### LONGREACH REGIONAL COUNCIL



## **Ordinary Meeting**

**Thursday 17 August 2023** 

**UNCONFIRMED MINUTES** 

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### 1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 9:29am

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

### 2 Prayer

Pastor Steve Cavil, Outback Aerial Mission, opened the meeting with a prayer.

Council paid its respects and observed a minutes silence for the passing of community members Stephanie Kathleen Rayner and Blackall community member Brady Prow.

### **PRESENT**

### Councillors

Mayor Cr AC Rayner
Deputy Mayor Cr LJ Nunn
Cr DJ Bignell
Cr AJ Emslie
Cr TM Hatch
Cr DW Paterson
Cr TFB Smith

#### **Officers**

Chief Executive OfficerBrett WalshChief Financial OfficerDavid WilsonDirector of CommunitiesKaryn StillwellActing Director of WorksGuy Goodman

Manager of Human Resources,

Safety and Wellness Grace Jones
Manager of Governance and Economy Simon Kuttner

Executive Assistant to Chief Executive Officer,

Mayor and Councillors Elizabeth Neal

### **Apologies**

Nil

### 3 Consideration of Leave of Absence

Nil

### 4 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors and Senior Council Officers

### 4.1 Declaration of Prescribed Conflicts of Interest on any Item of Business

Pursuant to section 150EG, 150EH, 150EI, 150EJ, 150EK, 150EL and 150EM of the *Local Government Act 2009*, a Councillor who has a prescribed conflict of interest in a matter must notify Council of the potential benefit or loss, and if applicable, provide the name of the related person and their relationship with them. They may not participate in a decision relating to the matter and must leave the meeting.

No declarations were made during this point of the meeting.

### 4.2 Declaration of a Declarable Conflict of Interest on any Item of Business

Pursuant to section 150EN, 150EO, 150EP, 150EQ, 150ER, 150ES and 150ET of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter must notify Council of the nature of the interest, if applicable, name of the related person, the relationship to them, and the nature of the interest, and/or the value and date of any gift received.

The Councillor may voluntarily leave the meeting and not participate in a decision relating to the matter or;

Other Councillors may vote on this matter and decide if;

- (a) the Councillor must leave the meeting and not participate in a decision relating to the matter; or
- (b) the Councillor may remain in the meeting and participate in a decision relating to the matter.

Cr Tony Emslie declared a declarable conflict of interest in item 13.10 - Community Donations, Longreach Archival and Historical Research Group, because he is an active member of this group. Cr Emslie will voluntarily leave the meeting during the discussion and not participate in any decision.

### 5 Confirmation of Minutes

### 5.1 Council - Thursday 20 July 2023

(Res-2023-08-203)

Moved Cr Emslie seconded Cr Bignell

That the Minutes of the Council meeting held on Thursday 20 July 2023, be confirmed.

CARRIED 7/0

### **6** Mayoral Report

### 6.1 Mayoral Report

Consideration was given to the Mayor's Report (Res-2023-08-204)

Moved Cr Smith seconded Cr Emslie

That Council receives the Mayoral Report, as presented.

### 7 Councillor Requests

Nil

### 8 Notices of Motion

Nil

### 9 Petitions

Nil

### 10 Deputations

Nil

### 11 Reception and Consideration of Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report

### 11.1 Councillor Information Correspondence

From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillors and public information.

(Res-2023-08-205)

Moved Cr Hatch seconded Cr Nunn

That Council receives the Councillor Information Correspondence Report, as presented.

CARRIED 7/0

#### 11.2 Calendar of Events

(Res-2023-08-206)

Moved Cr Paterson seconded Cr Emslie

That Council receives the report, as presented

CARRIED 7/0

### 11.3 Annual Operational Plan Review 2022-2023 - Review for Period Ending 30 June 2023

Consideration of the 2023 Annual Operational Plan quarterly review for the period ending 30 June 2023.

(Res-2023-08-207)

Moved Cr Nunn seconded Cr Hatch

That Council, pursuant to section 174(3) of the Local Government Regulation 2012, receives the Chief Executive Officer's evaluation of the implementation of the 2022-23 Annual Operational Plan for the period ended 30 June 2023.

### 11.4 Development Permit for Material Change of Use for a Short-term accommodation, Low Density Residential - Longreach.

Consideration of a development application lodged with Council on 31 May 2023 by Ms Tanya Johnson for a Development Permit for Material Change of Use for a AirBnB – Short-term accommodation at 22 Wompoo Road, Longreach.

Description:	Material Change of Use for an AirBnB – Short-term accommodation				
Development:	Development Permit – DA22/23-011				
Applicant:	Tanya Johnson				
Owner:	Tanya Johnson				
Current Use of Land:	Residential				
Address:	22 Wompoo Road, Longreach				
Real Property	Lot 26 on L35729				
Description:					
Applicable Planning	Longreach Regional Planning Scheme 2015 (v2.1)				
Scheme:					
Zone:	Low Density Residential Zone				
Level of Assessment:	Impact Assessment				

(Res-2023-08-208)

Moved Cr Smith seconded Cr Emslie

That Council approves the development application for a Development Permit for Material Change of Use for Short-term Accommodation (up to 6 guests) over land at 22 Wompoo Road, Longreach, formally described as Lot 26 on L35729, subject to the following conditions:

#### 1.0 PARAMETERS OF APPROVAL

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.
- 1.2 Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.
- 1.3 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.
- 1.4 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed by Council to create a hazard to the community, it must be repaired immediately.
- 1.5 All development conditions contained in this development approval about infrastructure

under Chapter 4 of the Planning Act 2016 (the Act), should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.

1.6 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council's satisfaction, and to be maintained at all times thereafter, unless otherwise stated.

#### APPROVED PLANS AND DOCUMENTS

2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this approval:

Plan/Document Name	Plan/Documen t Number	Revision	Date
Site Plan	SK1	-	31 May 2023 (Received date)

2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

#### 3.0 LIMITATIONS OF USE

- 3.1 Guests of the Short-term accommodation are limited to a maximum stay of three (3) consecutive months at any one time.
- 3.2 The total number of guests at any one time must not exceed six (6).
- 3.3 A minimum of one (1) onsite car space is to be available at all times to guests.

#### 4.0 SITE MANAGEMENT PLAN

4.1 Maintain and implement a Site Management Plan for the Short-term accommodation. The site management plan is to include measures to manage operational aspects of the development including, but not limited to, hours of operation, noise management, site care and maintenance, complaints management and refuse management.

Provide a copy of the Site Management Plan to Council before the commencement of the use.

#### 5.0 SERVICES

- 5.1 Maintain all reticulated water and sewerage connections to the premises in accordance with the standards prescribed in Table SC5.1.2.6 (Water and Sewer Standards) of Planning Scheme Policy 1 Works.
- 5.2 Maintain electricity and telecommunication services to the premises in accordance with the standards and requirements of the relevant service provider.

#### 6.0 ENVIRONMENTAL HEALTH

- 6.1 Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, dust, vibration, odour, fumes, smoke, vapour, steam soot, ash, waste water, waste products, oil or otherwise
- 6.2 In accordance with the Environmental Protection (Waste Management) Regulations, all waste storage areas must be kept in a clean, tidy condition, and sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site. Waste must be removed to a lawful landfill.

### 7.0 ASSET MANAGEMENT

7.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

#### **ADVISORY NOTES**

- 1. Prior to commencing any construction activities, the applicant/developer may be required to obtain further development permits for operational work (for example, for the relocation of the sewer line if this is required), building work, and plumbing and drainage work, as required under relevant legislation for this work.
- 2. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.
- 3. General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.
- 4. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care").

CARRIED 7/0

The meeting adjourned for Morning Tea at 10:30am.

The meeting resumed at 10:58am with all present prior to the adjournment in attendance.

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### 11.5 Workplace Health & Safety Update Report - July 2023

This report provides a summary of Council's health and safety performance as at 31 July 2023, highlighting issues, risks and opportunities impacting on employee health and safety in the workplace.

(Res-2023-08-209)

Moved Cr Bignell seconded Cr Paterson

That Council receives the Workplace Health & Safety Update Report, as presented.

CARRIED 7/0

### 11.6 Information Report - Planning & Development Report

This report provides an update on Development Services that have occurred during the month of July 2023.

(Res-2023-08-210)

Moved Cr Nunn seconded Cr Smith

That Council receives the Planning & Development information report, as presented.

CARRIED 7/0

### 11.7 Information Report - Governance

This report provides an update on a range of activities that have occurred over the previous month for the Governance Department.

(Res-2023-08-211)

Moved Cr Emslie seconded Cr Hatch

That Council receives the Governance information report, as presented.

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### 12 Reception and Consideration of Financial Services Report

### 12.1 Monthly Financial Statements

Consideration of the financial statements for the period ending 31 July 2023:

(Res-2023-08-212)

Moved Cr Paterson seconded Cr Nunn

That Council receives the monthly financial statements for the period ending 31 July 2023, as presented.

CARRIED 7/0

### 12.2 Audit and Risk Committee - Minutes and Recommendations - 19 July 2023

A report on the matters reviewed at the Audit and Risk Committee meeting held on 19 July 2023.

(Res-2023-08-213)

Moved Cr Hatch seconded Cr Nunn

That Council receives the report of the Audit and Risk Committee meeting held 19 July 2023.

CARRIED 7/0

### 12.3 Risk Framework - Financial Sustainability

Information on the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) Risk Framework for Financial Sustainability.

(Res-2023-08-214)

Moved Cr Emslie seconded Cr Smith

That Council receives the report on the Risk Framework for Financial Sustainability.

CARRIED 7/0

#### 12.4 Records Management Policy

Consideration of amendments to the Records Management Policy No. 2.07 which is due for its biennial review.

(Res-2023-08-215)

Moved Cr Hatch seconded Cr Nunn

That Council adopts the amended Records Management Policy No. 2.07, as presented.

CARRIED 7/0

#### 12.5 Information Report - Finance

This report provides an update on a range of activities that has occurred during the month of July 2023 for the Financial Services Department.

(Res-2023-08-216)

Moved Cr Smith seconded Cr Hatch

That Council receives the Financial Services information report, as presented.

### 13 Reception and Consideration of Director Communities Report

Consideration was given to the Director of Communities Report

### 13.1 Longreach Cemetery Facility Plan

In the past year, Council has been developing a facility plan for the Longreach Cemetery. The aim of the plan is to deliver clear understanding and direction on the current and future purpose of the Longreach cemetery facility. The plan will help ensure the facility meets the community needs now and for the next 10 years.

(Res-2023-08-217)

Moved Cr Paterson seconded Cr Emslie

That Council adopts the Longreach Cemetery Facility Plan, as presented.

CARRIED 7/0

### 13.2 Regional Arts Development Fund (RADF) Advisory Committee Meeting and Recommendations

Consideration of the minutes and recommendations of the Regional Arts Development Fund (RADF) Committee meeting held on Thursday 27 July 2023.

(Res-2023-08-218)

Moved Cr Nunn seconded Cr Hatch

That Council:

- a) Receives the Minutes of the Regional Arts Development Fund Committee held on Thursday 27 July 2023;
- b) Approves the application by Longreach Brolga Girl Guides for the 'Girl Guides Mural' to the value of \$9,570.00;
- c) Approves the application by Qantas Founders Museum for the 'Kirrinderi Heart of the Channel Country Exhibition and Education Program' to the value of \$5,500.00;
- d) Approves the application by Isisford State School P & C for the 'Isisford Dance Lessons' to the value of \$10,000.00;
- e) Approves the application by Yaraka Sports and Progress Association for the 'Furniture Restoration Workshop' to the value of \$4,000.00;
- f) Approves the application by Elizabeth Clark for the 'Iningai Windmill Shade Structure' to the value of \$44,318.00;
- g) Retrospectively approves the opening and closing dates for round two of the 23/24 financial year; and,
- h) Advertises the RADF round two opening and closing dates.

### 13.3 Sponsorship - Queensland Outback Geocaching Muster

Consideration for Sponsorship application received for the month of August, in accordance with Council's Sponsorship Policy No. 11.07.

(Res-2023-08-219)

Moved Cr Hatch seconded Cr Emslie

That Council endorses the allocation of funds from the **2023/2024 Sponsorship budget** as contained in the following table, in accordance with the Sponsorship Policy No 11.07:

Organisation	Event/Project Activity	Event Date	Grant Approved
Queensland Outback Geocaching Muster	Longreach QOGM 2023	19-23 September 2023	Financial \$3,294.70 In-Kind \$318.30 Hire of Showgrounds Total \$3,613.00
		TOTAL	\$3,613.00

CARRIED 7/0

### 13.4 Community Donations - Flyers Ball 2023

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

(Res-2023-08-220)

Moved Cr Smith seconded Cr Nunn

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Longreach Flyers Ball	2023 Flyers Ball	Financial \$5,000.00	Financial \$5,000.00
		TOTAL \$5,000.00	TOTAL \$5,000.00

### 13.5 Community Donations - Longreach Jockey Club

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

(Res-2023-08-221)

Moved Cr Hatch seconded Cr Smith

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Longreach Jockey Club	Longreach Cup	Financial \$5,000.00	Financial \$5,000.00
		TOTAL \$5,000.00	TOTAL \$5,000.00

CARRIED 7/0

### 13.6 Community Donations - LRE Phoenix Gym

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

(Res-2023-08-222)

Moved Cr Bignell seconded Cr Hatch

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
LRE Phoenix Gym	LRE Phoenix Gym Defibrillator	Financial \$2,723.88	Financial \$2,723.88
		TOTAL \$2,723.88	TOTAL \$2,723.88

### 13.7 Community Donations - Ilfracombe Golf Club

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

(Res-2023-08-223)

Moved Cr Hatch seconded Cr Paterson

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Ilfracombe Golf Club	llfracombe Golf Open	Financial \$1,500.00	Financial \$1,500.00
		TOTAL \$1,500.00	TOTAL \$1,500.00

CARRIED 7/0

### 13.8 Community Donations - Longreach Bowls Club Inc

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

(Res-2023-08-224)

Moved Cr Smith seconded Cr Nunn

That Council defer the matter to a future Council Meeting pending the provision of further information.

CARRIED 7/0

### 13.9 Community Donations - Longreach Arts & Cultural Association Inc

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

(Res-2023-08-225)

Moved Cr Bignell seconded Cr Emslie

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Longreach Arts and Cultural Association	Community Bowl night and Pottery workshop	Financial \$4,520.00	Financial \$4,520.00
		TOTAL \$4,520.00	TOTAL \$4,520.00

**Attendance:** Councillor Emslie left the Meeting at 12:31 pm and was not present during the discussion and voting on Item 13.10 due to a declared conflict of interest.

### 13.10 Community Donations - Longreach Archival and Historical Research Group

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

(Res-2023-08-226)

Moved Cr Bignell seconded Cr Paterson

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Longreach Archival and Historical Research Group	Marking Service Graves at the Longreach Cemetery	Financial \$5,012.25	Financial \$5,000.00
		TOTAL \$5,012.25	TOTAL \$5,000.00

CARRIED 6/0

**Attendance:** Councillor Emslie returned to the Meeting at 12:32 pm.

### 13.11 Community Donations - Yaraka Sports and Progress Association

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

(Res-2023-08-227)

Moved Cr Hatch seconded Cr Paterson

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Yaraka Sports and Progress Association Inc	Melbourne Cup Luncheon	Financial \$2,240.00	Financial \$2,240.00
		TOTAL \$2,240.00	TOTAL \$2,240.00

### 13.12 Community Donations - Longreach Golf Club

Consideration of a Community Donations application received in August in accordance with the Community Donations Policy No. 11.06.

(Res-2023-08-228)

Moved Cr Emslie seconded Cr Hatch

That Council endorses the following allocation of funds from the Community Donations Program in accordance with the Community Donations Policy No. 11.06;

Organisation/ Name	Event/Activity	Grant Requested	Grant Approved
Longreach Golf Club	Golf Club Maintenance	Financial \$5,000.00	Financial \$2,500.00
		TOTAL \$5,000.00	TOTAL \$2,500.00

CARRIED 7/0

### 13.13 Information Report - Communities

This report provides an update on a range of activities that has occurred during the month of July for the Community & Cultural Services Department.

(Res-2023-08-229)

Moved Cr Emslie seconded Cr Nunn

That Council receives the Community Services information report, as presented.

### 14 Reception and Consideration of Director of Works Report

Consideration was given to the Director of Works Report

#### 14.1 Longreach Waste Disposal Facility Management

Council has obtained a quote under the Pre-Qualified Supplier Panel LRC112021 Professional Services to directly engage with Proterra Group for the future management of the Longreach Waste Disposal Facility.

(Res-2023-08-230)

Moved Cr Smith seconded Cr Bignell

That Council accepts the quote from Proterra Group through the Pre-Qualified Supplier Panel LRC112021 Professional Services, for the management of the Longreach Waste Landfill Facility, for the amount of \$553,872.40 per annum (excl GST) for a period of four years.

CARRIED 7/0

### 14.2 Information Report - Works

This report provides an update on a range of activities that has occurred during the month of July/August 2023 for the Works Department.

(Res-2023-08-231)

Moved Cr Emslie seconded Cr Paterson

That Council receives the Works Information Report, as presented.

CARRIED 7/0

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### 15 Late Items

### 15.1 Community Forums Date Change Request - September 2023

Considerations to change the Community Forum dates in September 2023..

(Res-2023-08-232)

Moved Cr Emslie seconded Cr Nunn

That Council changes the September Community Forums as per the dates below:

Date	Location	Time
Monday, 18 September 2023	Longreach	5:45pm
Tuesday, 19 September 2023	Yaraka	1:00pm
Tuesday, 19 September 2023	Isisford	5:30pm
Wednesday, 20 September 2023	Ilfracombe	5:45pm

CARRIED 7/0

### 15.2 Council Meeting Date Change Request - September 2023

Considerations to change the Ordinary Council Meeting date in September 2023 currently scheduled for Thursday 14 September 2023.

(Res-2023-08-233)

Moved Cr Emslie seconded Cr Paterson

That Council changes the Ordinary Council Meeting scheduled on Thursday 14 September 2023 to Thursday 21 September 2023.

CARRIED 7/0

#### 16. Closed Matters

Nil for this meeting

### 17 Closure of Meeting

There being no further business, the meeting was closed at 1:00pm

### **Minutes Certificate**

Thes	se minutes are unconfirmed.
Cr AC Rayner	Brett Walsh
Mayor	Chief Executive Officer

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