

LONGREACH REGIONAL COUNCIL



Ordinary Meeting

Thursday 25 June 2020

UNCONFIRMED MINUTES

**Minutes of the Longreach Regional Council Ordinary Meeting
held on Thursday 25 June 2020 at the Civic Centre, 96a Eagle Street, Longreach**

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1 Opening of Meeting and Acknowledgement of Country

The Mayor declared the meeting open at 9.02am.

"We acknowledge the Traditional Owners of the land on which we meet today, and we acknowledge elders past, present and future."

2 Prayer

Reverend Jenny Coombes, Uniting Church, opened the meeting with a prayer.

Attendance: Mr Simon Kuttner entered the meeting at 9.04am.

Attendance: Reverend Jenny Coombes left the meeting at 9.09am.

Mayor acknowledged the recent bereavements within the Longreach area and expressed condolences to the Joseland Family on behalf of Longreach Regional Council.

Present

Councillors

Mayor

Deputy Mayor

Cr AC Rayner

Cr LJ Nunn

Cr DJ Bignell

Cr AJ Emslie

Cr TM Hatch

Cr TJ Martin

Cr TFB Smith

Officers

Chief Executive Officer

Director of Corporate Services

Director of Community and Cultural Services

Director of Infrastructure Services

Executive Office, Economic Development and
Public Affairs

Executive Assistant to Chief Executive Officer,
Mayor and Councillors

Executive Officer Governance and Special Projects

Mr Mitchell Murphy

Ms Elizabeth West

Ms Lisa Young

Mr Roger Naidoo

Mr Simon Kuttner

Mrs Deborah Whitehead

Mrs Kimberley Dillon

Public Gallery

Barcaldine Regional Councillor

Cr Daniel Arthur

Apologies

3 Consideration of Leave of Absence

Nil

4 Declaration of any Material Personal Interests / Conflicts of Interest by Councillors and Senior Council Officers

4.1 Declaration of Material Personal Interest on any Item of Business

Pursuant to section 172 of the *Local Government Act 2009*, a Councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must:

- (a) Inform the meeting of the Councillor's material personal interest in the matter; and
- (b) Leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

4.2 Declaration of Conflict of Interest on any Item of Business

Pursuant to section 173 of the *Local Government Act 2009*, a Councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the Council's personal interest in the matter and if the Councillor participates in the meeting in relation to the matter, how the Councillor intends to deal with the real or perceived conflict of interest.

Item 16.2 Cr Martin declared a Perceived Conflict of Interest in Item 16.2 – Council Administration Building and Civic Centre – Amenities Cleaning Contract due to being named as a referee by one of the Tenderers.

5 Confirmation of Minutes

5.1 Council - Thursday 21 May 2020

(Res-2020-06-129)

Moved Cr Hatch seconded Cr Emslie

That the Minutes of the Council held on Thursday 21 May 2020, be confirmed.

CARRIED

6 Mayoral Minute

The Mayor provided a verbal report on matters addressed by him since the last meeting. Welcome to our third Council meeting in our new term and thank you for your ongoing support, attendance and advocacy as Councillors. Each Councillor has daily contact with residents discussing matters of non confidential Council business and issues. At times these are difficult conversations but are an important part of fulfilling our role as Councillors.

The importance of understanding the separation of power in relation to operational matters and strategic policy cannot be underestimated. We can listen and help guide the residents in lodging their complaint or query. Our role is to assist the residents address their concern.

Over the last month we have had a Local Disaster Management Group meeting every fortnight, District Disaster Management Group meeting every fortnight, weekly teleconference with Premier and a Community COVID teleconference. All of these are well attended, supported and most importantly help manage COVID-19.

The Deputy Mayor and I travelled to Yaraka and Isisford and discussed the decision around fuel supply. We met with most locals in Yaraka and some in Isisford. This was an important community engagement.

I recently hosted a meeting of potential partners in establishing a Biofuel facility at the Longreach Pastoral College. Potential partners include DCQ, RAPAD and RESQ. The raw product is available in waste cooking oil, the required equipment is with DCQ and the physical resources are with

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RESQ. The required infrastructure and land is available at the College. This proposal is in its early stages and will be ongoing.

The Deputy Mayor, Chief Executive Officer and I participated in LGAQ Civic Leaders Session over two days. There was a strong focus on Code of Conduct for Councillors.

Key messages:

- Create an ethical culture to support good decisions and a corruption resistant council
- Only use confidential information to make ethical decisions for your local government
- Everyone has conflicting interests- declare and manage them; including your relationships with family and associates
- Know the limits of your authority and that of the Chief Executive Officer

Plans are in place to host a public information meeting on the Cramsie-Muttaborra road with local landholders and users of the road to discuss the funding allocation of \$5 Million.

Regular road trips and community visits with Councillors will be scheduled each month to maintain public engagement, and shared understanding of our roads and general infrastructure.

The Western Queensland Alliance of Councils (WQAC) which includes the 21 Western Councils will be holding their inaugural meeting in Longreach on 27 and 28 July 2020.

Planning has commenced for a Canberra trip to meet with Federal Ministers, particularly in regards to Infrastructure funding.

Longreach hosted Premier Palaszczuk, Minister Furner and Director General Dave Stewart in Longreach on Tuesday and Wednesday this week. This visit included a RAPAD meeting, walk down the street, visiting some of the Works for Queensland projects and afternoon tea at the Longreach Library. The Premier also visited the Australian Stockman's Hall of Fame before attending the luminescent Longreach show at the Qantas Founders Museum. The day concluded with an informal Camp oven dinner on the banks of the Thomson River.

7 Councillor Requests
Nil

8 Notices of Motion
Nil

9 Petitions

9.1 Petition presented to Council regarding OBIC Isisford

(Res-2020-06-130)

Moved Cr Bignell seconded Cr Martin

The petition be received and referred to a committee or officer for consideration and a report to Council;

CARRIED

10 Deputations
Nil

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11 Reception and Consideration of Chief Executive Officer’s Report

11.1 Standing Matters – Governance Financial Report

Consideration was given to the Governance Financial Report

(Res-2020-06-131)

Moved Cr Emslie seconded Cr Martin

That Council receive the Governance Financial Report for information.

CARRIED

11.2 Standing Matters - Calendar of Events

(Res-2020-06-132)

Moved Cr Nunn seconded Cr Smith

That Council receive the Calendar of Events for information.

CARRIED

Calendar of Events, Upcoming Meetings and Conferences for Councillors

Date	Event	Location	Participants
June 2020			
16 Tues & 17 Wed	LGAQ Civic Leaders Session	Zoom Conference 9am - 1pm	Mayor, Deputy Mayor and Chief Executive Officer
16 Tues	Plant Working Group	Fairmount East Room 3pm - 5pm	Mayor, Cr Smith, Cr Emslie, Cr Bignell, Chief Executive Officer, DIS and DCS
23 Tues	Councillor Briefing	Fairmount Rooms, Longreach Civic Centre 9am - 5pm	All Councillors, Chief Executive Officer and Directors
25 Thurs	Council Meeting	Fairmount Rooms, Longreach Civic Centre 9am - 5pm	All Councillors, Chief Executive Officer and Directors
July 2020			
9 Thurs	Inspection of services and QFES display	QFES Office 77 Eagle Street, Longreach 10.30am - 11.30am	All Councillors, Chief Executive Officer and Directors
9 Thurs	Budget Adoption Meeting	Fairmount Rooms, Longreach Civic Centre 1pm - 5pm	All Councillors, Chief Executive Officer and Directors
21 Tues	Councillor Briefing	Fairmount Rooms, Longreach Civic Centre 9am - 5pm	All Councillors, Chief Executive Officer and Directors

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23 Thurs	Council Meeting	Isisford Town Hall Mary Street, Isisford 9am - 5pm	All Councillors, Chief Executive Officer and Directors
27 Mon 28 Tues	Western Queensland Alliance of Mayors workshop	8.30am - 5pm Venue TBC	Mayor, Deputy Mayor and Chief Executive Officer
30 Thurs	Audit and Risk Committee	Fairmount Rooms Longreach Civic Centre 2pm - 4pm	Mayor, Cr Martin, Cr Nunn, Chief Executive Officer and DCS
August 2020			
18 Tues	Councillor Briefing	Fairmount Rooms, Longreach Civic Centre 9am - 5pm	All Councillors, Chief Executive Officer and Directors
20 Thurs	Council Meeting	Yaraka Town Hall Jarley Street, Yaraka 9am - 5pm	All Councillors, Chief Executive Officer and Directors
26 Wed	Land and Pest Management Advisory Group	Fairmount Rooms, Longreach Civic Centre 1pm - 4pm	Mayor, Cr Smith, Cr Nunn, Cr Bignell and DCS

11.3 Acting Chief Executive Officer Delegation

Advice to Council regarding the Chief Executive Officer's annual leave for the period 29 June 2020 to 3 July 2020 inclusive and notice of the Chief Executive Officer's appointment (under delegated authority) of an Acting Chief Executive Officer during his absence.

(Res-2020-06-133)

Moved Cr Hatch seconded Cr Bignell

That Council notes Mr Roger Naidoo, Director of Infrastructure Services, will be undertaking the role of Acting Chief Executive Officer for the period 29 June 2020 to 3 July 2020, during which time the Chief Executive Officer will be on annual leave.

CARRIED

12 Reception and Consideration of Director Corporate Services Report

12.1 Standing Matters - Corporate Services Financial Report

Consideration was given to the Corporate Services Financial Report

(Res-2020-06-134)

Moved Cr Emslie seconded Cr Bignell

That Council receive this Corporate Services Financial report for information

CARRIED

12.2 Monthly Financial Statements

Consideration of the financial statements for the period ending 31 May 2020:

- Statement of Comprehensive Income by Nature and Type
- Statement of Comprehensive Income by Programme
- Statement of Comprehensive Income by Function and Activity
- Statement of Financial Position
- Cash Flow Statement

(Res-2020-06-135)

Moved Cr Smith seconded Cr Hatch

That the monthly financial statements for the period ending 31 May 2020, as presented, be adopted.

CARRIED

12.3 Audit and Risk Committee - Minutes and Recommendations 28 May 2020

Consideration of the minutes and recommendations of the Audit Committee meeting held on 28 May 2020.

(Res-2020-06-136)

Moved Cr Nunn seconded Cr Martin

That Council:

- 1. Approves the Director of Corporate Services to undertake procurement processes to engage an Internal Auditor for a 4 year term; and*
- 2. Advises the Audit and Risk Committee of this decision.*

CARRIED

13 Reception and Consideration of Director Community and Cultural Services Report

Attendance: Elizabeth West left the meeting at 9.44am.

Attendance: Roger Naidoo left the meeting at 9.46am.

Attendance: Roger Naidoo returned to the meeting at 9.47am.

Attendance: Elizabeth West returned to the meeting at 9.48am.

13.1 Standing Matters - Community and Cultural Services Financial Report

Consideration was given to the Director Community and Cultural Services Report

(Res-2020-06-137)

Moved Cr Martin seconded Cr Emslie

That Council receive the Community and Cultural Services Financial Report for information

CARRIED

13.2 Request to erect a Yellowbelly Fish Sculpture in Isisford

Consideration of a request from the Isisford Barcoo Recreational Fishing Assoc. Inc. to erect a Yellowbelly Fish Sculpture in Isisford.

(Res-2020-06-138)

Moved Cr Martin seconded Cr Emslie

That Council write to the Isisford Barcoo Recreational Fishing Assoc. Inc. permitting them to erect the sculpture in the location as depicted on their site plan, subject to them obtaining the Development Approval for Building Works and paying the applicable building fees.

CARRIED

13.3 Referral Agency Assessment Application (Alternative Siting Assessment) - 75 Crane Street, Longreach

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 21 May 2020, for a new shed to be constructed on land located at 75 Crane Street, Longreach and described as Lot 8 on L35721.

(Res-2020-06-139)

Moved Cr Hatch seconded Cr Nunn

That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the shed at 75 Crane Street, Longreach and described as Lot 8 on L35721, be approved with a 3m setback from the Parrot Lane road boundary, as per the attached site plan and the recommendation from Council's Building Certifier.

CARRIED

13.4 Referral Agency Assessment Application (Alternative Siting Assessment) - 37 Galah Street, Longreach

Consideration of a Referral Agency Assessment Application for an alternative siting assessment lodged with Council on 28 May 2020 to construct a shed on land located at 37 Galah Street, Longreach and described as Lot 69 on L35710.

(Res-2020-06-140)

Moved Cr Martin seconded Cr Smith

That pursuant to section 32 and 33 of the Building Act 1975, Planning Act 2016 and schedule 9, table 3 of the Planning Regulations 2017, the shed at 37 Galah Street, Longreach and described as Lot 69 on L35710, be approved with a 3.5m setback from the Magpie Lane road boundary as per the attached site plan and the Building Certifiers recommendation.

CARRIED

14 Reception and Consideration of Director Infrastructure Services Report

Attendance: Mitchell Murphy left the meeting at 10.04am.

Attendance: Adam Seiler entered the meeting at 10.05am.

Attendance: Adam Seiler left the meeting at 10.05am.

Attendance: Mitchell Murphy entered the meeting at 10.11am.

14.1 Standing Matters - Infrastructure Services Financial Report

Consideration was given to the Director Infrastructure Services Report

(Res-2020-06-141)

Moved Cr Emslie seconded Cr Bignell

That Council receive the Infrastructure Services Financial Report for information.

CARRIED

Attendance: Lisa Young left the meeting at 10.10am.

Attendance: Lisa Young entered the meeting at 10.1 am.

Attendance: Daniel Arthur left the meeting at 10.22am.

14.2 Isisford Weir Structural Assessment Report

Council to consider the Isisford Weir Structural Assessment Report prepared by George Bourne and Associates.

Recommendation:

That Council:

Accepts the findings of the “Isisford Weir Structural Assessment Report” as presented.

THIS ITEM LAPSED FOR WANT OF A MOVER

Attendance: Daniel Arthur entered the meeting at 10.36am.

(Res-2020-06-142)

Moved Cr Martin seconded Cr Bignell

That Council:

- 1. Notes the “Isisford Weir Structural Assessment Report” as presented.*
- 2. Requests that the Director of Infrastructure Services commission a detailed risk analysis to be undertaken as a matter of urgency and risk mitigation strategies be developed and implemented as soon as possible*
- 3. Immediately restrict public access to the Isisford Weir and immediate downstream areas*
- 4. Request the outcome of the risk analysis and control measures implemented be reported back to Council.*

CARRIED

Note: Reason for change to Recommendation:

Council felt there was a need for immediate action to be implemented to ensure public safety.

Adjournment: Council adjourned for morning tea at 10.44am and resumed at 11.11am

Attendance: Daniel Arthur did not return to the meeting.

15 Late Items

Nil

16 Closed Matters

(Res-2020-06-143)

Moved Cr Emslie seconded Cr Martin

That pursuant to section 275(1) of the Local Government Regulation 2012 the meeting be closed at 11.12am to discuss the following matters, which are considered confidential for the reasons indicated.

CARRIED

16.1 OBIC & Visitors Centre Isisford

This report is considered confidential in accordance with section 275(1)c, of the Local Government Regulation 2012, as it contains information relating to: the local government's budget.

16.2 Council Administration Building and Civic Centre - Amenities Cleaning Contract

This report is considered confidential in accordance with section 275(1)e, of the Local Government Regulation 2012, as it contains information relating to: contracts proposed to be made by it.

16.3 Student Hostel Disposal

This report is considered confidential in accordance with section 275(1)h, of the Local Government Regulation 2012, as it contains information relating to: other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.4 Plant Working Group Recommendations

This report is considered confidential in accordance with section 275(1)e, of the Local Government Regulation 2012, as it contains information relating to: contracts proposed to be made by it.

Council to come out of Closed Session

(Res-2020-06-144)

Moved Cr Hatch seconded Cr Emslie

That Council come out of Closed Session at 12.02pm to vote on Items 16.1, 16.2, 16.3 and 16.4.

CARRIED

16.1 OBIC & Visitors Centre Isisford

Consideration of changes to operational arrangements at the OBIC and Isisford Branch Offices.

(Res-2020-06-145)

Moved Cr Smith seconded Cr Emslie

That Council approve;

- 1. Closure of the Café facility at the OBIC;*
- 2. That the Chief Executive Officer liaises with and encourages other Isisford Business owners to open a café to service the community;*
- 3. That the Council's Isisford Office be relocated to the OBIC with appropriate office facilities to be incorporated into repair work to be undertaken;*

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4. *That the Isisford Office be repurposed to house a new Visitor Centre incorporating the proposed new ablutions facilities for campers as well as a visitor lounge and historical display about the history of Isisford*
5. *Delegates the Director of Community and Cultural Services to engage with the Isisford community and staff to scope an alternative library model to align with proposed building changes.*

CARRIED

Cr Bignell called for a Division on the Motion before Council.

Voting

For: Cr Emslie, Cr Hatch, Cr Martin, Cr Nunn, Cr Rayner, Cr Smith

Against: Cr Bignell

Declaration of Conflict of Interest on any Item of Business

Pursuant to section 173 of the Local Government Act 2009, a Councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the Council's personal interest in the matter and if the Councillor participates in the meeting in relation to the matter, how the Councillor intends to deal with the real or perceived conflict of interest.

Attendance: Cr Martin declared a Perceived Conflict of Interest in Item 16.2 – Council Administration Building and Civic Centre – Amenities Cleaning Contract due to being named as a referee by one of the Tenderers and left the meeting at 12.12pm.

16.2 Council Administration Building and Civic Centre - Amenities Cleaning Contract

Longreach Regional Council officers propose to establish a contract for the provision of cleaning and caretaking services to the Longreach Administration and Civic and Cultural Centre buildings for a period of 36 months, with a 12 month extension option.

(Res-2020-06-146)

Moved Cr Emslie seconded Cr Nunn

That Council:

1. *Resolves that Aneta Taiki Cleaning and Labour Services is the most advantageous submission for the Council Premises and Amenities Cleaning Tender;*
2. *Authorises the Chief Executive Officer to enter into a formal instrument of agreement with Aneta Taiki Cleaning and Labour Services for the provision of cleaning and caretaking services from 03 September 2020 until 02 September 2023, with an additional extension period not to exceed 12 months.*

CARRIED

Attendance: Cr Martin entered the meeting at 12.14pm.

16.3 Student Hostel Disposal

Consideration of the disposal of the Longreach Student Hostel via written tenders for the contract under section 227 of the *Local Government Regulations 2012*.

(Res-2020-06-147)

Moved Cr Nunn seconded Cr Smith

That Council, in accordance with section 227 & 228 of the Local Government Regulation 2012, invite written tenders for the sale of L811/L3573, L812/L3573, L1/RP619307, L2/RP619307 (Longreach Student Hostel).

CARRIED

16.4 Plant Working Group Recommendations

Recommendations for plant replacement for 2019/2020 from the Plant Working Group meeting of the 16 June 2020 are presented for Council's consideration.

(Res-2020-06-148)

Moved Cr Bignell seconded Cr Martin

The Council endorses the following recommendations made by the Plant Working Group:

- 1. To purchase one (1) Isuzu FSR 120/140-260 dual control Automatic Truck with CityRay 5 Sweeper (Option 1) plus Auto Greasing system (Sweeper and Chassis) and accept the trade in offer for P9697 from Mike Trace Engineering & Services Pty Ltd.*
- 2. To purchase one (1) Toyota Hilux SR 4x4 Dual Cab Automatic and accept the trade-in offer for P8166 from Ian Weigh Toyota:*
- 3. To purchase one (1) Toyota Hilux SR 4x4 Dual Cab Manual and accept the trade-in offer for P8183 from Ian Weigh Toyota:*
- 4. To purchase one (1) Toyota Hilux SR 2.8L 4x4 Dual Cab Manual and accept the trade-in offer for P8121 from Ian Weigh Toyota:*
- 5. To purchase one (1) Toyota Hilux SR 2.8L 4x4 Extra Cab Manual and accept the trade-in offer for P8622 from Longreach Toyota:*
- 6. To purchase one (1) Toyota Hilux SR 4x4 Dual Cab Manual and accept the trade-in offer for P8295 from Ian Weigh Toyota:*
- 7. To purchase one (1) Toyota Hilux SR 2.8L 4x4 Dual Cab Manual and accept the trade-in offer for P8610 from Longreach Toyota:*
- 8. To purchase one (1) Toyota Hilux SR 2.8L 4x4 Extra Cab Manual and accept the trade-in offer for P8652 from Longreach Toyota:*
- 9. To purchase one (1) Toyota Hilux SR 2.8L 4x4 Dual Cab Manual and accept the trade-in offer for P8655 from Longreach Toyota:*
- 10. To purchase one (1) Toyota Hilux SR 4x4 Extra Cab Manual and accept the trade-in offer for P8378 from Longreach Toyota:*
- 11. To purchase one (1) Toyota Hilux SR 4x4 Dual Cab Manual from Ian Weigh Toyota:*
- 12. To purchase one (1) Toyota Hilux SR 4x4 Extra Cab Manual and accept the trade-in offer for P8865 from Ian Weigh Toyota*
- 13. To purchase one (1) Toyota GXL Prado from Longreach Toyota:*
- 14. To purchase one (1) Toyota VX Prado and accept the trade-in offer for P8177 from Longreach Toyota*
- 15. To purchase one (1) Toyota GXL Prado and accept the trade-n offer for P8102 from Longreach Toyota*
- 16. To purchase three (3) x Dual Axel Trailer from Tosca Industries*

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17. *To purchase on (1) Toyota Hilux SR 4x4 Dual Cab Automatic and accept the trade-in offer for P8190 from Longreach Toyota*
18. *The purchase of One (1) Western Star Prime Mover with Redot Cab Condenser from and accept the trade-in offer for P6756 from Wideland Trucks & Equipment*
19. *To **not** purchase the Skid Steer until next financial year due to availability of the desired model*
20. *Dispose of a 2009 Dulevo 850DK Sweeper by selling it to Boulia Shire and putting the 2009 Vermeer BC1000XL Wood Chipper and 2009 Snorkel MHP15/44HD up for auction.*

CARRIED

17 Closure of Meeting

There being no further business, the meeting was closed at 12.19pm.

Minutes Certificate

These minutes are unconfirmed.

Cr AC Rayner
Mayor

Mitchell Murphy
Chief Executive Officer