

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 19 March 2020

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 March 2020 at the Council Boardroom, 96A Eagle Street, Longreach**

Index

1	Opening of Meeting and Acknowledgement of Country	3
2	Prayer	3
3	Consideration of Leave of Absence	3
	3.1 Leave of Absence for Mayor Ed Warren.....	3
	3.2 Appointment of Acting Mayor	4
4	Declaration of any Material Personal Interests / Conflicts of Interest by Councillors and Senior Council Officers	4
5	Confirmation of Minutes	4
	5.1 Ordinary Meeting of Council - Thursday 20 February 2020.....	4
6	Mayoral Minute.....	5
7	Councillor Requests	5
8	Notices of Motion	5
9	Petitions.....	5
10	Deputations	5
11	Reception and Consideration of Chief Executive Officer’s Report.....	5
	11.1 Chief Executive Officer’s Report	5
	11.2 Standing Matters - Calendar of Events	5
12	Reception and Consideration of Director Corporate Services Report.....	6
	12.1 Director Corporate Services Report.....	6
	12.2 Monthly Financial Statements	6
	12.3 Quarterly Risk Review	7
	12.4 Land and Pest Management Advisory Committee Minutes and Recommendations - 19 February 2020.....	7
	12.5 Applications for a Permit to Occupy - Lot 46 on SP 152762 - Crusher Paddock	7
13	Reception and Consideration of Director Community and Cultural Services Report.....	8
	13.1 Director Community and Cultural Services Report.....	8
	13.2 Mayoral Donations - March 2020.....	8
	13.3 Community Grants Program Policy 11.06 Amendment	8
	13.4 Sponsorship - 2020 NAIDOC Week School Initiative Competition - Murri Kids.	8
	13.5 Sponsorship -Returned and Services League of Australia (Queensland Branch) Longreach Sub - Branch - Longreach ANZAC Day Commemoration Activities.....	9

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 March 2020 at the Council Boardroom, 96A Eagle Street, Longreach**

13.6	Ilfracombe & District Progress Association - Ilfracombe Craft Group - Ilfracombe Recreation Centre Annual Hall Fee.....	9
13.7	Request from the Yaraka Sports and Progress Association Incorporated to place a timeline on Mt Slowcombe.....	9
14	Reception and Consideration of Director Infrastructure Services Report.....	9
14.1	Director Infrastructure Services Report.....	9
14.2	Consideration of the Longreach Regional Council Weir Raising Project - Numerical Modelling Report.....	9
15	Late Items	10
15.1	2019/2020 Financial Year - December Quarterly Budget Review Report.....	10
15.2	COVID-19 Workforce Management Plan	11
15.3	Extension of Discount Period for Rates and Service Charges - January - June 2020 Billing Period.....	11
16	Closed Matters.....	11
16.1	Extension of Licence with Queensland Airports Limited over Lots DC & DD for Airport Operations Depot and Office Buildings.....	12
17	Closure of Meeting	12
	Minutes Certificate.....	13

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 March 2020 at the Council Boardroom, 96A Eagle Street, Longreach**

Council advises that Under Section 1 (1.2) of the Standing Orders for Council Meeting, Policy 3.2 *'If the Mayor is absent or unavailable to preside, the Deputy Mayor will preside'*.

1 Opening of Meeting and Acknowledgement of Country

The Deputy Mayor declared the meeting open at 9.00am.

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

- 1.1** In accordance with section 277(4) of the Local Government Regulation 2012, notice is hereby given that the Council Meeting previously advertised as being held on Thursday 19 March 2020, in the Council Chambers, 20 Mary Street, Isisford commencing at 9.00am was relocated and is being held on Thursday 19 March 2020 in the Council Chambers, 96A Eagle Street, Longreach commencing at 9.00am.

The meeting has been relocated to minimise the requirement for avoidable travel in response to the ongoing impact of COVID-19.

2 Prayer

Pastor Steve Ballin, Baptist Church, opened the meeting with a prayer.

Attendance: Pastor Steve Ballin left the meeting at 9.12am

Present

Councillors

Deputy Mayor

Cr LJ Nunn
Cr AJ Emslie
Cr TN Harris
Cr TJ Martin
Cr AC Rayner
Cr TF Smith

Officers

Chief Executive Officer

Mr Mitchell Murphy

Director of Corporate Services

Ms Elizabeth West entered at 9.05am

Director of Community and Cultural Services

Ms Lisa Young

Director of Infrastructure Services

Mr Roger Naidoo

Executive Officer, Economic Development and Public Affairs

Mr Simon Kuttner

Executive Assistant to Chief Executive Officer, Mayor and Councillors

Mrs Deborah Whitehead

3 Consideration of Leave of Absence

3.1 Leave of Absence for Mayor Ed Warren

Council is requested to consider that due to Special Circumstances Mayor Ed Warren be granted Leave of Absence for the period 19 March 2020 until 27 March 2020.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 March 2020 at the Council Boardroom, 96A Eagle Street, Longreach**

(Res-2020-03-048)

Moved Cr Rayner seconded Cr Martin

That due to Special Circumstances Mayor Ed Warren be granted a leave of absence for the period 19 March 2020 until 27 March 2020.

CARRIED

3.2 Appointment of Acting Mayor

Council is requested that due to Special Circumstances Cr Leonie Nunn be appointed Acting Mayor for the period 19 March 2020 until 27 March 2020.

(Res-2020-03-049)

Moved Cr Emslie seconded Cr Harris

That due to Special Circumstances Cr Leonie Nunn be appointed Acting Mayor for the period 19 March 2020 until 27 March 2020.

CARRIED

4 Declaration of any Material Personal Interests / Conflicts of Interest by Councillors and Senior Council Officers

Declaration of Material Personal Interest on any Item of Business

Pursuant to section 172 of the *Local Government Act 2009*, a Councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must:

- (a) Inform the meeting of the Councillor's material personal interest in the matter; and
- (b) Leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

Declaration of Conflict of Interest on any Item of Business

Pursuant to section 173 of the *Local Government Act 2009*, a Councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the Council's personal interest in the matter and if the Councillor participates in the meeting in relation to the matter, how the Councillor intends to deal with the real or perceived conflict of interest.

Item 16.1 - Cr Tony Martin declared a Real Conflict of Interest with Item 16.1 - Extension of Licence with Queensland Airports Limited over Lots DC & DD for Airport Operations Depot and Office Buildings - due to his position as Chief Executive Officer at the Qantas Founders Outback Museum and stated his intention to leave the Meeting during discussion of this Item.

5 Confirmation of Minutes

5.1 Ordinary Meeting of Council - Thursday 20 February 2020

(Res-2020-03-050)

Moved Cr Emslie seconded Cr Harris

That the Minutes of the Ordinary Meeting of Council held on Thursday 20 February 2020, be confirmed.

CARRIED

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 March 2020 at the Council Boardroom, 96A Eagle Street, Longreach**

6 Mayoral Minute

The Mayor provided a written condensed report on matters addressed by him since the last meeting.

1. The Mayor has been receiving regular updates about the Coronavirus / Covid-19, and been involved remotely with Council planning, and advising the District Disaster Management Group (DDMG) and the Local Disaster Management Group (LDMG).
2. Mayor Ed Warren is in self isolation until Friday 27 March 2020, providing all goes well. He sought medical advice from Chief Doctor David Walker who instructed immediate self isolation.
3. Mayor Warren will remain in isolation and in his absence all face to face meetings or deputations required will be performed by the Acting Mayor Councillor Leonie Nunn or an appointed Councillor.
4. The Mayor held a meeting in Townsville on Friday 13 March 2020 with Senator Susan McDonald and they discussed key issues for Longreach Regional Council.
5. Mayor Warren provided advice to available Councillors about a meeting on Tuesday 17 March 2020 at AgForce rooms Longreach, regarding the Cooper Basin Geological and Bioregional assessment of oil and gas exploration in Lake Eyre Basin. *(This meeting was subsequently cancelled)*

7 Councillor Requests

Nil

8 Notices of Motion

Nil

9 Petitions

Nil

10 Deputations

Nil

11 Reception and Consideration of Chief Executive Officer's Report

11.1 Chief Executive Officer's Report

Consideration was given to the Chief Executive Officer's Report.

11.2 Standing Matters - Calendar of Events

Calendar of Events, Upcoming Meetings and Conferences for Councillors

Date	Event	Location	Participants
March 2020			
13 Fri	Meeting with Senator McDonald	Townsville	Mayor Ed Warren
17 Tues	Councillor Briefing	Fairmount (East) Room – 8.00am	All Councillors to attend
17 Tues	Councillor/Chief Executive Officer Briefing	Fairmount (East) Room – 8.30am	All Councillors and Chief Executive Officer to attend

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 March 2020 at the Council Boardroom, 96A Eagle Street, Longreach**

17 Tues	Briefing Session	Fairmount (East) Room – 9.30am	All Councillors, Chief Executive Officer and Directors to attend
19 Thurs	Council Meeting	Council Chambers, Longreach – 9.00am	All Councillors, Chief Executive Officer and Directors to attend
25 Wed	Growing up in Queensland Forum Event Now Cancelled	Civic Centre Longreach 10am – noon	Cr Leonie Nunn to attend and give opening address
28 Sat	Local Government Council Elections	State-wide	
April 2020			
15 Wed	Special Meeting – Post Election (Declaration of Office)	Council Chambers 3pm – 7pm	All Councillors, Chief Executive Officer and Directors to attend
16 Thurs	Induction Day – New Council	Council Offices (Room: TBA) 8.30am – 5pm	All Councillors, Chief Executive Officer and Directors to attend
21 Tues	Councillor Briefing	Fairmount (East) Room – 8.00am	All Councillors to attend
21 Tues	Councillor/Chief Executive Officer Briefing	Fairmount (East) Room – 8.30am	All Councillors and Chief Executive Officer to attend
21 Tues	Briefing Session	Fairmount (East) Room – 9.30am	All Councillors, Chief Executive Officer and Directors to attend
22 Wed	Pre Budget meeting	Fairmount (East) Room – 8.30am -12.30pm	All Councillors, Chief Executive Officer and Directors to attend
23 Thurs	Council Meeting	Council Chambers, Longreach – 9.00am	All Councillors, Chief Executive Officer and Directors to attend
25 Sat	Anzac Day Commemorations Events Now Cancelled	Yaraka Isisford Ilfracombe Longreach	All Councillors invited to attend

12 Reception and Consideration of Director Corporate Services Report

Attendance: Mr Roger Naidoo left the Meeting at 9.22am.

12.1 Director Corporate Services Report

Consideration was given to the Director Corporate Services Report

Attendance: Mr Roger Naidoo re-entered the Meeting at 9.27am.

12.2 Monthly Financial Statements

Consideration of the financial statements for the period ending 29 February 2020.

- State of Comprehensive Income by Nature and Type
- Statement of Financial Position
- Cash Flow Statement

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 March 2020 at the Council Boardroom, 96A Eagle Street, Longreach**

(Res-2020-03-051)

Moved Cr Emslie seconded Cr Rayner

That the monthly financial statements for the period ending 29 February 2020, as presented, be adopted.

CARRIED

12.3 Quarterly Risk Review

Provision of a review of changes in Corporate Risk for quarter ended December 2019.

(Res-2020-03-052)

Moved Cr Rayner seconded Cr Emslie

That Council notes the outcome of the December Quarterly Risk Review.

CARRIED

Notation:

Since the review was completed Covid-19 has emerged as a serious risk to Council and Council acknowledges the gravity of this risk.

Council notes that significant work has been done to review and implement business continuity plans.

12.4 Land and Pest Management Advisory Committee Minutes and Recommendations - 19 February 2020

Consideration of the minutes and recommendations of the Land and Pest Management Advisory Committee (LPMAC) at its meeting held on 19 February 2019.

Attendance: Mr Roger Naidoo left the Meeting at 9.50am.

(Res-2020-03-053)

Moved Cr Rayner seconded Cr Smith

That pursuant to section 265 of the Local Government Regulation 2012, Council:

- 1. Ensure that all its processes, publications and communications relating to rural lands use the revised road names not the old road names;*
- 2. Note the Committee's request that Council continue to provide adequate funding for a minimum of three (3) years to maintain the present maintenance program and collaborate with rural landholders to assist with managing pest weeds in the Longreach Regional Council area and refer this matter for Budget consideration.;*
- 3. Support the road name change of Mt Slowcombe Road to Rob Bauer Way following receipt of a letter endorsing the same from the Yaraka Sports and Progress Association; and*
- 4. Advises the Pest and Land Management Advisory Committee of these decisions.*

CARRIED

12.5 Applications for a Permit to Occupy - Lot 46 on SP 152762 - Crusher Paddock

Consideration of Council's support for applications received by Mr R Robertson, 13 St Osyth St, Isisford, QLD 4731 and Mrs T and Mr S Hart, 47 St Mary St, Isisford, QLD 4731, for a Permit to Occupy over Lot 46 on SP 152762.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 March 2020 at the Council Boardroom, 96A Eagle Street, Longreach**

(Res-2020-03-054)

Moved Cr Harris seconded Cr Smith

That Council:

1. *Approves both the applications made by Mr R Robertson, 13 St Osyth St, Isisford, QLD 4731 and Mrs T and Mr S Hart, 47 St Mary St, Isisford, QLD 4731, for a Permit to Occupy over Lot 46 on SP152762 for submission to Department of Natural Resources, Mines and Energy.*
2. *The Approval is conditional upon the successful applicant being wholly responsible for ensuring that the fence adjoining the Ilfracombe-Isisford Road, Stock Route S032, will be made stock proof and for providing adequate signage for public access areas.*

CARRIED

13 Reception and Consideration of Director Community and Cultural Services Report

Attendance: Mr Roger Naidoo re-entered the Meeting at 9.55am.

Attendance: Ms Elizabeth West left the Meeting at 9.55am.

13.1 Director Community and Cultural Services Report

Consideration was given to the Director Community and Cultural Services Report.

13.2 Mayoral Donations - March 2020

Consideration of applications received in accordance with the Mayoral Donation Policy No. 11.02.

THIS ITEM WAS WITHDRAWN

13.3 Community Grants Program Policy 11.06 Amendment

Consideration of amendment to the Community Donations Policy 11.06.

Attendance: Ms Elizabeth West re-entered the Meeting at 9.59am.

(Res-2020-03-055)

Moved Cr Emslie seconded Cr Martin

That Council approves the Community Donations Policy 11.06, as presented.

CARRIED

Cr Smith commended Mrs Lisa Young, Director Community and Cultural Services and her staff for the work put into the recent Community Information Forums and commented that they have certainly assisted the public with their understanding of the grant application process.

13.4 Sponsorship - 2020 NAIDOC Week School Initiative Competition - Murri Kids.

Consideration of application received from Murri Kids to support the 2020 NAIDOC Week School Initiative Competition.

THIS ITEM WAS WITHDRAWN

- 13.5 Sponsorship -Returned and Services League of Australia (Queensland Branch) Longreach Sub - Branch - Longreach ANZAC Day Commemoration Activities**
Consideration of application received for Sponsorship from the Returned and Services League of Australia (Queensland Branch) Longreach Sub - Branch – 2020 Longreach ANZAC Day Commemoration Activities.

THIS ITEM WAS WITHDRAWN

- 13.6 Ilfracombe & District Progress Association - Ilfracombe Craft Group - Ilfracombe Recreation Centre Annual Hall Fee**
Consideration of request by the Ilfracombe & District Progress Association (auspicing group) on behalf of the Ilfracombe Craft Group, seeking reduced annual hall hire fee for the Ilfracombe Recreation Centre.

(Res-2020-03-056)

Moved Cr Smith seconded Cr Emslie

That pursuant to section 97 of the Local Government Act 2009, an annual fee be included in the Cost Recovery Fees and Charges 2019/2020 establishing an annual fee of \$165.00 (Exc-GST) for the Ilfracombe Craft Group, and the Group be advised that no future requests to waive this fee will be considered.

CARRIED

- 13.7 Request from the Yaraka Sports and Progress Association Incorporated to place a timeline on Mt Slowcombe.**
Consideration of a request from the Yaraka Sports and Progress Association Incorporated regarding a project which involves placing a timeline on Mt Slowcombe at Yaraka.

(Res-2020-03-057)

Moved Cr Emslie seconded Cr Martin

- 1. That Council supports the proposed placement of the timeline signage (1000mm x 800mm) on Mt Slowcombe, being in the vicinity of the rainwater tank and;*
- 2. That Council agrees to assist with the installation of the timeline signage.*

CARRIED

Attendance: Mrs Lisa Young left the meeting at 10.05am.

14 Reception and Consideration of Director Infrastructure Services Report

14.1 Director Infrastructure Services Report

Consideration was given to the Director Infrastructure Services Report

Attendance: Mrs Lisa Young re-entered the meeting at 10.10am.

14.2 Consideration of the Longreach Regional Council Weir Raising Project - Numerical Modelling Report

Council to consider the Longreach Regional Council Weir Raising Project – Numerical Modelling Report prepared by DHI Water & Environment Pty Ltd.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 March 2020 at the Council Boardroom, 96A Eagle Street, Longreach**

(Res-2020-03-058)

Moved Cr Rayner seconded Cr Smith

That Council accepts the Longreach Regional Council Weir Raising Project – Numerical Modelling Report prepared by DHI Water & Environment Pty Ltd, as presented.

CARRIED

15 Late Items

Attendance: Councillor Martin left the Meeting at 10.15am.

15.1 2019/2020 Financial Year - December Quarterly Budget Review Report

Consideration of a budget review for the quarter ending 31 December 2019 pursuant to Section 170 of the *Local Government Regulation 2012*, where Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

Attendance: Councillor Martin re-entered the Meeting at 10.20am.

Attendance: Mr Adam Seiler entered the Meeting at 10.24am.

Attendance: Mr Mitchell Murphy left the Meeting at 10.24am.

Attendance: Mr Mitchell Murphy re-entered the Meeting at 10.31am.

Attendance: Mrs Kimberley Dillon entered the Meeting at 10.41am.

Attendance: Mrs Kimberley Dillon left the Meeting at 10.55am.

Adjournment: The Meeting adjourned for morning tea at 10.55am and resumed at 11.20am.

(Res-2020-03-059)

Moved Cr Rayner seconded Cr Smith

That

1. *Council pursuant to section 170(3) of the Local Government Regulation 2012, adopts the attached Budget Review, as presented and amended, representing movement in Operating Expenditure, (\$3,741,103), Operating Income (\$2,151,785), Capital Expenditure, (\$1,237,690) and Capital Income \$2,245,000.*

2. *Requests the Chief Executive Officer and the Executive Leadership Team to identify additional savings from Operations and Capital Projects prior to the end of the current 2019/2020 financial year to enhance the Cash Position.*

CARRIED

Attendance: Mrs Kimberley Dillon entered the Meeting at 10.41am.

Attendance: Mrs Kimberley Dillon left the Meeting at 10.55am.

Additional Late Items

Please note the following Items have been added to the Agenda as Late Items;

Item 15.2 - COVID-19 Workforce Management Plan

Item 15.3 - Extension of Discount Period for Rates and Service Charges - January - June 2020 Billing Period

(Res-2020-03-060)

Moved Cr Emslie seconded Cr Martin

That Council accept Item 15.2 and 15.3 as Late Items for consideration.

CARRIED

15.2 COVID-19 Workforce Management Plan

The COVID-19 Workforce Management Plan is a proposed guide, developed by the Local Government Association of Queensland (LGAQ), for Queensland Councils to consider adopting in relation to dealing with staff management in relation to the Novel Coronavirus COVID-19.

(Res-2020-03-061)

Moved Cr Martin seconded Cr Emslie

That Council endorse the adoption of the COVID-19 Workforce Management Plan for the Novel Coronavirus matter as is.

CARRIED

15.3 Extension of Discount Period for Rates and Service Charges - January - June 2020 Billing Period

Council is requested to consider extension of the current due date to achieve discount for full payment of Rates and Services Charges to 1 May 2020 (a one-month extension).

(Res-2020-03-062)

Moved Cr Harris seconded Cr Smith

That in accordance with Reg 130(7)(d) of the Local Government Regulation 2012 Council extends the discount period for current Rate Notices due on 27 March 2020 by a further 35 days and amends the due date of the rates notices to 1 May 2020.

CARRIED

16 Closed Matters

(Res-2020-03-063)

Moved Cr Martin seconded Cr Rayner

That pursuant to section 275(1) of the Local Government Regulation 2012 the meeting be closed at 11.50am to discuss the following matters, which are considered confidential for the reasons indicated.

Extension of Licence with Queensland Airports Limited over Lots DC & DD for Airport Operations Depot and Office Buildings

This report is considered confidential in accordance with section 275(1)(e), of the Local Government Regulation 2012, as it contains information relating to contracts proposed to be made by it.

CARRIED

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 March 2020 at the Council Boardroom, 96A Eagle Street, Longreach**

Attendance: Councillor Martin declared a Real Interest in Item 16.1 Extension of Licence with Queensland Airports Limited over Lots DC & DD for Airport Operations Depot and Office Buildings due to his position as Chief Executive Officer at the Qantas Outback Founders Museum and left the meeting at 11.50am.

(Res-2020-03-064)

Moved Cr Emslie seconded Cr Rayner

That the meeting re-open to the public after consideration of Item 16.1 concluded at 11.55am.

CARRIED

Attendance: Mrs Lisa Young left the meeting at 11.55am.

Attendance: Councillor Martin returned to the Meeting at 11.55am

Attendance: Mrs Lisa Young returned to the meeting at 11.55am.

16.1 Extension of Licence with Queensland Airports Limited over Lots DC & DD for Airport Operations Depot and Office Buildings

A pre-existing licence of the above facilities to Queensland Airports Limited (QAL), which is associated with the 99 year lease of the Longreach Airport, expires on 30 March 2020 and Council are being asked to consider a further extension to 30 March 2021.

(Res-2020-03-065)

Moved Cr Harris seconded Cr Rayner

That Council delegates authority to the Chief Executive Officer to execute an agreement with Queensland Airports Limited for a licence over Lots DC and DD in SP289751 for the purpose of Airport Administration Office and Depot Facilities for a commercial rental payment; and

- 1. If advice is received from Qantas Founders Outback Museum that the proposed arrangement is acceptable to them, the Licence to expire on 30 March 2021; or*
- 2. If concerns are raised by QFM, for such shorter period as the CEO negotiates with the relevant parties.*

CARRIED

Attendance: Mrs Kimberley Dillion entered the meeting at 12.06pm.

Attendance: Mrs Kimberley Dillion left the meeting at 12.07pm.

(Res-2020-03-066)

Moved Cr Emslie seconded Cr Martin

That Council recognises the contributions and working relationship with the Chief Executive Officer, Director of Corporate Services, Director of Infrastructure Services and Director of Community and Cultural Services and their staff.

CARRIED

17 Closure of Meeting

There being no further business, the meeting was closed at 12.41pm.

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 19 March 2020 at the Council Boardroom, 96A Eagle Street, Longreach**

Minutes Certificate

These minutes are unconfirmed.

Cr Leonie Nunn
Acting Mayor

Mitchell Murphy
Chief Executive Officer