

# LONGREACH REGIONAL COUNCIL ORDINARY MEETING AGENDA

**Thursday 17 June 2021**

*Civic Centre, 96a Eagle Street, Longreach*

## LATE ITEMS

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## 15. LATE ITEMS

### 15.1 - North West & Central West - Flood Warning Devices - Tender Assessment Report

#### 15. LATE ITEMS

#### 15.1 NORTH WEST & CENTRAL WEST - FLOOD WARNING DEVICES - TENDER ASSESSMENT REPORT

File Ref:

Council to consider the Tender Assessment Report prepared by Flinders Shire, for the installation of Flood Warning Devices.

#### Council Action

Recognise  
Partner  
Deliver

#### Applicable Legislation

*Local Government Act 2009*

#### Policy Considerations

Nil

#### Corporate and Operational Plan Considerations

INFRASTRUCTURE: ASSET MANAGEMENT PLANS			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
4.2.1	Plan for Whole of Life Costing when making decisions on new or enhanced community facilities and implementing Asset Management Plans	As per asset Management Plan 10 year forecast and budget accordingly with Whole of Life Costing included in reports to Council.	All reports.

#### Budget Considerations

\$110,000.00 (ex GST) - Fully Funded by Queensland Reconstruction Authority (QRA)

#### Previous Council Resolutions related to this Matter

*(Res-2017-09-297)*

*Moved Cr Smith seconded Cr Martin*

*That Council:*

- 1. Accepts the Longreach Regional Council Rainfall and River Gauge Network Investment Plan, as presented; and*
- 2. Does nothing to the existing gauges.*

**CARRIED**

#### Officer Comment

**Responsible Officer/s:** *Roger Naidoo, Director of Infrastructure Services.*

#### Background:

North West Queensland Regional Organisation of Councils, on behalf the participating Councils, have invited tenders from suitably qualified contractors for the supply (including design), installation, and commissioning of automatic flood warning infrastructure (95 assets at 65 sites) across the North West Queensland Region.

In consultation with Stakeholder, three (3) sites and three (3) new assets have been identified for Longreach Regional Council.

Whilst tenders are sought based on the aggregation of all Councils' requirements, a separate contract will be formed between the successful tenderer and each participating Council.

## 15. LATE ITEMS

### 15.1 - North West & Central West - Flood Warning Devices - Tender Assessment Report

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**Issue:**

The primary purpose of this investment is to provide improvements to the Flood Warning Gauge Network. This also encourages neighbouring Councils to work together on a catchment basis.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Likely  
Consequence: Major  
Rating: H4

**Environmental Management Factors:**

Consideration of Climate Change and changing weather patterns.

**Appendices**

1. Tender Evaluation Report 15062021\_Confidential\_Redacted.pdf

**Recommendation:**

*That Council:*

1. *Accepts the recommendation made by the assessing panel, to award the Works to Qteq Pty Ltd for the total value of \$2,053,382.25 (excl. GST); and*
2. *Delegates authority to the Chief Executive Officer to enter into a separate contract based on the allocated funding from Queensland Reconstruction Authority and scope of works for Longreach Regional Council.*

**Tender Assessment Report**  
**Flood Warning Infrastructure Network**  
**CONTRACT NO: FWIN AO1**

**Reporting Officer:** Director of Engineering, Hari Boppudi

**Report Author:** Project Manager, Frank Plozza

## Background

North West Queensland Regional Organisation of Councils, on behalf the participating Councils, have invited tenders from suitably qualified contractors for the supply (including design), installation, and commissioning of automatic flood warning infrastructure (95 assets at 65 sites) across the North West Queensland Region.

The participating Councils are:

- Boulia Shire Council (8 sites,14 assets);
- Burke Shire Council (14 areas, 22 assets);
- Carpentaria Shire Council (12 sites, 13 assets);
- Cloncurry Shire Council (9 sites, 12 assets);
- Croydon Shire Council (1 site, 1 asset);
- Diamantina Shire Council (2 site, 4 assets);
- Etheridge Shire Council (3 sites, 5 assets);
- Flinders Shire Council (3 sites, 5 assets);
- Longreach Shire Council (3 sites, 3 assets);
- McKinlay Shire Council (4 sites, 7 assets);
- Richmond Shire Council (4 sites, 5 assets);
- Winton Shire Council (2 sites, 4 assets).

Whilst tenders are sought based on the aggregation of all Councils' requirements, a separate contract will be formed between the successful tenderer and each participating Council which will be in the same form as the example provided for Flinders Shire Council within this Request for Tender (as amended by agreement between the parties).

## Tender Details

### Key Tender Dates

Tender were released on Vendorpanel on the 14 May 2021 (VP245173).

Stage	Date
Request for Tender released	14/05/2021
Tender Briefing	21/05/2021
Request for Tender Closes	04/06/2021
Tender evaluation	11/06/2021
Planned Tender Award	30/06/2021
Practical Completion	16/05/2022

### Optional Tender Brief

A Tender brief was held on Friday 21<sup>st</sup> May 2021 at 10.00 AM via video conference. The following tenderers attended the brief – Aquamonix, ALS Hydrographics, Wight Water Environmental, Qteq, and Ventia. Tenderers were taken through the request for tender and key objectives and deliverables. A number of questions were recorded at the brief and subsequently answered via the Vendor Panel online portal.

### Tender Submissions

Tender Submissions were received from the following contractors:

- ALS Hydrographics
- Aquamonix
- Trop Water
- Qteq
- Wight Water Environmental

### Probity and Evaluation Plan

A probity and evaluation plan has been developed for the procurement team and finalised at an online meeting on 2 June 2021. This plan is intended to provide probity and evaluation guidance to persons conducting this procurement process. The Plan provides the following guidance -

- Appendix 1 – Procurement Team (provides details of the tender evaluation panel, technical advisers and probity adviser)
- Appendix 2 – Conduct, Confidentiality and Conflict Declaration (form to be completed by the procurement team to ensure all members are aware of the process and declare any conflict of interest)
- Appendix 3 – Evaluation (outlines the evaluation criteria and scoring methodology)

- Appendix 4 – Suggested Protocols for Conduct of Procurement Process (outlines the protocols to be followed throughout the procurement process)

The evaluation criteria, as provided in Appendix 3 of the probity and evaluation plan and the request for tender, is provided below

5. Evaluation Criteria	Evaluation Criteria	Weighting (%) (Optional)
	Price	35
	Equipment & Instrument Quality	25
	Relivant Experience	10
	Proposed Program	10
	Methodology	10
	As Constructed Documents	5
	Completion of Response Schedules	5

## Tender Evaluation

### Project Budget

The budgets (Ex GST) in the table below, have been provided by the Queensland Reconstruction Authority.

Shires	
Burke	
Carpentaria	
Cloncurry	
Flinders	
McKinlay	
Richmond	
Croydon	
Etheridge	
Boulia	
Diamantina	
Longreach	
Winton	
<b>Budget Total</b>	

### Price Criteria Analysis

The tender prices received are presented in the table below, showing the prices received for each of the Shires. The Trop Water tender provided a lump sum price for all 12 Shires. Qteq have provided a 5% discount on their tender sum price, on the condition that all of the works are awarded to them.

15.1 - North West & Central West - Flood Warning Devices - Tender Assessment Report --Appendix 1

	Qteq	Qteq (5% discount)
Boulia Shire Council	\$ 301,340.00	\$ 286,273.00
Burke Shire Council	\$ 546,205.00	\$ 518,894.75
Carpentaria Shire Council	\$ 297,980.00	\$ 283,081.00
Cloncurry Shire Council	\$ 243,250.00	\$ 231,087.50
Croydon Shire Council	\$ 37,970.00	\$ 36,071.50
Diamantina Shire Council	\$ 95,460.00	\$ 90,687.00
Etheridge Shire Council	\$ 120,770.00	\$ 114,731.50
Flinders Shire Council	\$ 98,150.00	\$ 93,242.50
Longreach Shire Council	\$ 96,415.00	\$ 91,594.25
McKinlay Shire Council	\$ 155,925.00	\$ 148,128.75
Richmond Shire Council	\$ 97,750.00	\$ 92,862.50
Winton Shire Council	\$ 70,240.00	\$ 66,728.00
	\$ 2,161,455.00	\$ 2,053,382.25

[Redacted content]

The tender prices and scores are shown below, on the basis of the price weighting provided (35%).

Pricing Table 1	Weighting	Qteq Pty Ltd	Wight Water Environmental	Aquamonix	ALS Hydrographics	Trop water
Tender Sum (Form of Tender)		\$ 2,161,455.00				
Tender Price Score (X/35%)		35.00	33.38	31.30	25.96	7.57

  

Pricing Table 2		Qteq Pty Ltd	Wight Water Environmental	Aquamonix	ALS Hydrographics	Trop water
Tender Sum (Form of Tender) Incl Discount		\$ 2,053,382.25				
Tender Price Score (X/35%)		35.00	31.71	29.74	24.66	7.19

The tender price score is developed using the formula (Tender price score = lowest price / tender price). The tender price to be used in the evaluation score is the tender sum provided in the Tender Form, as shown in table 1 above.

Table 2 show the pricing scores based on the 5% discount provided by Qteq. Table 2 is provided for information only and is not used for determining the final tender price scores for each Tenderer.





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### Officer Recommendation

1. The recommendation is to award the works to the Qteq Pty Ltd for a total value of \$2,053,382.25 (Excl.GST) and each participating Council enter into a separate contract based on the tendered scope.

**15. LATE ITEMS**  
**15.2 - RADF Advisory Committee Nominations**

**15.2 RADF Advisory Committee Nominations**

File Ref:

Consideration of the nominations received for the Regional Arts Development Fund Advisory Committee.

**Council Action**

Deliver

**Applicable Legislation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Policy Considerations**

Advisory Committee Policy 2.31

**Corporate and Operational Plan Considerations**

COMMUNITY AND CULTURAL: ARTS AND CULTURE			
Link to Corporate Plan	Activity	Key Performance Indicators	Operational Targets
1.1.7	Deliver the Regional Arts Development Fund.	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	Deliver program within budget allocated by June 2021.
1.1.7	Deliver the Regional Arts Development Fund.	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	Deliver program within budget allocated by June 2021.

**Budget Considerations**

N/A

**Previous Council Resolutions related to this Matter**

*(Res-2019-02-037)*

*Moved Cr Nunn seconded Cr Smith*

*In accordance with section 265 of the Local Government Regulation 2012, Council for the Longreach Regional Council Regional Arts Development Fund Committee:*

- 1. reappoints Cr Leonie Nunn, Deputy Mayor and Cr Trevor Smith for the balance of the Council term being 31 March 2020;*
- 2. appoints the following persons as members for a two (2) year term until 28 February 2021:*
  - a. Shelia Back - Ilfracombe*
  - b. Pauline Brunckhorst - Yaraka*
  - c. Helen Meppem - Isisford*
  - d. Anna Cochrane - Isisford*
  - e. Susan Glasson - Yaraka*
- 3. Retains one (1) open position to be filled at a later date by an interested party due to lack of nominations.*

**Officer Comment**

**Responsible Officer/s:** *Lisa Young, Director Community & Cultural Services*

**Background:**

Nominations have been called for members of the RADF Committee. The following nominations were received:

**15. LATE ITEMS**  
**15.2 - RADF Advisory Committee Nominations**

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RADF Nomination / Member:

1. Rowena Arthur (Existing member)
2. Elizabeth Clark (Existing member)
3. Susan Glasson (Existing member)
4. Sue Pratt (Existing member)
5. Shelia Back (Existing member)
6. Bill Parker (New Member)

As per the RADF Committee Terms of Reference, a recommendation has been approved by the Chief Executive Officer to appoint these members.

If approved by Council, in accordance with section 265A of the Local Government Regulation 2012, the nominated RADF Committee will consist of 6 community members and 2 Councillors.

**Risk Management Factors:**

This matter has been assessed using Council's Risk Matrix to decide the likelihood and consequence of any risk to Council:

Likelihood: Rare  
Consequence: Insignificant  
Rating: Low (1)

**Environmental Management Factors:**

Nil

**Other Comments:**

Nil

**Recommendation:**

*That in accordance with section 265A of the Local Government Regulation 2012 Council appoint the RADF Advisory Committee with membership consisting of the following people:*

1. Rowena Arthur (Existing member)
2. Elizabeth Clark (Existing member)
3. Susan Glasson (Existing member)
4. Sue Pratt (Existing member)
5. Shelia Back (Existing member)
6. Bill Parker (New Member)

**LONGREACH REGIONAL COUNCIL  
ORDINARY MEETING AGENDA**

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**16. CLOSED MATTERS**

***Recommendation:***

*That pursuant to section 242J(1) of the Local Government Regulation 2012 the meeting be closed to discuss the following matters, which are considered confidential for the reasons indicated.*

**16.1 Yaraka Fuel**

Consideration of a potential third party automated commercial fuel service at Yaraka.

*This report is considered confidential in accordance with section 275(1) g, of the Local Government Regulation 2012, as it contains information relating to: negotiations relating to a commercial matter involving the council for which a public discussion would be likely to prejudice the interests of the council.*