



## Plant Operator (Loader) Position Description

<b>Incumbent:</b>	Vacant
<b>Position Number:</b>	7039
<b>Directorate:</b>	Infrastructure
<b>Team:</b>	Construction
<b>Position Status:</b>	Full Time
<b>Classification:</b>	QLGIA (Stream B) Level 6
<b>Current Level:</b>	Level 6
<b>Reports to:</b>	Ilfracombe Construction Supervisor
<b>Located:</b>	Ilfracombe
<b>Accountable for:</b>	N/A
<b>Revised:</b>	June 2019

### Our Vision

The communities of the Longreach Region, with their individual identities and proud heritage, will be characterised by their cohesive and inclusive nature, making the region a location of choice for business investment and outback living.

Reaching a population of 5,500 by 2027, the Longreach Region will be characterised by strong communities and a vibrant economy driven by skills and innovation in a diversity of traditional and new industries.

### Our Mission

Council's Mission is to deliver decisive leadership in making locally-responsive, informed and responsible decisions, providing the highest-quality services and facilities to all communities of the Longreach Region.

### Our Eight Core Values

1. A Safe and Healthy Work Environment
2. Inclusiveness and Respect
3. Consistency and Fairness
4. Teamwork and Staff Development
5. Performance and Value for Money
6. Leadership and Collaboration
7. Sustainability
8. Forward Looking

## Position Objective

This position will be required to perform safe and efficient operation, maintenance and use of assigned plant, equipment and materials, and associated labouring duties, as directed in the execution of Council's civil construction and maintenance activities. In particular to efficiently operate a Loader to meet the required standards on maintenance and construction projects and to provide routine maintenance to the machine to ensure maximum life of the machine and its accessories.

## Position Responsibilities

- Provide high quality loader operation services to the work teams at various locations within and outside the Council region.
- Operation of other associated plant and equipment in an efficient and safe manner in accordance with traffic regulations.
- Carry out minor repairs to plant and equipment in line with Council's procedure and policies.
- Advise immediate supervisor of any faulty equipment and follow all adopted procedures in the reporting of the fault to Council's workshop supervisor.
- Prior to the commencement of each day's work, carry out basic routine inspections of the plant to ensure it is in a safe operating condition.
- Maintain a strong customer focus on all duties and work carried out.
- Perform general labouring duties relevant to road construction and maintenance as required.
- Carry out all duties inline with Council's Workplace Health and Safety policies and procedures and adhere to any legislative obligations.
- Other such relevant duties as required from time to time which would generally fall within the scope of this position as directed by your accountable supervisor or the Chief Executive Officer.

## Position Requirements

### Skills

- Sound communication skills both written and oral, with the ability to deal with all levels of the organisation and members of the public.
- Strong time management, organisation and planning with an ability to prioritise and meet critical timeframes.
- Ability to perform risk assessments associated with the execution of plant operating duties.
- Good customer service skills, both internal and external customers.
- Basic numeracy skills to perform calculations relevant to duties.
- Ability to follow directions and work with in a team environment.
- Ability to carry out basic asphalt and bitumen laboring duties and use power tools and machinery.
- Demonstrated ability to operate, inspect and maintain a range of plant and equipment.

### Knowledge

- A thorough understanding of how to maintain a safe working environment with demonstrated experience in managing risks associated with road maintenance and construction.
- Sound knowledge of road regulatory and advisory signage.
- Sound knowledge of construction and maintenance techniques, including operational work practices and standards associated with the relevant work area.
- Basic knowledge of Quality Assurance requirements and best practice.

### Mandatory Experience/Qualifications

- Current Class “C” Drivers Licence.
- General Construction Induction card.
- Certificate III in Civil Construction.
- Control Traffic with a Stop Slow Bat.
- Plant competency including: Loader

### Desirable Experience/Qualifications

- Traffic Management Implementation.
- Experience in bitumen and asphalt duties.
- First Aid Certificate.

## Delegations and Authorisations

Nil

## Physical Requirements

### Physical Demand Category

- Sedentary Work
- Light Duty – Frequent lifting/carrying of objects weighing up to 5kgs.
- Medium Work – Frequent lifting/carrying of objects weighing up to 10kgs.
- Heavy Work – Frequent lifting/carrying of objects weighing up to 25kgs.

### Audio-Visual Demands

- Depth Perception  Colour Discrimination  Peripheral Vision  Hearing

### Specific Actions Required

This job may include:

Standing/Walking	Sitting	Driving
<input type="checkbox"/> None	<input type="checkbox"/> None	<input type="checkbox"/> None
<input type="checkbox"/> Occasional	<input type="checkbox"/> Occasional	<input type="checkbox"/> Occasional
<input checked="" type="checkbox"/> 1-4 Hours	<input type="checkbox"/> 1-4 Hours	<input type="checkbox"/> 1-4 Hours
<input type="checkbox"/> 4-6 Hours	<input type="checkbox"/> 4-6 Hours	<input type="checkbox"/> 4-6 Hours
<input type="checkbox"/> 6-8 Hours	<input checked="" type="checkbox"/> 6-8 Hours	<input checked="" type="checkbox"/> 6-8 Hours

### Work Environment

Attribute	Yes	No
Chemicals	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cold	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dampness	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fumes/Gases	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Heat/Humidity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heights	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noise	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Repetitive Motions

- Simple Grasping  Fine Manipulation  Pushing & Pulling  Finger Dexterity  Foot Movement

### This Job Will Require

Manoeuvre	Frequent	Occasional	None
Bending	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Squatting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Climbing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Twisting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reaching	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Plant operation with maximum seat rating of 150kgs

## Workplace Health and Safety Obligations

All employees have a legal obligation to comply with regulatory requirements and **LRC- SMS (Longreach Regional Council's - Safety Management System)** incorporating WH&S policies, procedures and work instructions. These are introduced to ensure the health and safety of employees, contractors, visitors, volunteers, the public and the environment and remain compliant with Industry Benchmark Standards.

The following statements apply to all employees, including permanent, part-time and casual employees. Your responsibilities include:

1. To comply with instructions given for WH&S at a workplace by the employer;
2. Comply with the Health and safety duties and Duty of Care requirements as specified within the Work Health and Safety Act 2011 Part 2.
3. Timely reporting all accidents, incidents minor injuries, near misses and property damage (within 24 hours of the event) and assisting, if required, with the investigation of all incidents in the workplace;
4. For a worker to use the PPE (Personal Protective Equipment) provided by the employer after proper instruction in its use;
5. Not to wilfully or recklessly interfere with or misuse anything provided for WH&S at the workplace;
6. Not to wilfully place at risk the WH&S of any persons at the workplace including yourself;
7. Adhere to the LRC-SMS by remaining compliant to Council's WH&S Management Plan and completing relevant Monthly Action Plan items;
8. Performing all work and associated functions in a safe, efficient and effective manner;
9. Complying with all documented WH&S policies, procedures, work instruction and verbal instructions issued by the organisation or its officers;
10. Provide advice to ensuring risk assessments are conducted and recorded for all identified hazards, or prior to the implementation of new work practices, hazardous substances, or plant. Also, as required, assisting or participating in the carrying out of risk assessments on identified hazards;
11. Identifying hazards, conducting risk assessments, and implementing corrective action to eliminate hazards where possible and / or control risks in the workplace;
12. To report hazards and risks in accordance with WH&S procedures;
13. Establishing and maintaining a high standard of housekeeping within your individual work area(s) and generally within the Longreach Regional Council's area of responsibility;
14. Attending any toolbox, team talks or specific training (e.g. Take 5s etc.) as supplied and required by Longreach Regional Council;
15. Being familiar with the location of first aid treatment centres, fire protection facilities and evacuation procedures;
16. Report any concerns for WH&S to your Supervisor.

## Acknowledgement

This Position Description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.

<b>Authorised By:</b>	Roger Naidoo, Director of Infrastructure Services
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<b>Signature:</b>	
<b>Date:</b>	
<b>Present Incumbent:</b>	Vacant
<b>Signature:</b>	
<b>Date:</b>	

