

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 18 July 2019

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 18 July 2019 at the Council Boardroom, 1 Devon Street, Ilfracombe**

Index

Opening of Meeting and Acknowledgement of Country	2
Prayer	2
Present	2
Consideration of Leave of Absence	2
Declaration of any Material Personal Interests / Conflicts of Interest by Councillors and Senior Council Officers	2
Confirmation of Minutes	3
Council - Thursday 27 June 2019.....	3
Mayoral Minute	3
Advancing Agriculture Advisory Committee.....	3
Reception and Consideration of Chief Executive Officer’s Report	4
Annual Operational Plan 2018-19 - Review for period ended 30 June 2019	4
Local Government Association of Queensland's Annual Conference 2019.....	4
Reception and Consideration of Director Corporate Services Report	4
Monthly Financial Statements.....	5
Application for a Permit to Occupy - Lot 2 on CP MO21 - Evesham.....	5
Agistment Applications for Council Reserve.....	5
Review of Internal Audit Policy	6
Risk Management.....	6
Land and Pest Management Advisory Committee Minutes and Recommendations - 13 May 2019.....	6
Motion to Support Stock Route Network Working Group.....	6
Reception and Consideration of Director Community and Cultural Services Report	6
Community Donation - July 2019	7
Opera Queensland - Songs to Die For	8
Australian Tidy Towns Awards 2019-20	8
Referral Agency Assessment Application (Alternative Siting Assessment) - 44 Crane Street, Longreach.....	8
Reception and Consideration of Director Infrastructure Services Report	8
Workplace Health and Safety Policy.....	9
Closed Matters	9
Consideration to Waive Interest on Lots 1-2 and 9-10 RP812787 in Longreach.....	9
Consideration of the Regional Water Supply Security Assessment Report	10
Closure of Meeting	10
Minutes Certificate	10

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 18 July 2019 at the Council Boardroom, 1 Devon Street, Ilfracombe**

Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 9.03am.

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

Prayer

Reverend Susan Liersch, Chaplain of Longreach State High School, opened the meeting with a prayer.

Present

A/Mayor

Cr LJ Nunn
Cr AJ Emslie
Cr TN Harris
Cr TJ Martin
Cr AC Rayner
Cr TF Smith

Officers

Chief Executive Officer	Mr Mitchell Murphy
Director of Corporate Services	Ms Elizabeth West
A/Director of Community and Cultural Services	Mr Mark Watt
Director of Infrastructure Services	Mr Roger Naidoo
Governance Executive Officer	Ms Lorena Newton
Governance/Human Resources Trainee	Ms Joanne Bartley
Media and Communications Officer	Mr Simon Kuttner

Apologies

Mayor

Cr EL Warren

Consideration of Leave of Absence

(Res-2019-07-143)

Moved Cr Emslie seconded Cr Rayner

That leave of absence be granted for Cr Martin from 26 July 2019 to 12 August 2019, as requested.

CARRIED

Declaration of any Material Personal Interests / Conflicts of Interest by Councillors and Senior Council Officers

Declaration of Material Personal Interest on any Item of Business

Pursuant to section 172 of the *Local Government Act 2009*, a Councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must:

- (a) Inform the meeting of the Councillor's material personal interest in the matter; and
- (b) Leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 18 July 2019 at the Council Boardroom, 1 Devon Street, Ilfracombe**

Declaration of Conflict of Interest on any Item of Business

Pursuant to section 173 of the *Local Government Act 2009*, a Councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the Council's personal interest in the matter and if the Councillor participates in the meeting in relation to the matter, how the Councillor intends to deal with the real or perceived conflict of interest.

Cr Martin Real Conflict Item 13.3 Opera Queensland – Songs to Die For

Confirmation of Minutes

Council - Thursday 27 June 2019

(Res-2019-07-144)

Moved Cr Martin seconded Cr Emslie

That the Minutes of the Council held on Thursday 27 June 2019, be confirmed.

CARRIED

Mayoral Minute

The Acting Mayor provided a verbal report on matters addressed by her since the last meeting.

Cr Nunn noted her attendance at the following:

- Queensland Reconstruction Authority Regional Resilience strategy meeting with Chief Executive Officer, Mitchell Murphy, Director of Corporate Services, Ms Elizabeth West and Director of Infrastructure Services, Roger Naidoo;
- Longreach Local Community Stakeholder Committee (function of Queensland Agricultural Training Colleges Transition Project Management Office, in which proposals for the Longreach and Emerald Pastoral college sites were discussed.

Advancing Agriculture Advisory Committee

Discussions were held in regards to the responsibilities of the Advancing Agriculture Advisory Committee and the processes that should be undertaken when making representations on behalf of Council or the committee.

(Res-2019-07-145)

Moved Cr Rayner seconded Cr Smith

That Council:

1. Write to the Chair of the Advancing Agriculture Advisory Committee advising that they do not have authority to make representations on behalf of Council or the committee, without the endorsement of a recommendation through the Advisory Committee, to be endorsed by Council at its subsequent meeting; and
2. Writes a letter to the Project Management Office of the Queensland Agricultural Training Colleges advising that Council has not endorsed the application submitted by Advancing Agriculture Advisory Committee.

CARRIED

Attendance: Ms Elizabeth West, Director of Corporate Services, left the room at 9:40am.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 18 July 2019 at the Council Boardroom, 1 Devon Street, Ilfracombe**

The Acting Mayor continued to provide a summary of matters addressed by her since the last meeting, which included:

- RAPAD teleconference – discussions regarding water, sewerage and asset plans;
- Local Government Association of Queensland (LGAQ) Visit;
- Video conference with Queensland Treasury Corporation (QTC)
- Public Hearing Luncheon with Queensland Parliament's Health, Communities, Disability Services and Domestic/Family Violence Prevention Committee
- Meeting with the Foundation for Rural and Regional Renewal in regards to grants available for museums.

Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report.

Attendance: Ms Elizabeth West, Director of Corporate Services, returned to the meeting at 9:52am.

Annual Operational Plan 2018-19 - Review for period ended 30 June 2019

Consideration of a review of the Annual Operational Plan 2018-19. Pursuant to the provisions of section 174 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the Annual Operational Plan at a meeting at regular intervals of not more than three (3) months.

(Res-2019-07-146)

Moved Cr Martin seconded Cr Rayner

That pursuant to section 174(3) of the Local Government Regulation 2012, Council adopts a satisfactory evaluation of the Annual Operational Plan 2018-19, for the period ended 30 June 2019.

CARRIED

Local Government Association of Queensland's Annual Conference 2019

Consideration of attendance, and motions to be submitted, at the Local Government Association of Queensland's (LGAQ) 123rd Annual Conference to be held at the Cairns Convention Centre from 14-16 October 2019.

(Res-2019-07-147)

Moved Cr Emslie seconded Cr Smith

That:

1. *The Mayor, Deputy Mayor, Cr Rayner, Cr Martin and Chief Executive Officer be authorised to attend the Local Government Association of Queensland's (LGAQ) 123rd Annual Conference to be held at the Cairns Convention Centre from 14-16 October 2019 which is deemed Council business pursuant to policy guidelines;*
2. *The October Ordinary Council Meeting scheduled for Thursday 17 October 2019, be amended to be held on Thursday 24 October 2019 due to the LGAQ Conference being held the same week; and*
3. *Motions for submission to the LGAQ Annual Conference be considered in subsequent reports to Council.*

CARRIED

Attendance: Mr Mark Watt, A/Director of Community and Cultural Services, left the meeting at 10.10am.

Director Corporate Services Report

Consideration was given to the Director Corporate Services Report.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 18 July 2019 at the Council Boardroom, 1 Devon Street, Ilfracombe**

Monthly Financial Statements

Consideration of the financial statements for the period ending 30 June 2019:

- Income and Expenditure Statement
- Statement of Financial Position
- Statement of Cashflow

(Res-2019-07-148)

Moved Cr Harris seconded Cr Emslie

That the monthly financial statements for the period ending 30 June 2019, as presented, be adopted.

CARRIED

Attendance: Mr Mark Watt, A/Director of Community and Cultural Services, returned to the meeting at 10.13am.

Application for a Permit to Occupy - Lot 2 on CP MO21 - Evesham

Consideration of Council's support for an application received by Nebrean Pty Ltd, Evesham, 1689 Vergemont Road, Longreach, "Unthank" and "Astrebla", Longreach for a Permit to Occupy over Lot 2 on Crown Plan MO21.

(Res-2019-07-149)

Moved Cr Rayner seconded Cr Smith

That Council approves the application made by Nebrean Pty Ltd of "Evesham", 1689 Vergemont Road, Longreach, "Unthank" and "Astrebla", Longreach for a Permit to Occupy over Lot 2 on Crown Plan MO21.

CARRIED

Agistment Applications for Council Reserve

Consideration of applications received for agistment on Council controlled Reserves at Arrilalah, Morella South and Tarcombe.

(Res-2019-07-150)

Moved Cr Emslie seconded Cr Harris

That Council retrospectively endorses the approval of the issue of temporary grazing permits for 28 days as follows:

1. *Arrilalah Reserve:*
 - a) *That Arranmore Station be the approved applicant for 150 Cows and 150 Calves on Arrilalah Reserve as indicated by the Forage Budget calculations for 28 days and accordance with the conditions of the Grazing Permit.*
 - b) *That Talleyrand not be the approved applicant for Arrilalah Reserve as these cattle have been approved for Tarcombe Reserve; and*
 - c) *That Cramsie Park not be the approved applicant for Arrilalah Reserve as these have been approved for Morella South Reserve.*
2. *Tarcombe Reserve:*
 - a) *That Talleyrand be the approved applicant for 150 Cows and Calves on Tarcombe Reserve as indicated by the Forage Budget calculations for 28 days and accordance with the conditions of the Grazing Permit.*
3. *Morella South Reserve:*
 - a) *Talleyrand and Cramsie Park can be the approved applicants for 50 Cows and 30 Heifers on Morella South Reserve as indicated by the Forage Budget calculations for 28 days and accordance with the conditions of the Grazing Permit; and*
 - b) *In the event that there is an issue with the shared agistment, that Cramise Park be the approved applicant for 30 Heifers on Morella South Reserve as indicated by the Forage Budget calculations for 28 days and accordance with the conditions of the Grazing Permit; and*
 - c) *That Talleyrand not be the approved applicant for Morella South Reserve as these cattle have been approved for Tarcombe Reserve.*

CARRIED

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 18 July 2019 at the Council Boardroom, 1 Devon Street, Ilfracombe**

Review of Internal Audit Policy

Consideration of a review of the Internal Audit Policy No. 1.10, which was due for bi-annual review.

(Res-2019-07-151)

Moved Cr Martin seconded Cr Rayner

That Council adopts the Internal Audit Policy 1.10, as presented;

CARRIED

Risk Management

Consideration of Plans and Registers identifying risks which Longreach Regional Council operations are exposed to.

(Res-2019-07-152)

Moved Cr Smith seconded Cr Martin

That Council endorses:

- 1. The Risk Register, as presented;*
- 2. The Risk Rating Review, as presented; and*
- 3. The Risk Treatment Review, as presented.*

CARRIED

Land and Pest Management Advisory Committee Minutes and Recommendations - 13 May 2019

Consideration of the minutes and recommendations of the Land and Pest Management Advisory Committee (LPMAC) at its meeting held on 13 May 2019.

(Res-2019-07-153)

Moved Cr Rayner seconded Cr Harris

That pursuant to section 265 of the Local Government Regulation 2012, Council:

- 1. Receives the Minutes of the Land and Pest Management Advisory Committee Meeting held on Monday 13 May 2019;*
- 2. Approves the preference chosen by Landholder L9 RY118 for the realignment of the Longreach Regional Council Shire boundary to wholly include Lot 9 RY118;*
- 3. Maintains and keep operational UHF Repeater Towers located within the Longreach Regional Council; and*
- 4. Advises the Pest and Land Management Advisory Committee of these decisions.*

CARRIED

Motion to Support Stock Route Network Working Group

That Longreach Regional Council support Department of Natural Resources, Mines and Energy (DNRM&E) establishing and resourcing a Stock Route Network Working Group.

(Res-2019-07-154)

Moved Cr Smith seconded Cr Emslie

That Longreach Regional Council endorses the proposed Local Government Association of Queensland (LGAQ) motion as presented which supports the Department of Natural Resources, Mines and Energy in establishing and resourcing a Stock Route Network Working Group.

CARRIED

Adjournment: That the meeting be adjourned for morning tea at 10:28am, and resumed at 10.52am.

Director Community and Cultural Services Report

Consideration was given to the Director Community and Cultural Services Report.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 18 July 2019 at the Council Boardroom, 1 Devon Street, Ilfracombe**

Community Donation - July 2019

Consideration of applications received in accordance with the Community Grants Program Policy No. 11.06.

(Res-2019-07-155)

Moved Cr Emslie seconded Cr Harris

1. That Council endorses the allocation of funds from the Community Grants Program as contained in the following table. This was completed in accordance with the Community Grants Program Policy No. 11.06:

<i>Organisation/ Name</i>	<i>Event/Project Activity</i>	<i>Event Date</i>	<i>Grant Approved</i>
<i>Yaraka Camp draft Assoc. Inc.</i>	<i>Yaraka End of Line Draft</i>	<i>21 -22 September 2019</i>	<i>Water Truck Hire - \$1,500 Hire of Grounds - \$250 Total \$1750</i>
<i>Longreach School of Dance Inc.</i>	<i>End of Year Concert 'Grease'</i>	<i>November 2019</i>	<i>In-kind Support for the waiver of Hire Fees associated with the Longreach Civic and Cultural Centre \$430 Total \$430</i>
<i>Ilfracombe District Progress Association</i>	<i>Ilfracombe Family Fun Day</i>	<i>17 August 2019</i>	<i>Financial: \$3,200 In-kind support \$400 Waiver of Fees for Ilfracombe football grounds, Hall and Recreation Centre, Including chairs, bar, lighting and cooking facilities Total \$3,600</i>
<i>Longreach Phoenix Fitness Inc.</i>	<i>Training/ Professional Development</i>	<i>August 2019 – October 2019</i>	<i>Declined</i>
<i>Isisford Hall</i>	<i>Isisford Craft Group</i>	<i>July 2019 – June 2020</i>	<i>Declined</i>
<i>Isisford P&C</i>	<i>Sport for Isisford Children</i>	<i>15 July – 20 September 2019</i>	<i>Declined</i>
<i>Ilfracombe Scorpions Rugby League Club</i>	<i>2019 Country Week Intrust Super Cup</i>	<i>19-20 July</i>	<i>Financial \$2000 In kind Extra Wheelie-bins - \$700 Total: \$2,700</i>
<i>Longreach School of Distance Education Parents & Citizens Association</i>	<i>Landsborough Long Lunch 2019</i>	<i>31 August 2019</i>	<i>Declined</i>
TOTAL			\$8,480

2. That in declining the request for a waiver of fees by the Isisford Craft Group, Council consider adopting an annual fee for the use of the Isisford Hall and including this in the Register of Commercial and Regulatory Fees 2019-2020, and this matter be re-tabled for Council's consideration.

CARRIED

Cr Martin declared a real conflict of interest pursuant to section 173 of the *Local Government Act 2009* on this matter, due to his role as the Chief Executive Officer of the hosting venue for the event and left the meeting room at 11.35am, taking no part in the debate or decision of the meeting.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 18 July 2019 at the Council Boardroom, 1 Devon Street, Ilfracombe**

Opera Queensland - Songs to Die For

Opera Queensland is seeking Council's support for Longreach to be included in a regional Queensland tour of a performance *Songs To Die For*. The Longreach event is scheduled for Friday 30 August 2019 and will focus on youth engagement.

Youth development outcomes from the event are as follows:

- Workshops with local regional schools at the Longreach Civic Centre on 30 August 2019 for 2 hours – 11am – 1pm;
- Master Class/workshops with *Matilda* cast and *Central West Music Makers* on 31 August 2019; and
- Workshops with Longreach School of Distance Education Students over the air.

(Res-2019-07-156)

Moved Cr Rayner seconded Cr Harris

That Council endorses the allocation of funds from the Youth Development Program of \$6,600 (ex-GST) to cover the production costs and provision of available seating for Opera Queensland's Regional Queensland Tour to Longreach at the Qantas Founders Museum on Friday 30 August 2019.

CARRIED

Attendance: Cr Martin returned to the meeting at 11.37am.

Australian Tidy Towns Awards 2019-20

Keep Australia Beautiful has released guidelines for the 2019-20 Australian Tidy Towns Awards. Under a National Submission Process for Queensland, Council can nominate for up to nine (9) categories. Towns that are successful in five (5) or more categories automatically qualify to be considered for the overall Queensland State Award.

(Res-2019-07-157)

Moved Cr Martin seconded Cr Emslie

That pursuant to the National Submission Process (Qld) Guidelines, Council consider nominations for the Keep Australia Beautiful Australian Tidy Towns Awards.

CARRIED

Referral Agency Assessment Application (Alternative Siting Assessment) - 44 Crane Street, Longreach

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 19 June 2019 to erect a single carport on land located at 44 Crane Street, Longreach and described as Lot 19 on L35720.

(Res-2019-07-158)

Moved Cr Smith seconded Cr Harris

That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the proposed single carport at 44 Crane Street, Longreach and described as Lot 19 on L35720, be approved with a 0m setback from the Crane Street road boundary, as per the attached site plan and the Building Certifiers recommendation.

CARRIED

Director Infrastructure Services Report

Consideration was given to the Director Infrastructure Services Report.

Workplace Health and Safety Policy

Consideration of the adoption of a new Workplace Health and Safety Policy No. 10.2, to overarch a myriad of Council's documentation and responsibilities in regards to our workplace health and safety obligations.

(Res-2019-07-159)

Moved Cr Harris seconded Cr Emslie

That Council adopts the Workplace Health and Safety Policy No 10.2, as presented.

CARRIED

Closed Matters

(Res-2019-07-160)

Moved Cr Emslie seconded Cr Martin

That pursuant to section 275(1) of the Local Government Regulation 2012 the meeting be closed at 11.52am to discuss the following matters, which are considered confidential for the reasons indicated.

Consideration to Waive Interest on Lots 1-2 and 9-10 RP812787 in Longreach

This report is considered confidential in accordance with section 275(1) d, of the Local Government Regulation 2012, as it contains information relating to: rating concessions.

Consideration of the Regional Water Supply Security Assessment Report

This report is considered confidential in accordance with section 275(1) e, of the Local Government Regulation 2012, as it contains information relating to: contracts proposed to be made by it.

CARRIED

(Res-2019-07-161)

Moved Cr Emslie seconded Cr Martin

That the meeting re-opened at 12.04pm.

CARRIED

Consideration to Waive Interest on Lots 1-2 and 9-10 RP812787 in Longreach

Consideration of a request from the owner of Lots 1-2 and 9-10 RP 812787 for Council to waive interest accrued on overdue rates.

Recommendation:

That Council:

- 1. Upon the final payment by the owner of Lots 1-2 and 9-10 RP 812787 of the agreed instalment plan executed on 9 May 2019, agrees to waive the interest of \$55,843.64;*
- 2. Applies strict conditions on the current weekly payment plan, that if the Owner of Lots 1-2 and 9-10 RP 812787 fails to meet the set obligations, the application to waive interest is disregarded and interest will immediately be incurred on all outstanding rates and charges; and*
- 3. Authorises the Rates and Customer Service Team Leader to closely monitor this arrangement, and report to Council immediately should the Owner breach agreement conditions.*

LAPSED FOR WANT OF A MOVER

(Res-2019-07-162)

Moved Cr Smith seconded Cr Emslie

That Council:

- 1. Does not agree to waive the interest on outstanding rates related to Lots 1-2 and 9-10 RP812787; and*
- 2. Authorises the Customer Service and Rates Team Leader to ensure strict adherence to the current weekly payment plan for the owner and report to Council immediately should they breach these agreement conditions.*

CARRIED

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 18 July 2019 at the Council Boardroom, 1 Devon Street, Ilfracombe**

Consideration of the Regional Water Supply Security Assessment Report

Council to consider the Regional Water Security Assessment Report for Longreach.

(Res-2019-07-163)

Moved Cr Martin seconded Cr Harris

That Council:

- 1. Endorses the Regional Water Supply Security Assessment Report as presented; and*
- 2. Agrees that the Department of Natural Resources, Mines and Energy may publish the Report and make it a Public document.*

CARRIED

Closure of Meeting

There being no further business, the meeting was closed at 12.06pm.

Minutes Certificate

These minutes are unconfirmed.

Cr Leonie Nunn
A/Mayor

Mitchell Murphy
Chief Executive Officer