for Month ended**

1. **REPORTS**

1.1 Queries from Previous Meeting  
None

1.2 Key Statistical Data as at 31<sup>st</sup> December 2008

Current Cash Position		
	Cash at Bank & in Hand	554,928
	Investments	8,707,135
	Total Longreach Regional Council	<u>9,262,063</u>
Current Loans	Cultural Centre	0
	Saleyards	0
	Water	1,001,286
	Child Care Centre	173,898
	Total Borrowings LRC	<u>1,175,184</u>

**11.2.1 DIRECTOR FINANCE SERVICES REPORT**  
**11.2.1.2 Standing Matters**

Longreach Regional Council – Income Statement to 31<sup>st</sup> December, 2008

	<u>Actual</u>	<u>% of Budget to-date</u>	<u>Budget</u>	
	<u>To 31<sup>st</sup> Dec 2008</u>	<u>S/B 51% To-date</u>	<u>For year 2008/2009</u>	
<b>INCOME</b>				
Revenue				
Net Rate and Utility Charges	3,113,691	49.2%	6,328,660	1
Fees and Charges	1,171,628	41.6%	2,813,650	
Rental Income	100,220	34.7%	288,680	2
Interest Received	426,649	54.4%	784,561	
Sales - Contract and Recoverable Works	1,387,193	44.1%	3,146,460	
Other Recurrent Income	168,845	58.3%	289,370	
Internal Revenue	170,765	51.4%	331,850	
Grants, Subsidies, Contributions & Donations	6,120,918	47.9%	12,779,947	
Profit on Sale Land	0		431,150	3
<b>Total Revenue</b>	<b>12,659,909</b>	<b>46.5%</b>	<b>27,194,328</b>	
Capital Revenue				
Grants, Subsidies, Contributions & Donations	1,437,889	9.3%	15,393,076	4
Gain/Loss on Disposal of Non-Current Assets	107,875		0	
<b>Total Capital Revenue</b>	<b>1,545,764</b>		<b>15,393,076</b>	
<b>TOTAL INCOME</b>	<b>14,205,673</b>	<b>33.4%</b>	<b>42,587,404</b>	
<b>EXPENDITURE</b>				
Expenses				
Employee Costs	4,413,449	54.9%	8,045,084	
Materials and Services	5,967,212	52.6%	11,352,844	
Consultants	29,680	35.3%	84,090	
Finance Costs	44,349	25.6%	173,505	5
Depreciation and Amortisation	2,376,002	50.0%	4,751,982	
Internal Expenses	170,765	51.4%	331,850	
<b>Total Expenses</b>	<b>13,001,457</b>	<b>52.5%</b>	<b>24,739,355</b>	
<b>Net Result Attributable to Council</b>	<b>1,204,216</b>		<b>17,848,049</b>	

**11.2.1 DIRECTOR FINANCE SERVICES REPORT**  
**11.2.1.2 Standing Matters**

Notes to Income statement –

Note	Budget figures are still being reviewed within the statements and moved to their correct positions and this will continue until finance dept is satisfied all are correctly allocated for audit requirements.
1	Rating carried out twice a year
2	No internal rent being received from old library area
3	Income realised when blocks are sold
4	The major amount here is the Airport Grants and this will all occur later in the financial year when the project commences
5	Overestimated finance charges – budget amount will be decreased in budget review

1.3 Departmental Budgets – Director Finance Services

LONGREACH REGIONAL COUNCIL - Program Budget 2008/2009						
1. INCOME AND EXPENDITURE TO 31 DECEMBER 2008						
	Income Todate	% Todate	Budget 2008/09	Expenditure Todate	% Todate	Budget
<b>FINANCE SERVICES</b>						
Property Rates & Charges	856,637	44.8%	1,911,850	21,678	87%	25,000
Untied Grants	2,547,658	50.7%	5,028,969	0		
Administration Expenses	425,020	54.3%	782,780	44,554	40%	111,830
Suspense	-			-544		
Salaries/Wages Directors & Admin & Other Exp	1,914,406	36.1%	5,306,379	2,546,793	45%	5,697,683
Stores Operations	129,693	72.3%	179,300	74,631	35%	214,030
<b>TOTAL FINANCE SERVICES</b>	<b>5,873,414</b>	<b>44.5%</b>	<b>13,209,278</b>	<b>2,687,657</b>	<b>44%</b>	<b>6,048,543</b>
<b>COMMERCIAL SERVICES</b>						
Longreach Airport	1,030,240	7.9%	13,105,805	236,840	43%	548,505
Longreach Saleyards	354,992	63.6%	557,950	228,777	49%	471,410
Isisford Crusher	86,936	35.8%	242,940	205,755	114%	180,245
Land Development	46,875	10.9%	431,150	5,594	19%	30,030
Fleet Management	2,596,919	37.2%	6,984,715	2,249,304	50%	4,456,057
Main Roads Works	793,842	40.0%	1,982,988	1,250,325	47%	2,660,694
Other Private Works	564,304	39.9%	1,415,310	744,045	53%	1,415,310
Other Commercial Operations	83,772	47.8%	175,310	104,508	56%	185,245
<b>TOTAL COMMERCIAL SERVICES</b>	<b>5,557,879</b>	<b>22.3%</b>	<b>24,896,168</b>	<b>5,025,147</b>	<b>51%</b>	<b>9,947,496</b>

**11.2.1 DIRECTOR FINANCE SERVICES REPORT**  
**11.2.1.2 Standing Matters**

**2. COUNCIL TENDERS 2009**

Tenders were called as per council's purchasing policy in November 2008 for the supply of the following works and services which are supplied to council each year. After reviewing all submitted tenders, the following were submitted to the Acting Chief Executive Officer for approval for the 2009 year –

Annual Control of Cockroaches (Manholes & Council Buildings)	Amalgamated Pest Control
Annual Supply of Lubricants	Central State Fuels
Annual Supply of Batteries	Longreach Tyre Centre
Annual Supply of Tyres & Tubes	Longreach Tyre Centre
Supply of Bulk Cement & Pre Mixed Concrete	Boral Resources
Supply of Electrical Repairs & Maintenance – Industrial	Saunders Electrics

No tenders were received for –

Electrical Repairs and Maintenance of Airconditioners  
Supply of Electrical Repairs & Maintenance – Domestic

Letters were sent to relevant businesses calling for submissions to supply the above services and these now close on the 27<sup>th</sup> January 2009.

**3. ACQUISITION OF GOODS AND SERVICES & DISPOSALS POLICY**

Attached as **Appendix 3** is the newly consolidated purchasing policy and local preference policy. As well as combining the two policies, there are minor changes.

There are no other matters that require comment.

**Mrs Yvonne Clarke**  
**Director Finance Services**

## **11.2.1 DIRECTOR FINANCE SERVICES REPORT**

### **11.2.1.4 Correspondence**

#### **11.2.1.4.1 Correspondence Requiring Council Decision**

**1. D A Slade - Purchase of Retired Hearse**

Received 10 December 2008 – File T10

Offering a tender for the old hearse of \$680.00.

## **11.2.1 DIRECTOR FINANCE SERVICES REPORT**

### **11.2.1.4 Correspondence**

#### **11.2.1.4.2 Correspondence For Council's Information**

None

## 11.3 COMMUNITY SERVICES REPORTS

11.3 Community Services Report

11.3.1 Director Community Services Report

11.3.1.1 Business Arising Matters

11.3.1.2 Standing Matters

~~11.3.1.3 New Matters~~

11.3.1.4 Correspondence

~~11.3.2 Managing Director Child Care Services Report~~

~~11.3.3 Longreach Students Hostel Report~~

11.3.4 Community Development Officers Report

~~11.3.5 Youth Development Officers Report~~

~~11.3.6 Parks & Gardens Supervisor Report~~

~~11.3.7 Swimming Pool Lessee's Report~~

~~11.3.8 Libraries Report~~

11.3.9 Advisory Committee Reports

~~11.3.9.1 Longreach Students Hostel Advisory Committee~~

## 11.3.1 DIRECTOR COMMUNITY SERVICES REPORT

### 11.3.1.1 Business Arising

#### 1. UHF Coverage

Resolution: Res-2006-01-021) Responsible Officer: Director Community Services

That the Director of Community & Cultural Services prepare a report on UHF coverage in the Shire.

#### **Action to Date:**

The Senior Works Supervisor (Richard Moore) replaced a battery and regulator in Council UHF repeater Tower on Sunnyside Station near Stonehenge which is now working fine. I am still looking for report regarding UHF coverage in the Shire that Council had done in 1999

I rang Access Electronics whom are going to check their records for me.

Still awaiting advice from Access Electronics.

I contacted Access Electronics who haven't had time to check their records yet but have told me they will. I then spoke to Council's Senior Works Supervisor Richard Moore and Keith Johnson from the Longreach Police Station about how the dead spots in the Shire could be identified. Keith suggested that Council employees should be about to identify the areas the UHF radios are not working and these areas could be plotted on a map. Keith said the repeaters normally work within a forty kilometre radius. Therefore if Access Electronics have not located the report on UHF coverage within the next month a report will be prepared in conjunction with the Senior Works Supervisor and Keith Johnson but only after the Morella UHF tower has been installed so that dead spots can be identified.

Access Electronics haven't located report on UHF coverage therefore once works have been completed at Morella UHF tower site, Senior Works Supervisor and Keith Johnson will identify dead and a report will be prepared for Council on the outcomes.

Spoke with Keith Johnson who said technicians would be in Longreach before end of May to construct tower.

Tower has been constructed. Keith Johnson has had to go away for a couple of weeks due to an illness within his family therefore installation of technical equipment hasn't yet been completed.

8/8/08 - Spoke to Keith Johnson who said there has been a few hold up due to sickness and other work comments.

08/09/08 – A report will be given at the meeting

30/09/08- Spoke to Keith Johnson who said works should be completed by end of November 2008. Keith has been tried up with the upgrade of the new police station. Also there has been a problem tracking down the licenses for repeater towers near Sunnyside Station and Mount McEvoy. Also Keith has been trying to contact Access Electronics regarding the configuration of both of these repeater stations as they supplied and install them. Keith said this is taking time because the equipment at Morella wasn't purchased from them.

12/12/08 - Works have been completed. Licenses are still being sorted.

#### **Since Last Meeting**

15/01/09 – No action since last meeting.

#### 2. Riverside Park Walkway/Bikeway

Resolution: Res-2006-10-488 Responsible Officer: Director Community Services

That a risk analysis be carried out on the walkway/bikeway to Riverside Park.

Resolution: Res-2006-12-580 Responsible Officer: Director Community Services

That Council reviews the options for works on the walkway/bikeway to Riverside Park once the town common planning process is completed and once advice is received as to the success or otherwise of the funding application for works on this bikeway/walkway.

Resolution: Res-2007-01-028 Responsible Officer: Director Community Services

That the Chief Executive Officer investigate the ability to utilise the Prisoners Work Release Program to advance works on the track.

#### **Action to date:**

Risk analysis completed.

DG Correctional Services contacted by Mayor and DES re Prisoner Work Release Program. Department is receptive to a high level proposal from Council. Awaiting completion of town common planning process.

No further action to date.

To be considered in the Open Space – Sport and Recreation Plan.

8/8/08 - Draft Open Space, Sport and Recreation Plan has been completed and council has called for public comment on the plan.

08/09/08 – Draft Sport and Recreation Plan to be discussed at meeting

## 11.3.1 DIRECTOR COMMUNITY SERVICES REPORT

### 11.3.1.1 Business Arising

Open Space, Sport and Recreation Plan was adopted at General Meeting on 29<sup>th</sup> September, 2008 (with amendments).  
12/12/08 - No action since last meeting.

#### Since Last Meeting

15/01/09 – No action since last meeting.

#### 3. Sexton Hut

Resolution: Res-2007-02-067 Responsible Officer: Director Community Services

That Council make this project a Capital Works Project under the Parks and Gardens Budget and have the work undertaken along with the construction of the toilet block at the Cemetery.

#### Action to date:

Plans completed allowing scope of work to be given to contractors for quoting.

No further developments prior to this Report.

Scope being included in Building Package for Tender.

Longreach Mobile Welding to be approached to undertake work.

No further developments prior to this Report.

At the February 2008 meeting it was asked that other works such as the Car Shed at the Civic Centre, Showgrounds Broadcasting box and Pipe Shed at Depot also needed to be done.

George Kent approached for a quote for this and other outstanding building jobs.

Materials have been ordered and works should be completed by mid of June 2008 (weather permitting)

8/8/08 - Spoke to George Kent who said works should be completed by end of August.

08/09/08 - Spoke to George Kent who said works should be complete by 19<sup>th</sup> September now as he has been sick.

Spoke to George Kent who said works will definitely be completed by 3<sup>rd</sup> October 2008.

12/12/08 - Additional minor works have still to be completed before building can be painted.

#### Since Last Meeting

15/1/09 - New lock place on door. Additional minor works still to be completed.

#### 4. Prisoner Work Release Program

Resolution: Res-2008-04-096 Responsible Officer: Director Community Services

That the Chief Executive Officer have prepared a high level proposal for use of prisoners on a Work Release Program in the area for Council's consideration.

#### Action to date:

None

8/8/08 - Had a look on the Queensland Corrective Services website to see what should be included in the proposal for use of prisoners on a Prisoner Work Release Program. The website doesn't have a lot of information on it. I then rang Corrective Services Department and spoke to a Sandra Todd the Executive Assistant who suggested Council invite the Director General of Qld Corrective Services out to Longreach.

Resolution: Res-2008-08-441 Responsible Officer: Director Community Services

That Council invite the Director General of Qld Corrective Services to Longreach to meet with Council.

30/9/08 - Awaiting reply from the Director General.

12/12/08 - Letter received from Neil Whittaker, Acting Director-General, Queensland Corrective Services proposing that Ms Lidia Pennington, Executive Director, Custodial Operations meet with Council to discuss a possible future partnership.

Ms Pennington will contact Council in near future.

#### Since Last Meeting

15/01/09 – No action since last meeting

#### 5. Peter and Sheila Forrest - Rotary Signage Project

Resolution: Res-2008-05-166 Responsible Officer: Director Community Services

That the Mayor, Cr Bowden and the Director Community Services meet with representatives from the Longreach Rotary Club and their consultants, Peter and Sheila Forrest, on the Eagle Street panels/street art project, to discuss this proposal as soon as possible.

Resolution: Res-2008-06-294 Responsible Officer: Director Community Services

That Council agree in principle to the placement of information panels in QANTAS Park subject to details of the panels

## 11.3.1 DIRECTOR COMMUNITY SERVICES REPORT

### 11.3.1.1 Business Arising

(Size, content and proposed location in the park) being provided to Council for approval prior to installation.

And

That Council agree in principle to the development of a street art feature in the vicinity of the Clock Tower in Eagle Street subject to details of the feature (Size, location and concept) being provided to Council for approval prior to installation.

#### **Action to date:**

8/8/08 - Details of the panels have not been provided to date.

08/09/08 - Details of the panels haven't been provided to date.

02/10/08 - I contacted Peter Forrest and informed him that the pergola works have been completed. He has asked for confirmation of the actual measurements of the areas which the panels will be mounted so he can arrange for final trimming etc and then will send the panels down to Council. Measurements have been forwarded to Peter.

Resolution: Res-2008-10-608 Responsible Officer: Director Community Services

That Councillors Palmer, Bowden and Bichsel meet with Rotary & Peter Forrest with Mayor being delegated authority to progress and complete the project including the provision of framework for art on the Eagle Street structure.

12/12/08 - Councillors Palmer, Bowden, Bichsel and Director Community Services met with Peter Forrest. Peter has correct measurements and is arranging for artwork to be completed and installed.

#### **Since Last Meeting**

15/01/09 – No action to date.

### **6. Peter and Sheila Forrest - Cemetery**

Resolution: Res-2008-05-167 Responsible Officer: Director Community Services

That the Mayor, Cr Bichsel and the Director Community Services meet with Peter and Sheila Forrest and representatives from the local Historical Society to discuss this proposal.

#### **Action to date:**

8/8/08 - Nil

08/09/08 – Nil

30/09/08 - No action to date.

12/12/08 - No action to date.

#### **Since Last Meeting**

15/01/09 – No action to date.

### **7. Libraries Report – Car Parking**

Resolution: Res 2008-08-444 Responsible Officer: Director Community Services

That a disabled parking area be designated in front of Video 2000.

#### **Action to Date**

08/09/08 - There is already a disabled parking area in front of Video 2000. Director of Infrastructure Services has directed Assistant Senior Works Supervisor / Building Coordinator to have a look at wheel chair access from the car park to the footpath.

02/10/08 - Works still to be completed.

12/12/08 - Work is scheduled to be completed early in February 2009.

#### **Since Last Meeting**

15/1/09 - Work is scheduled to be completed early in February 2009.

### **8. Longreach Show Society Inc.**

Resolution: Res 2008-09-525 Responsible Officer – Director Community Services

That Council undertake work on the two removable posts under maintenance of Showgrounds Budget.

## **11.3.1 DIRECTOR COMMUNITY SERVICES REPORT**

### **11.3.1.1 Business Arising**

#### **Action to Date**

*02/10/08* - Letter has been sent to Longreach Show Society informing them that works will be undertaken. The Assistant Senior Works Officer/Building Coordinator has been directed to have works completed.

#### **Since Last Meeting**

*15/1/09* - Work is scheduled to be completed early in February 2009.

#### **9. Longreach Botanic Walkway signage project**

Resolution:        Res 2008-10-580                      Responsible Officer – Director Community Services

That,

- a) Council approve the application by Desert Channels Queensland (DCQ) to undertake an interpretive signage project on the linear botanic walkway; and
- b) Council provide labour and materials for installation of the signage on the linear botanic walkway; and
- c) The CEO approves the signage and the location of signage.

*12/12/08* - Desert Channels Queensland stated that all labour and materials for installation of the signage is being covered by grant. Work is scheduled to be completed by end of December 2008.

#### **Since Last Meeting**

*15/01/09* - Works have almost been completed.

## **11.3.1 DIRECTOR COMMUNITY SERVICES REPORT**

### **11.3.1.2 Standing Matters**

**To: The Chief Executive Officer**

**From: Director Community Services**

**Re: Monthly Report for Month ended 31 December 2008**

#### **1. Staffing Overview**

1. The total number of staff allocated to this area-  
Full time – 10
2. List of current vacancies and vacancies that have been filled:  
Parks and Gardens Maintenance Worker - Jason Avery has been appointed to this position.  
Current vacancy - Parks and Gardens Supervisor applications close on 16<sup>th</sup> January 2009.

#### **2. Corporate and Operational Plan Overview**

##### **Students Hostel**

- Capital Works program to be completed by second Quarter
- Implement Strategy to attract greater occupancy at the Hostel where appropriate – Increased viability of the Centre

##### **Community Development Officer**

Liaise with and assist the CDO to continually improve delivery of information to the community, families and individuals – All Quarters

##### **Youth Development Officer**

- Liaise with and continually assist the YDO in the Development of Youth and Youth activities throughout the Shire and the Region.
- Liaise with and continually assist the YDO to Continue to provide assistance to the youth of Longreach to develop and enhance opportunities for their participation in the social and cultural and economic life of the community by the continued employment of a YDO – Development of Youth and Youth activities throughout the Shire and the Region
- Continue the support of the Youth Club and the facilities in Eagle Street – Identified in-kind Support as required – All Quarters

##### **Home and Community Care**

- Continue to support this service in the Payroll Section with timely and accurate payment of wages and recovery of same

##### **Child Care Services**

- Continue to help administer Child Care including Centre Based, Family Day Care, Rural in Home Care, After School Care, Mobile Childcare Services and Vacation Care in the delivery of Services to a high standard within monetary constraints.

#### **3. Budget Overview**

##### **3.1 Operational Budget**

## **11.3.1 DIRECTOR COMMUNITY SERVICES REPORT**

### **11.3.1.2 Standing Matters**

#### **Subsidies & Grants**

This budget is currently on target.

#### **Child Care Services**

This budget is currently on target.

#### **Students Hostel**

I have sent out enrolments forms for 3 girls and 13 boys have been seen out to parents/guardians of these 5 have been returned. This budget is currently on target.

#### **Community Development Officer**

This budget is currently on target.

#### **TV, Radio & UHF Services**

This budget is currently on target.

#### **Youth**

This budget is currently on target.

#### **Cemeteries and Funerals**

This budget is currently on target.

#### **Parks & Gardens**

This budget is currently on target.

#### **Swimming Pool**

This budget is currently on target.

### **3.2 Non-Recurrent & Capital Works**

#### **Students Hostel**

##### Upgrade of toilets and shower amenities.

The contractor has advised me that one set of toilets and shower amenities will definitely be completed by 27 January 2009 and the other should be completed but depending on availability of other subcontractors may not be completed until the next week. This won't be problem as the three girls could use the disability toilet and shower area for four days.

##### Air conditioning for new Boys Dormitory

Has been ordered and should be installed early February 2009.

#### **Issues**

Nil.

**11.3.1 DIRECTOR COMMUNITY SERVICES REPORT**  
**11.3.4 Correspondence**

**11.3.1.4.1 Correspondence requiring Council Action**

**1. Crime and Misconduct Commission**

Received 5 January 2009 – File C15

Advising that the Commission is undertaking a review of Queensland's Police Move-On Powers and inviting Council to make a written submission to the review.

**2. Minister for Public Works, Housing and Information and Communication Technology**

Received 5 January 2009 – File A6/55

Advising that the Department of Public Works would investigate the development of a Queensland War Memorial Register (the Register). The Register would be established in time for Anzac Day 2009.

The Register will be a website that lists war memorials across the State and provide information for historians and present and future generations of Queenslanders. A memorial could include a cenotaph, statue, obelisk, column, gate, memorial building or facility, or avenue of trees.

**3. Minister for Communities**

Received 5 January 2009 – File G4/7

Advising that funding of \$65,383 per annum over three (3) years has been approved for Longreach Regional Council – Longreach Community Service within the Youth Development key funding area. The purpose of the funding is to assist Council to provide opportunities for young people to develop their skills and to participate in community decision making processes. The service promotes a higher, more positive profile for young people aged between 12 – 25 years in accordance with the terms of the service agreement. Funding will be made available once the documents have been signed by both parties.

**4. Minister for Education and Training – Minister for the Arts**

Received 5 January 2009 – File A21

Advising that the Remote Area Planning and Development Board (RAPAD) have been contracted for the region which includes the Longreach Regional Council to develop and implement models to: improve information and support services for community arts and cultural development; support the development of networks and coordinated planning between areas and cultural organisations, Local Governments, and other regional stakeholders; improve coordination with and between regions; and, provide a regional point of contact for central providers and fly-in-fly-out programmes.

**5. Minister for Communities**

Received 8 January 2009 – File G4/7

Advising of the introduction of the Queensland Companion Card, an important new initiative that encourages greater participation in community life for people with a

### **11.3.1 DIRECTOR COMMUNITY SERVICES REPORT**

#### **11.3.4 Correspondence**

disability. The Companion Card program promotes fair ticketing for people with a disability who will always require the care of a companion to participate in community events and activities. Presentation of the Companion Card provides the cardholder with two tickets for the price of one, allowing admission at no charge for their companion.

Council is requested to consider nominating local venues and activities as foundation affiliates. A formal response is required by Friday 6 February 2009.

#### **6. Queensland Corrective Services**

Received 8 January 2009 – File M11

Advising that Queensland Corrective Services have established a Community Service Rejuvenation Project in response to the decline in community service. A community Engagement Strategy is underway seeking support of local and regional councils together with non-government agencies to facilitate community service projects. Community Advisory Committees will be established across Queensland to determine appropriate and valuable community projects.

#### **7. Department of Education and the Arts**

Received 13 January 2009 – File S6/8

Advising that the application for capital assistance under the Student Hostel Support Scheme has been successful in receiving funds to upgrade bathroom and toilet amenities, supply and install exhaust canopy in kitchen and supply and install airconditioning in boys' dormitory.

**11.3.1 DIRECTOR COMMUNITY SERVICES REPORT**  
**11.3.4 Correspondence**

**11.3.1.4.2 Correspondence For Council Information**

**1. Keep Australia Beautiful – Ergon Energy Tidy Towns**

Received 9 January 2009 – K1

Submitting Judges' reports for the Tidy Towns competition for Ilfracombe, Isisford and Yaraka.

*Comment: Judges comments noted and recommendations will be taken into consideration when forming the next budget.*

**2. Queensland Corrective Services**

Received 24 November 2008 – File P16

Thanking Council for correspondence relating to a possible work camp in the Longreach area. The Minister for Police, Corrective Services and Sport released the Queensland Government's Green Paper, Reform of Low Security Custody in Queensland on 2 November 2008. The Government is seeking views of stakeholders on the proposed options presented in the Green Paper and consultation sessions will be held across the State. Ms Linda Pennington, Executive Director, Custodial Operations will be arranging a visit to Longreach in the near future and will meet with Council.

## 11.4 INFRASTRUCTURE SERVICES REPORT

### 11.4 Infrastructure Services Reports

#### 11.4.1 Director Infrastructure Services

11.4.1.1 Business Arising

11.4.1.2 Standing Matters

11.4.1.3 New Matters

~~11.4.1.4 Correspondence~~

~~11.4.2 Senior Works Supervisors Report – Longreach Area~~

~~11.4.3 Works Overseer Report – Isisford Area~~

~~11.4.4 Overseer Report – Ilfracombe Area~~

~~11.4.5 Water & Sewerage Report – Longreach Area~~

~~11.4.6 Water & Sewerage Report – Isisford & Yaraka Area~~

~~11.4.7 Water & Sewerage Report – Ilfracombe Area~~

## 11.4 DIRECTOR INFRASTRUCTURE SERVICES REPORT

### 11.4.1.1 Business Arising

#### 1. Sandwich Boards/Signage

Resolution: Res-2006-07-330 Responsible Officer: Director Infrastructure Services

That the Director Engineering Services prepare a concept for advertising signs at the intersections with Sir James Walker Drive and a listing of the businesses potentially to be included on those signs for Council consideration prior to those businesses being approached for their agreement to participate in such a signage project in lieu of the existing sandwich board signs on the road reserve.

Resolution: Res-2006-02-064 Responsible Officer: Director Infrastructure Services

That Council endorse the design and siting concepts for the proposed signs as prepared by the Director Infrastructure Services and seek the agreement from the nominated businesses to participation in the use of the signs in lieu of the existing sandwich boards.

#### **Action to date:**

Refer to previous agendas for the history of this issue. Superseded by the resolution below.

Resolution: Res-2008-12-695 Responsible Officer: Director Infrastructure Services

- a. That the Chief Executive Officer write to the Department of Main Roads to advise that Council's criteria for signage on the Highway is as follows:
  1. to remove all sandwich boards from the highway
  2. that there is a uniform approach to signage
- b. That Council develop a policy that addresses the following:
  - No sandwich boards will be permitted on the Highway corridors in the town area
  - Signs will be of uniform dimensions
  - Ability to add and subtract advertising from the signs
  - Only businesses on Wonga Street/Ilfracombe Road will be permitted to display advertising
  - Include signage for non commercial premises / sites
- c. The above policy is to be applied to signs on the Winton side of highway as well
- d. That Council place directional signage to Hospital, Racecourse & RAFS on the Jabiru street sign to be erected.

#### **Since Last Meeting**

15-01-09 - Main Roads have been notified of the criteria. A policy has been drafted by The Director of Corporate services. Waiting for the Jabiru Street Sign to be returned with the legs extended so that it may be erected.

#### 2. Security Options for Eagle Street and Bike Paths

Resolution: Res-2007-01-031 Responsible Officer: Director Infrastructure Services

That security options be investigated for Eagle Street.

Resolution: Res-2007-01-032 Responsible Officer: Director Infrastructure Services

That the Police be asked to assist with a security audit on the bike paths in Longreach.

Resolution: Res-2007-03-111 Responsible Officer: Director Infrastructure Services

That Cr Gooding and Cr Ford participate in the audit of the Eagle Street lighting and Bike Paths.

#### **Action to date:**

Refer to previous agendas for the history of this issue. Superseded by the resolution below.

Resolution: Res-2008-12-696 Responsible Officer: Director Infrastructure Services

That Council utilise mains power for security lighting in Longreach, with the first area for new installations being from

## 11.4 DIRECTOR INFRASTRUCTURE SERVICES REPORT

### 11.4.1.1 Business Arising

Stork Road to the Australian Stockman's Hall of Fame gates.

#### **Since Last Meeting**

15-01-09 - Quotation documents are currently being compiled. SIP funding options currently being explored.

#### **3. Stormwater drainage**

Resolution: Res Responsible Officer: Director Infrastructure Services  
Request that the Director Engineering Services prepare a report on the stormwater drainage for the Town of Longreach for the next Council Meeting.

Resolution: Res 2008-04-103 Responsible Officer: Director Infrastructure Services  
That formal tendering documents be prepared and quotations sought for the preparation of a master drainage plan for the town of Longreach.

#### **Action to date:**

An indicative price was obtained from George Bourne & Associates of \$120,000.00 was tabled at last council meeting. Waiting on Hoffman's surveyors to provide data on what stormwater drainage assets have been picked up, so that the documents can be collated for tender. Have also requested GBA to provide copies of any documentation that would be applicable to assist with this process. Currently collating the tender document. There may be some more survey required and are awaiting confirmation from Hoffman Surveyors whether they have this data or not. There will be some more survey required and are liaising with Hoffman's to perform the work.  
6/8/08 - Hoffmans have completed a large part of the Survey work.  
5/9/08 - Hoffman's have completed survey. Waiting on them to send the data. Leisa and I took photos of storm water drains on Wednesday 3 September taking full advantage of the current rainfall.  
22/9/08 - Documents are being compiled. Waiting for the data from Hoffman's  
30/9/08 - Documents are being compiled. Waiting for the data from Hoffman's.  
4/11/08 - I have reviewed the Data from Hoffmans. There are some items missing that need to be picked up.  
10/12/08 - Hoffmans are currently picking up the missing items and checking the data. Waiting for the data from Hoffman's.

#### **Since Last Meeting**

15-01-09 - Have received the data from Hoffmans. However the data is not complete as Hoffmans were unable to determine the intersection of all the piping. Currently investigating the use of CCTV to complete the data. I intend to utilise the contractor that wins the sewer upgrade whilst they are in Longreach to perform the work.

#### **4. Beston Parks**

Resolution: Res-2008-01-021 Responsible Officer: Director Infrastructure Services  
Beston Parks be advised that Council will accept the deferment of the sewerage upgrade to the Gunnadoo Caravan Park but a definite decision and timeline has to be made by the 31<sup>st</sup> May 2008 as to whether they will proceed with an on-site sewerage package plant or wish to continue with a sewer main upgrade.

Resolution: Res-2008-008-409 Responsible Officer: Director Infrastructure Services  
That

- a) Discovery Holiday Parks be granted an extension to 31 December 2008 to complete the necessary investigations into the sewerage upgrade condition of development and report to council on the outcomes;
- And
- b) The agreed solution be implemented prior to Easter 2009.

#### **Action to Date:**

Letter sent to Beston Parks  
I spoke to Peter Lawrence of Discovery Holiday Parks ("DHP") (formerly Beston Parks) on 3 June 2008. Peter advised that he was not aware of any 31 May 2008 timeline for a decision for onsite reuse in lieu of upgrading the sewer mains. He was also unaware of any correspondence from council regarding the issue nor the timeline. I will chase up this item of correspondence. However, he advised that DHP's position is that there is no trigger for an upgrade just yet and therefore

## 11.4 DIRECTOR INFRASTRUCTURE SERVICES REPORT

### 11.4.1.1 Business Arising

there is no requirement for an upgrade. I will investigate DHP's assertion that there is no trigger and address it accordingly.

Letter sent to Beston Parks by Acting CEO dated 20 June 2008, giving Beston Parks until 2 July 2008 to advise if Beston Parks intend to use on site sewerage system or not. I am unaware of any reply from Beston Parks.

6/8/08 - Beston parks have requested, amongst other things (the CEO's report contains more detail), that they be given an extension to 31 December 2008 to investigate the on site sewer reuse proposal.

5/9/08 – Awaiting reply from Beston Parks by 31 December – no action required until then.

#### **Since Last Meeting**

15-01-09 – Council has received a proposal from Discovery Parks on 13 January 2009. It will need to be analysed and it is intended to report to Council at meeting on 12 February 2009. There is a meeting scheduled with Discovery Parks on 21 January 2009.

#### **5. Streetscape Policy**

Resolution: Res-2008-03-071 Responsible Officer: Director Infrastructure Services

That Council adopt the Streetscape Plan attached hereto as Appendix 'A' in principle and that the plan be recommended to the new Council.

#### **Action to date:**

Refer to previous agendas for the history of this issue. Superseded by the resolution below.

Resolution Res-2008-09-548 Responsible Officer: Director Infrastructure Services

That the Director of Infrastructure Services seek the services of a suitably qualified contractor to assist in the development of the Longreach Streetscape Policy based on the Streetscape Report February 2008 Version 1, the Director Infrastructure Services Report and further direction from Council.

30/9/08 – Council passed a new resolution. Waiting for review from Councillors. Making enquiries for a suitable contractor to assist with the policy.

4/11/08 – Currently seeking likely individuals or companies to perform this task. I am still awaiting comments from Councillors so that I can finalise the brief to obtain fee proposals for the task.

10/12/08 – Currently seeking likely individuals or companies to perform this task. I am still awaiting comments from Councillors so that I can finalise the brief to obtain fee proposals for the task.

#### **Since Last Meeting**

15-01-09 – Council has approached Desert channels to perform the work. Awaiting on their reply.

#### **6. Bore Water System - Longreach**

Resolution: Res-2008-04-123 Responsible Officer: Director Infrastructure Services

That a report be prepared on the full costs to ratepayers of the maintenance of the bore water reticulation system and possible strategies to phase out the bore water reticulation system.

#### **Action to date:**

Information for Bore water usage was collated and the outcomes were presented at the Council Meeting. I intend to liaise with Worley Parsons to estimate the cost to perform the work & perform the work or develop a brief for the work to tender/quote for the work (depending on price estimate). It is intended be performed at the same time as the Raw Water Pump investigations are performed.

I have liaised with Worley Parsons re the Raw water Pumps, Bore water survey and sewer telemetry. I am waiting for their fee proposals and timelines.

6/8/08 - I have issued the fee proposal from Worley Parsons to the CEO who forwarded it on to Councillors for feedback on the content to be presented in the report. Awaiting feedback. Worley Parsons are expected to visit site week commencing 18 August 2008.

## 11.4 DIRECTOR INFRASTRUCTURE SERVICES REPORT

### 11.4.1.1 Business Arising

28/8/08 Councillors provided feedback in the meeting 28/8/08. The extra requirements for the report is summarised in the agenda for 28/8/08.

5/9/08 – Worley Parsons visited Longreach 18-20 August 2008. They are currently working on the report.

22/9/08 – An advertisement was placed in the Longreach Leader 19 September 2008. A questionnaire is being issued with the rates week commencing 22 September 2008. Worley Parsons is currently working on the report which is due mid November to early December – no action required until then.

30/9/08 – Questionnaires are being returned and administered.

4/11/08 – A draft report was received 28 October 2008. I reviewed it in detail and met with Worley Parsons 29 & 30 October 2008 in Brisbane. The draft report is very close to being completed. There will be further work required by Worley Parsons to finalise and some further information will be required from Council. The report is expected to be finalised by the end of November to early December.

10/12/08 – The finalised Bore Water Report has been received, copies to be provided to Councillors in the near future.

#### **Since Last Meeting**

15-01-09 – A briefing session was held 18 December 2009. The Bore water report will be tabled at the meeting of 22 January 2009.

#### **Recommendation**

That the Bore water report is tabled in the meeting of 22 January 2009 for discussion at the meeting of 12 February 2009, and that the report be placed on the council website for public access.

#### **7. Radar Zone – Landsborough Highway**

Resolution: Res-2008-04-111 Responsible Officer: Director Infrastructure Services

That the Department of Main Roads be requested to install a Police Radar Zone sign on the eastern approach to Longreach between the 80Km and 60Km signs on the Landsborough Highway.

#### **Action to date:**

Refer to previous agendas for the history of this issue. Superseded by the resolution below.

Resolution: Res-2008-12-697 Responsible Officer: Director Infrastructure Services

That a landscaping plan be developed in consultation with Main Roads Department plus other traffic calming devices.

#### **Since Last Meeting**

15-01-09 - Main Roads have been notified of the intention to use landscaping.

#### **8. Local Law Changes – Gates and Grids**

Resolution: Res-2008-06-228 Responsible Officer: Director Infrastructure Services

That Council direct the Chief Executive Officer to prepare a report on the cost implications of implementing the previous Ilfracombe and Isisford Shire policies across the region, including the establishment of a database on all grids, their condition, estimated cost and timing of upgrades and annual maintenance of grids; and once prepared, this report be presented to the Rural Lands Advisory Committee for consideration and that the advisory committee be asked to recommend a course of action for Council.

#### **Action to date:**

8/5/08 An opinion has been sought from King & Company through the LGAQ to determine the ability of council to continue to control gates and grids on roads via licensing etc, and Mr Vince Corbin has been contacted to commence the project.

Response received from King and Company through the LGAQ outlining the following:

- The Local Government Act provides that until council makes a decision under the Integrated Planning Act 1997 (IPA) to prepare its second IPA Planning Scheme, council may:
  - Make a local law or a subordinate local law about gates and grids; or
  - Amend an existing local law about gates and grids

## 11.4 DIRECTOR INFRASTRUCTURE SERVICES REPORT

### 11.4.1.1 Business Arising

11-08-08 – JD Asset Mapping has been recording and mapping grids in the regional area  
5/9/08 - JD Asset Mapping is continuing the recording and mapping of grids in the regional area.  
22/9/08 - JD Asset Mapping is continuing the recording and mapping of grids in the regional area  
30/9/08 - JD Asset Mapping is continuing the recording and mapping of grids in the regional area  
4/11/08 - JD Asset Mapping is continuing the recording and mapping of grids in the regional area  
10/12/08 - JD Asset Mapping is continuing the recording and mapping of grids in the regional area

#### **Since Last Meeting**

15-01-09 - JD Asset Mapping is continuing the recording and mapping of grids in the regional area.

#### **9. Longreach Sewer Feasibility Study, design & cost estimate to upgrade mains 2008/2009 – Rising Main Work**

Resolution Res-2008-09-547 Responsible Officer: Director Infrastructure Services

The work from rising main to pump station 1 is carried out in the two stages as per this report; to satisfy budget and technical constraints

#### **Action to date:**

4/11/08 – GBA have been engaged to assist in compiling the tender documents. It is intended to place an ad in the paper 15 November 2008 and close 16 January 2009.

10/12/08 – An advertisement was placed in the paper on 15 November 2008 and the tender closes 23 January 2009.

#### **Since Last Meeting**

15-01-09 – Five site visitations have been performed. The site visitations are compulsory for tendering. The tender closes 23 January 2009.

#### **10. Yaraka Water Supply**

Resolution Res-2008-11-637 Responsible Officer: Director Infrastructure Services

The Council provide the range of available options to the Yaraka Community with the results being brought back to Council.

#### **Action to date:**

10/12/08 – A letter was issued to the Yaraka Progress Committee on 21 November 2008.

#### **Since Last Meeting**

15-01-09 – Awaiting reply from Yaraka Progress committee. No further action until then.

#### **11. Rubbish Bins at Truck Parking Bay**

Resolution Res 2008-11-630 Responsible Officer: Director of Corporate Services

That the rubbish bins located at the truck parking bay going to Winton be installed with a metal cage surround to stop these rubbish bins from being blown away.

#### **Action to Date**

12/12/08 – Referred to Director of Infrastructure to complete under RMPC works

#### **Since last meeting**

15-01-09 – Only advised on 15 January 2009. Will direct the Senior Works Supervisor to perform the work.

## 11.4 DIRECTOR INFRASTRUCTURE SERVICES REPORT

### 11.4.1.2 Standing Matters

**To: Chief Executive Officer**  
**From: John Roworth, Acting Director of Engineering Services**  
**Subject: Director Infrastructure Services Report for December 2008**

1. **Budget**

Under development and will be in February reports.

2. **Staffing**

Total number of engineering staff categorised by employment status.

Director of Infrastructure Services	Filled	Full time
Technical Assistant 19 January 2009)	Filled	Full Time (Starts Monday
Administration Assistant	Filled	Full Time

## **11.4 DIRECTOR INFRASTRUCTURE SERVICES REPORT**

### **11.4.1.3 New Matters**

#### **1. Status of Raw Water Pumps**

The new pumps were installed on 10 & 11 November 2008. It would appear that the new pumps are exhibiting similar problems to the previous pumps.

#### **2. Status of House Raising**

The status for the house raising project is provided below.

#### **3. Status of Runway overlay**

The status for the Longreach Airport runway asphalt overlay project is provided below.

#### **4. Tender assessment s for Main Roads Projects 62/13E/730, 62/LGSA/014, 525732/712 and 62/715/730 (Ilfracombe Branch)**

**John Roworth**

**Director Infrastructure Services**