



**PLEASE NOTE:** The display banner must be advertising for a Local Event in the Regional or prior approval from the CEO

**PLEASE NOTE:** The Event Banner must be delivered 2 days prior to the display date and collected within 2 days of the Banner been removed from the display.

**PLEASE NOTE:** The delivery and collection point is the Longreach Regional Council Office 96A Eagle Street Longreach.

### Application is for:

<input type="checkbox"/> Banner Display on Longreach Round About	<input type="checkbox"/> Internal Job Cost #: _____
<input type="checkbox"/> Longreach Regional Resident, Clubs & Association or Local Event	<input type="checkbox"/> Doc ID #: _____
	<input type="checkbox"/> Invoice #: _____

### Application Details:

Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other (specify): _____	
Contact Name:	_____
Company / Association:	_____
Postal Address:	_____
Locality / Suburb:	State: _____ Postcode: _____
Contact Phone / Mobile :	Contact Fax: _____
Email Address:	_____

### Booking Details:

Event / Function Name:	_____		
Date of display to start:	_____	Date of display to be removed:	_____

### OFFICE ONLY :

#### Longreach Regional Council Staff Check List:

<input type="checkbox"/> <b>Banner collected from LRC Office 96A Eagle Street Longreach</b> Staff name and date : _____
<input type="checkbox"/> <b>Banner returned after display date to LRC Office</b> Staff name and date : _____
<input type="checkbox"/> <b>Organisation collected Banner:</b> Name and date : _____

### Privacy Statement:

The information collected in this form will be used by Council for lawful purpose directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the *Right to Information Act 2009*) or as required by Queensland State Government. The information collected may be retained as required by the *Public Records Act 2002*.