

# **LONGREACH REGIONAL COUNCIL**



## **Ordinary Meeting**

**Thursday 18 May 2023**

**UNCONFIRMED MINUTES**



**Minutes of the Longreach Regional Council Ordinary Meeting  
held on Thursday 18 May 2023 at the Town Hall, Isisford**

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**1 Opening of Meeting and Acknowledgement of Country**

The Mayor declared the meeting open at 8:59am

*"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."*

**2 Prayer**

Reverend John Jackson, Salvation Army, opened the meeting with a prayer.

**Condolences**

Council paid its respects and observed a minutes silence for the passing of community Member Julius Pal.

**PRESENT**

**Councillors**

Mayor	Cr AC Rayner
Deputy Mayor	Cr LJ Nunn
	Cr DJ Bignell
	Cr AJ Emslie
	Cr TM Hatch
	Cr DW Paterson
	Cr TFB Smith

**Officers**

Chief Executive Officer	Brett Walsh
Chief Financial Officer	David Wilson
Acting Director of Infrastructure Services	Guy Goodman
Human Resources and Workplace Health and Safety Manager	Grace Jones
Executive Officer, Economic Development and Public Affairs	Simon Kuttner
Executive Assistant to Chief Executive Officer, Mayor and Councillors	Elizabeth Neal

**3 Consideration of Leave of Absence**

Nil for this meeting

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**4 DECLARATION OF ANY PRESCRIBED / DECLARABLE CONFLICTS OF INTEREST  
BY COUNCILLORS**

**4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business**

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

*No declarations were made during this point of the meeting.*

**4.2 Declaration of a Declarable Conflict of Interest on any Item of Business**

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

*Cr Bignell declared a declarable conflict of interest in Item 14.1 Community Donations – Isisford Golf Club as he is married to the Vice President of this Committee and will leave the room for consideration of this item.*

*Cr Hatch declared a declarable conflict of interest in Item 14.4 Community Donations – Individual – as Abbey Dolgner is an employee of Cr Hatch and will leave the room for consideration of this item.*

**5 Confirmation of Minutes**

**5.1 Council - Thursday 20 April 2023**

*(Res-2023-05-114)*

*Moved Cr Hatch seconded Cr Bignell*

*That the Minutes of the Council held on Thursday 20 April 2023, be confirmed.*

*CARRIED 7/0*

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**6      Mayoral Report**

Consideration was given to the Mayors Report

**6.1      Mayoral Report**

*(Res-2023-05-115)*

*Moved Cr Smith seconded Cr Nunn*

*That Council receives the Mayoral Report, as presented.*

*CARRIED 7/0*

**7      Councillor Requests**

Nil for this meeting

**8      Notices of Motion**

Nil for this meeting

**9      Petitions**

Nil for this meeting

**10     Deputations**

Nil for this meeting

**11     Reception and Consideration of Chief Executive Officer's Report**

Consideration was given to the Chief Executive Officer's Report

**11.1     Councillor Information Correspondence**

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

The following correspondence has been received up to Monday 8 May 2023:

EMA - 2023 - 13 - 04 - NRMA Partnership Opportunity

EMA - 2023 - 14 - 04 - Red Ridge Store Opening

EMA - 2023 - 24 - 04 - Electoral Commission Queensland

EMA - 2023 - 26 - 04 - Dept Transport and Main Roads - Letter of Practical Completion

EMA - 2023 - 03 - 05 - JLT Public Sector Risk Report 22-23

EMA - 2023 - 04 - 05 - Letter of Appreciation Show Society

EMA - 2023 - 05 - 05 - RAPAD Communique First Quarter 2023

EMA - 2023 - 05 - 05 - Spinal Life Australia

*(Res-2023-05-116)*

*Moved Cr Paterson seconded Cr Hatch*

*That Council receives the Councillor Information Correspondence Report, as presented.*

*CARRIED 7/0*

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**11.2 Calendar of Events**

**Upcoming Events, Meetings and Conferences**

The calendar provides an update on Council and community events occurring over the next three months.

<b>May 2023</b>			
4 Thursday 6:00pm	Wolfgang's Magical Musical Circus	Longreach Civic Centre	Public Event
6 Saturday	Longreach Races	Longreach Race Course	Public Event
8 Monday 9:00am - 5:00pm	Pre-budget Workshop 2	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
11 Thursday 1:00pm - 5:00pm	Land & Pest Committee Meeting	Fairmount Room, Longreach Civic Centre	Land & Pest Committee
12-13 Friday- Saturday	Longreach Show	Longreach Showground	Public Event
17 Wednesday 8:00am - 5:00pm	Council Briefing	Ilfracombe Rec Centre, Ilfracombe	Councillors Executive Leadership Team
18 Thursday 9:00am - 5:00pm	Ordinary Council Meeting	Town Hall, Isisford	Councillors Executive Leadership Team Open to the public
20 Saturday 6.00pm	Festival of Outback Opera: Singing in the Night	Camden Park Station	Public Event
21 Sunday 11.30am 5.00pm	Festival of Outback Opera: Sing Sing Sing Opera Ball	The Branch Smithy's Camp	Public Event Public Event
22 Monday	Governor's Visit	Various	Limited Access
22 Monday - 24 Wednesday	RAPAD Board Meeting	Longreach	RAPAD BOARD & Councils
22 Monday 6.30pm	Festival of Outback Opera: Lady Sings the Maroons	Longreach Racecourse	Public Event
27 Saturday All Day	Isisford Sheep & Wool Show	Isisford	Public Event
29 Monday 8.00am	Scar Tree Unveiling	Thomson River	Limited Access
31 Wednesday 9.00am- 5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
<b>June 2023</b>			
2-5 Friday - Sunday	Australian Stockman's Hall of Fame Camp draft	Australian Stockman's Hall of Fame	Public Event
3 Saturday	Longreach Races	Longreach Race Course	Public Event
3 Saturday	Horse Ride for Hope	Longreach Showgrounds	Public Event
5 Monday	Pre-budget Workshop 3	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
20 Tuesday 8:00am - 5:00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team



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22 Thursday 9.00am- 5.00pm	Ordinary Council Meeting including Budget adoption	Council Chambers, Longreach Civic Centre	Councillors Executive Leadership Team Open to the public
18 Saturday	Longreach Races	Longreach Race Course	Public Event
29 Thursday 12:00pm- 5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
<b>July 2023</b>			
8 Saturday	Ilfracombe Races	Ilfracombe Race Course	Public Event
19 Wednesday 9.00-11.00am	Audit and Risk Committee Meeting	Council Chambers Longreach Civic Centre	Committee Members
19 Wednesday 11.00am- 5.00pm	Council Briefing	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team
20 Thursday 9.00am- 5.00pm	Ordinary Council Meeting	Town Hall, Yaraka	Councillors Executive Leadership Team Open to the public
23 Sunday	Longreach Races	Longreach Race Course	Public Event
31 Monday 9.00am- 5.00pm	Strategic Round Table	Fairmount Room, Longreach Civic Centre	Councillors Executive Leadership Team

*(Res-2023-05-117)*

*Moved Cr Nunn seconded Cr Smith*

*That Council receives the report, as presented.*

*CARRIED 7/0*

**11.3 Annual Operational Plan Review 2022-2023 - Review for Period Ending 31 March 2023**

Consideration of the 2023 Annual Operational Plan quarterly review for the period ending 31 March 2023.

*(Res-2023-05-118)*

*Moved Cr Bignell seconded Cr Smith*

*That Council, pursuant to section 174(3) of the Local Government Regulation 2012, receives the Chief Executive Officer's evaluation of the implementation of the 2023 Annual Operational Plan for the period ended 31 March 2023.*

*CARRIED 7/0*

**11.4 Workplace Health & Safety Update Report - April 2023**

This report provides a summary of Council's health and safety performance as at 30 April 2023, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

*(Res-2023-05-119)*

*Moved Cr Bignell seconded Cr Hatch*

*That Council receives the Workplace Health & Safety Update Report, as presented.*

*CARRIED 7/0*

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Adjourned for Morning Tea at 10:32am.

The meeting resumed at 10:57am with all present prior to the adjournment in attendance.

**11.5 Information Report - Governance**

This report provides an update on a range of activities that have occurred over the previous month for the Governance Department.

*(Res-2023-05-120)*

*Moved Cr Nunn seconded Cr Bignell*

*That Council receives the Governance information report, as presented.*

*CARRIED 7/0*

**12 Reception and Consideration of Financial Services Report**

**12.1 Monthly Financial Statements**

Consideration of the financial statements for the period ending 30 April 2023:

*(Res-2023-05-121)*

*Moved Cr Smith seconded Cr Bignell*

*That Council receives the monthly financial statements for the period ending 30 April 2023, as presented.*

*CARRIED 7/0*

**12.2 Audit and Risk Committee - Minutes and Recommendations 19 April 2023**

A report on the matters reviewed at the Audit and Risk Committee meeting held on 19 April 2023.

*(Res-2023-05-122)*

*Moved Cr Nunn seconded Cr Hatch*

*That Council receives the report of the Audit and Risk Committee meeting held 19 April 2023.*

*CARRIED 7/0*

**12.3 Procurement Policy**

Review of the Procurement Policy

*(Res-2023-05-123)*

*Moved Cr Paterson seconded Cr Nunn*

*That Council adopts the Longreach Regional Council Procurement Policy, as presented.*

*CARRIED 7/0*

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**12.4 Information Report - Financial Services**

This report provides an update on a range of activities that has occurred during the month of April 2023 for the Financial Services Department.

*(Res-2023-05-124)*

*Moved Cr Hatch seconded Cr Smith*

*That Council receives the Financial Services information report, as presented.*

*CARRIED 7/0*

**14 Reception and Consideration of Director Community and Cultural Services Report**

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Consideration was given to the Director Community and Cultural Services Report

Councillor Bignell left the Meeting at 12:02 pm.

**14.1 Community Donations - Isisford Golf Club Inc**

Consideration of a Community Donations application received in May in accordance with the Community Donations Policy No. 11.06.

*(Res-2023-05-125)*

*Moved Cr Smith seconded Cr Hatch*

*That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;*

<b>Organisation/ Name</b>	<b>Event/Activity</b>	<b>Grant Requested</b>	<b>Grant Approved</b>
<i>Isisford Golf Club Inc</i>	<i>Isisford Golf Open</i>	<i>\$2,000.00</i>	<i>\$2,000.00</i>
		<b>TOTAL \$2,000.00</b>	<b>TOTAL \$2,000.00</b>

*CARRIED 6/0*

Councillor Bignell returned to the Meeting at 12:05 pm.

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**14.2 Community Donations - Longreach Town Band**

Consideration of a Community Donations application received in May in accordance with the Community Donations Policy No. 11.06.

(Res-2023-05-126)

Moved Cr Hatch seconded Cr Smith

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

<b>Organisation/ Name</b>	<b>Event/Activity</b>	<b>Grant Requested</b>	<b>Grant Approved</b>
Longreach Town Band Inc	Music in the Park – Winter 2023	\$4,290.29	\$4,290.29
		<b>TOTAL \$4,290.29</b>	<b>TOTAL \$4,290.29</b>

CARRIED 7/0

**14.3 Community Donations - Reach Christian Church**

Consideration of a Community Donations application received in May in accordance with the Community Donations Policy No. 11.06.

(Res-2023-05-127)

Moved Cr Bignell seconded Cr Hatch

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

<b>Organisation/ Name</b>	<b>Event/Activity</b>	<b>Grant Requested</b>	<b>Grant Approved</b>
Reach Christian Church	Fuel Breakfast	\$1,000.00	\$1,000.00
		<b>TOTAL \$1,000.00</b>	<b>TOTAL \$1,000.00</b>

CARRIED 7/0

Councillor Hatch left the Meeting at 12:07 pm.

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**14.4 Community Donations - Individuals**

Considerations of applications received for the month of May 2023 in accordance with the Community Donation Policy 11.06.

(Res-2023-05-128)

Moved Cr Bignell seconded Cr Nunn

That Council endorses the allocation of funds from the Community Donations Program, in accordance with the Community Donations Policy No. 11.6, as follows:

<b>Organisation/ Individual</b>	<b>Event/Project Activity</b>	<b>Event Date</b>	<b>Grant Approved</b>
Abbey Dolgner	Masses Dance Cast 2023 CGEN Show	10-15 July 2023	\$350.00
Heidi Horsley	Masses Dance Cast 2023 CGEN Show	10-15 July 2023	\$350.00
Izabella Elliott	Masses Dance Cast 2023 CGEN Show	10-15 July 2023	\$350.00
Katelyn Ballin	Masses Dance Cast 2023 CGEN Show	10-15 July 2023	\$350.00
Lily Worland	Masses Dance Cast 2023 CGEN Show	10-15 July 2023	\$350.00
Paige Osborne	Masses Dance Cast 2023 CGEN Show	10-15 July 2023	\$350.00
Rebekah Strong	Masses Dance Cast 2023 CGEN Show	10-15 July 2023	\$350.00
Tayla Willersdorf	Masses Dance Cast 2023 CGEN Show	10-15 July 2023	\$350.00
Matilda Anderson	Masses Dance Cast 2023 CGEN Show	10-15 July 2023	\$350.00
Tiahna-Jane Richens	Masses Dance Cast 2023 CGEN Show	10-15 July 2023	\$350.00
Xander Flanagan	11-12 years Boys Rugby League – North West Regional Representative	22-27 June 2023	\$350.00
Laylah Williamson	13-15 years Girls Netball – North West Regional Representative	27-30 April 2023	\$350.00
Havana Elliott	10-12 years Girls Netball – North West Regional Representative	31 May – 4 June 2023	\$350.00
		<b>TOTAL</b>	<b>\$4,550.00</b>

CARRIED 6/0

Councillor Hatch returned to the Meeting at 12:09 pm.

**14.5 Australia Day Awards Policy - Biennial Review**

Consideration of the Australia Day Award Policy No.11.03 which is due for its biennial review.

(Res-2023-05-129)

Moved Cr Smith seconded Cr Hatch

That Council adopts the Australia Day Awards Policy No. 11-03, with the following amendment: change section 3.4 to read 'current elected members are not eligible for nomination'.

CARRIED 7/0

Meeting adjourned for Lunch at 12:38pm.

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The meeting resumed at 1:27pm with all present prior to the adjournment in attendance.

**14.6 Development Permit for a Change Application (minor) relating to a Development Permit for a Material Change of Use for an extension to Hotel at 31 Duck Street, Longreach.**

Consideration of a Change Application (minor) lodged with Longreach Regional Council on 17 April 2023 by The Birdcage Hotel C/- Patricia Skinner for a Development Permit for Material Change of Use for an extension to a Hotel at 31 Duck Street, Longreach.

Description:	Change Application (Minor)
Development:	Development Permit
Applicant:	The Birdcage Hotel C/- Patricia Skinner
Owner:	Shaun Anthony Harris and Peter Colin Anderson
Current Use of Land:	Hotel and Office
Address:	31 Duck Street, Longreach
Real Property Description:	Lot 1 on RP894227
Applicable Planning Scheme:	Longreach Regional Planning Scheme 2015 (v2.1)
Zone:	Centre Zone
Level of Assessment:	Code Assessment

(Res-2023-05-130)

Moved Cr Nunn seconded Cr Bignell

*That Council approves the Change Application (Minor Change) relating to DA20/21-010, being a Development Permit for Material Change of Use for an extension to a Hotel over land located at 31 Duck Street, formally described as Lot 1 on RP894227, subject to the following amendments to the decision notice:*

<b>1.0 PARAMETERS OF APPROVAL</b>
1.1 <i>The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.</i>
1.2 <i>Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.</i>
1.3 <i>The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.</i>
1.4 <i>The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.</i>

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1.5 *All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of use and to Council's satisfaction, unless otherwise stated.*

**2.0 APPROVED PLANS AND DOCUMENTS**

2.1 *The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:*

<b>Plan/Document Name</b>	<b>Plan/Document Number</b>	<b>Revision</b>	<b>Date</b>
<i>Proposed Floor Plan</i>	261405.3	B	29-04-2021
<i>Proposed Elevations &amp; Sections</i>	261405.4	B	29-04-2021
<i>Proposed Landscaping Plan</i>	261405.L2	A	30-03-2021
<b>Proposed Site/Floor Plan</b>	<b>261405.3</b>	<b>D</b>	<b>23-03-2023</b>
<b>Proposed Elevations &amp; Sections</b>	<b>261463.4</b>	<b>D</b>	<b>23-03-2023</b>

2.2 *Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.*

**3.0 ROOF AND ALLOTMENT DRAINAGE WORKS**

3.1 *All roof and allotment drainage must be discharged such that it does not restrict, impair or change the natural flow of runoff water or cause a nuisance to adjoining properties or infrastructure from the pre to the post-development condition.*

**4.0 SERVICES**

4.1 *Maintain all reticulated water and sewerage connections to the premises.*

4.2 *Maintain electricity and telecommunication services to the premises in accordance with the standards and requirements of the relevant service provider.*

**5.0 AMENITY**

5.1 *Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, odour, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater, waste products, grit, oil or otherwise.*

5.2 *Outdoor lighting must comply with AS4282 Control of Obtrusive Effects of Outdoor Lighting.*

**6.0 LANDSCAPING**

6.1 *Establish and retain all landscaping generally in accordance with the approved plans. The landscaping must predominantly contain species that are endemic to the region due to their low water dependency.*

6.2 *Ensure the landscaped areas are subject to water and maintenance during the establishment phase, and ongoing maintenance and replanting as required.*

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**7.0 CONSTRUCTION ACTIVITIES**

7.1 Construction activity and noise must be limited during earthworks and construction of the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.

7.2 The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the relevant provisions of Planning Scheme Policies No. 1 – Works Planning Scheme policy under Schedule 5 of the Longreach Regional Planning Scheme 2015 (v2.1).

7.3 All construction materials, waste, waste skips and machinery must be located and stored or parked within the development site, unless otherwise approved in writing by Council.

**ADVISORY NOTES**

1. Permits and approvals for building work, plumbing and any other related works should be obtained prior to commencement of the building works authorised by this permit.

2. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.

3. General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

4. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).

CARRIED 7/0

**14.7 Information Report - Planning & Development Report**

This report provides an update on Development Services that has occurred during the month of April 2023.

(Res-2023-05-131)

Moved Cr Paterson seconded Cr Hatch

That Council receives the Planning & Development information report, as presented.

CARRIED 7/0



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**14.8 Information Report - Community & Cultural Services**

This report provides an update on a range of activities that has occurred during the month of April for the Community & Cultural Services Department.

*(Res-2023-05-132)*

*Moved Cr Nunn seconded Cr Smith*

*That Council receives the Community & Cultural Services information report, as presented.*

*CARRIED 7/0*

**15 Reception and Consideration of Director Infrastructure Services Report**

Consideration was given to the Director Infrastructure Services Report

**15.1 Information Report - Infrastructure Services**

This report provides an update on a range of activities that has occurred during the month of April 2023 for the Infrastructure Department.

*(Res-2023-05-133)*

*Moved Cr Hatch seconded Cr Nunn*

*That Council receives the Infrastructure Information Report, as presented.*

*CARRIED 7/0*

**16 Late Items**

Nil for this meeting

**17. Closed Matters**

Nil for this meeting

**18 Closure of Meeting**

There being no further business, the meeting was closed at 2:05pm.

**Minutes Certificate**

These minutes are unconfirmed.

\_\_\_\_\_  
Cr AC Rayner  
Mayor

\_\_\_\_\_  
Brett Walsh  
Chief Executive Officer