



# Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

**Address all correspondence to:**  
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25 February 2022

Dear Councillors

**Re: Meeting Notice for Council Meeting to be held on 28 February 2022**

Notice is hereby given that the Council Meeting of the Longreach Regional Council will be held in the Council Boardroom, 96a Eagle Street, Longreach on Monday 28 February 2022 commencing at 11.00am.

Your attendance at these meetings is requested.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mitchell Murphy'.

Mitchell Murphy  
Chief Executive Officer

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# **LONGREACH REGIONAL COUNCIL SPECIAL MEETING AGENDA**

**Monday 28 February 2022**

*Civic Centre, 96a Eagle Street, Longreach*

- 1. Pre-meeting matters**
- 2. Opening of Meeting including Acknowledgement of Country**
- 3. Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers**
- 4. Closed Matters**
  - 4.1 Appointment of an Acting Chief Executive Officer .....3
- 5. Closure of Meeting**

**LONGREACH REGIONAL COUNCIL  
SPECIAL MEETING AGENDA**

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**1. PRE-MEETING MATTERS**

**Declaraton of Office**

Each person duly elected as a Councillors MUST make the Declaration of Office prio to acting as a Councillor. This declaration is to be taken by the Chief Executive Officer and will be undertaken prior to commencement of the meeting.

**Local Government Regulation 2012**

**254 Declaration of Office – Act, Sec. 169**

For Section 169(2) of the Act, the declaration of office prescribed is –

“I, <insert name of Mayor/Councillor>, having been elected/appointed as a Councillor of the Longreach Regional Council, declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the Local Government principles unde the *Local Government Act 2009*, to the best of my judgement and ability.”

**2. OPENING OF MEETING INCLUDING ACKNOWLEDGEMENT OF COUNTRY**

*“We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future.”*

**LOCAL GOVERNMENT ACT 2009 – PRINCIPLES**

Local government is required to adhere to the following high level principles contained in *section 4 of the Local Government Act*:

The *local government principles* are:

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

**DECISIONS, BASED ON RECOMMENDATIONS, PROVIDE FOR THE FOLLOWING COUNCIL ACTIONS:**

**Recognise** There is an issue and Council recognises that but usually can’t do much about it. Financial cost (no cost).

**Advocate** Council will take up the issue on behalf of the community and usually get someone else to do something about it (some cost/minimal cost).

**Partner** Council partners with another organisation/agency to jointly do something about the issue (half cost).

**Deliver** Council is the deliverer of the program/solution, usually funds it etc. This is normally a standard Council responsibility in service delivery (full cost).

Council’s risk management processes are based around the following principles:

**Risk Identification:** Identify and prioritise reasonably foreseeable risks associated with activities, using the agreed risk methodology.

**Risk Evaluation:** Evaluate those risks using the agreed Council criteria.

**Risk Treatment / Mitigation:** Develop mitigation plans for risk areas where the residual risk is greater than our tolerable risk levels.

**Risk Monitoring and Reporting:** Report risk management activities and risk specific information in accordance with the risk protocols.

The Risk Matrix below is used to assess the likelihood and consequence of any risk to Council, to then identify any necessary treatment actions. This matrix will also be used to assess any risk identified in Council’s reports:

**LONGREACH REGIONAL COUNCIL  
SPECIAL MEETING AGENDA**

| Likelihood                  | Consequence        |             |               |               |                   |
|-----------------------------|--------------------|-------------|---------------|---------------|-------------------|
|                             | Insignificant<br>1 | Minor<br>2  | Moderate<br>3 | Major<br>4    | Casastrophic<br>5 |
| <b>Almost Certain<br/>5</b> | Medium<br>5        | High<br>10  | High<br>15    | Extreme<br>20 | Extreme<br>25     |
| <b>Likely<br/>4</b>         | Medium<br>4        | Medium<br>8 | High<br>12    | High<br>16    | Extreme<br>20     |
| <b>Possible<br/>3</b>       | Low<br>3           | Medium<br>6 | Medium<br>9   | High<br>12    | High<br>15        |
| <b>Unlikely<br/>2</b>       | Low<br>2           | Low<br>4    | Medium<br>6   | Medium<br>8   | High<br>10        |
| <b>Rare<br/>1</b>           | Low<br>1           | Low<br>2    | Medium<br>3   | Medium<br>4   | Medium<br>5       |

**OUR VISION, MISSION AND VALUES**

***Vision:***

The communities of the Longreach Region, with their individual identities and a proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living. Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

***Mission:***

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

***Values:***

Our values govern the actions of Council and how it serves the communities of Ilfracombe, Isisford, Longreach and Yaraka. Our eight core values are:

1. A Safe and Healthy Work Environment
2. Inclusiveness and Respect
3. Consistency and Fairness
4. Teamwork and Staff Development
5. Performance and Value for Money
6. Leadership and Collaboration
7. Sustainability
8. Forward-looking

**3. DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST BY COUNCILLORS AND SENIOR COUNCIL OFFICERS**

**3.1 Declaration of Prescribed Conflicts of Interest on any Item of Business**

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

**3.2 Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify

**LONGREACH REGIONAL COUNCIL  
SPECIAL MEETING AGENDA**

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Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter;  
or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

**4. CLOSED MATTERS**

***Recommendation:***

*That pursuant to section 254J (3) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.*

**4.1 Appointment of an Acting Chief Executive Officer**

Consideration of the appointment of an Acting Chief Executive Officer.

*This report is considered confidential in accordance with section 254J(3)(a), of the Local Government Regulation 2012, as it contains information relating to: the appointment, discipline or dismissal of the chief executive officer.*

**5. CLOSURE OF MEETING**