



GOVERNANCE COMMITTEE

AGENDA

Meeting to be held on Wednesday
14 October 2026 at Longreach Council
Chambers, 96 Eagle St, Longreach



**Longreach
Regional Council**
Ilfracombe Isisford Longreach Yaraka

**LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING AGENDA**

Dear Councillors

**Re: Meeting Notice for Governance Committee Meeting to be held on Wednesday
14 October 2026**

Notice is hereby given that the Governance Committee Meeting of the Longreach Regional Council will be held in the Longreach Council Chambers, 96 Eagle Street, Longreach, Qld 4730 on Wednesday 14 October 2026 commencing at 10:30am.

Your attendance at this meeting is requested.

Yours faithfully



Brett Walsh
Chief Executive Officer
Enc

**LONGREACH REGIONAL COUNCIL
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1 Opening of Meeting and Acknowledgment of Country

2 Leave of Absence

3 Declaration of any Material Personal Interest / Conflicts of Interest by Councillors

4 Confirmation of Minutes

4.1 Confirmation of Minutes

Recommendation

That the Committee confirms the Minutes dated 16 September 2026 and 28 September 2026 as a true and accurate record of the meetings.

Appendices

1. Governance Committee Minutes - 16 Sept 2026 V 2 [**4.1.1** - 5 pages]
2. Governance Committee Minutes - 28 Sept 2026 [**4.1.2** - 3 pages]



GOVERNANCE COMMITTEE

MINUTES

Meeting held on Wednesday 16 September
2026 at 96 Eagle St, Longreach



**Longreach
Regional Council**
Ilfracombe Isisford Longreach Yaraka

LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING AGENDA

LONGREACH REGIONAL COUNCIL
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LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING AGENDA

LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING MINUTES

1 Opening of Meeting and Acknowledgment of Country

The Mayor declared the meeting open at **10:40 am**.

"We acknowledge the Traditional Custodians of the land on which we meet today, and we pay our respects to their elders past and present."

2 Leave of Absence

Nil

3 Declaration of any Material Personal Interest / Conflicts of Interest by Councillors

Cr Emslie declared a conflict of interest in Item 7.2. Customer Service Requests. The nature of the conflict is that one of the requests pertains to a community project which Cr Emslie has donated substantially to and Cr Emslie is an active member of the community group. Should the request be discussed during consideration of Item 7.2, Cr Emslie will leave the meeting for that discussion.

4 Confirmation of Minutes

4.1 Confirmation of Minutes

Recommendation

Moved: Cr Tracy Hatch | Seconded: Cr Tony Emslie

That the Committee confirms the Minutes dated 19 August 2026 as a true and accurate record of the meeting.

CARRIED 7 / 0

5 Notices of Motion

Nil

6 Deputations

Nil

LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING AGENDA

LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING MINUTES

9 Closed Matters

Moved: Cr Dale Bignell | Seconded: Cr Tracy Hatch

That pursuant to section 254J(1) of the Local Government Regulation 2012 the meeting be closed at 10:42 am to discuss the following matters, which are considered closed to the public for the reasons indicated.

9.1 LONGREACH SEWER TREATMENT PLANT STRATEGIC DISCUSSION

This report is considered closed to the public in accordance with section 254J(3) (e), of the Local Government Regulation 2012, as it contains information relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

CARRIED 7 / 0

Moved: Cr Dale Bignell Seconded: Cr Andrew Watts

That Council move out of closed session at 11:57 am, to vote on item 9.1 Longreach Sewer Treatment Plant Strategic Discussion.

CARRIED 7 / 0

9.1 Longreach Sewer Treatment Plant Strategic Discussion

Recommendation

Moved: Cr Tony Emslie | Seconded: Cr Nikki Gay

That the Committee notes the report, as presented.

CARRIED 7 / 0

7 General Business

7.1 Queensland Museum

Consideration of a report on cultural and heritage assets received from Queensland Museum.

Recommendation

Moved: Cr Tony Emslie | Seconded: Cr Dale Bignell

That the Committee receives the report, as presented.

CARRIED 7 / 0

LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING AGENDA

LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING MINUTES

The meeting adjourned for lunch at 12:19pm and resumed at 12:51pm with all those present prior to the adjournment in attendance.

7.2 Customer Service Requests

Consideration of Customer Service Requests for the previous month.

Attendance

Cr Tony Emslie left the meeting at 12:57 pm and returned to the meeting at 12:58 pm

Recommendation

Moved: Cr Andrew Watts / Seconded: Cr Tony Emslie

That the Committee receives the Customer Service Request report, as presented.

CARRIED 7 / 0

7.3 Meetings Action Register

Consideration of actions arising from previous meetings.

Recommendation

Moved: Cr Andrew Watts / Seconded: Cr Dale Bignell

That the Committee receives the Meetings Actions Register report, as presented.

CARRIED 7 / 0

8 Late Items

Nil

10 Closure of Meeting

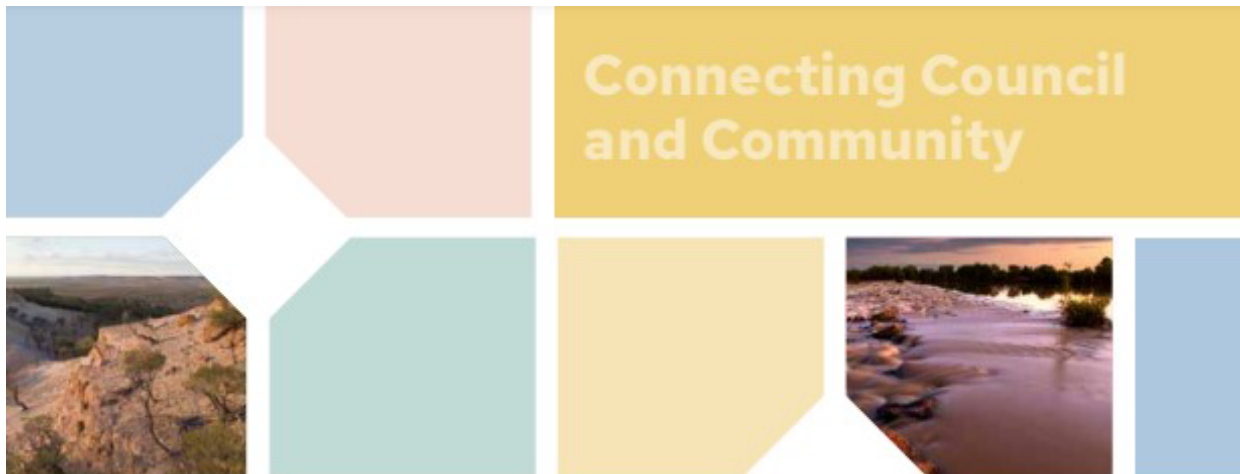
There being no further business, the meeting was closed at **1:36 pm**.

Minutes Certificate

These minutes are unconfirmed

Cr AC Rayner
Mayor

Brett Walsh
Chief Executive Officer



Longreach Regional Council

MINUTES

of the Governance Committee - Round Table
Meeting held on Monday 28 September 2026.



LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING AGENDA

LONGREACH REGIONAL COUNCIL
GOVERNANCE - ROUND TABLE MEETING MINUTES

1 Opening of Meeting and Acknowledgment of Country

The Mayor declared the meeting open at **10:00 am**.

"We acknowledge the Traditional Custodians of the land on which we meet today, and we pay our respects to their elders past and present."

Present

Councillors

Mayor

Deputy Mayor

Cr AC Rayner

Cr LJ Nunn

Cr DJ Bignell

Cr AJ Emslie

Cr NA Gay

Cr AR Watts

Officers

Chief Executive Officer

Chief Financial Officer

Director of Communities

Director of Works

Director of Organisational Services

Manager of Planning, Economics and Governance

Executive Officer of Governance

Brett Walsh

David Wilson

Tanya Scott

André Pretorius

Grace Cronin-Jones

Simon Kuttner

Sharon Calligaro

Apologies

Cr TM Hatch

2 Leave of Absence

Recommendation

Moved: Cr Dale Bignell / Seconded: Cr Nikki Gay

That the Committee grants Cr TM Hatch a Leave of Absence for today's meeting.

CARRIED 6 / 0

3 Declaration of any Material Personal Interest / Conflicts of Interest by Councillors

No declarations were made during this point of the meeting.

LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING AGENDA

LONGREACH REGIONAL COUNCIL
GOVERNANCE - ROUND TABLE MEETING MINUTES

4 General Business

4.1 Strategic Objectives and Priorities for FY28

Consideration of Strategic Objectives and Priorities for FY28.

Recommendation

*Moved: Cr Dale Bignell | Seconded: Cr Tony Emslie
That the Committee notes the report, as presented.*

CARRIED 6 / 0

4.2 Weirs presentation

Consideration of presentation on Longreach Weirs.

Recommendation

*Moved: Cr Nikki Gay | Seconded: Cr Tony Emslie
That the Committee receives the presentation.*

CARRIED 6 / 0

5 Late Items

Nil for this meeting

6 Closure of Meeting

There being no further business, the meeting was closed at **11:59 am**.

Minutes Certificate

These minutes are unconfirmed

Cr AC Rayner
Mayor

Brett Walsh
Chief Executive Officer

5 Notices of Motion

Nil

6 Deputations

Nil

7 General Business

7.1 Isisford Water Treatment Plant

An update on the Isisford Water Treatment Plant will be provided by the Director of Works during the meeting.

Corporate Plan Alignment

Strategy

OUR COMMUNITY

1.1.2 Maintain and enhance community facilities and services to meet the needs and interests of residents

1.1.4 Enhance the health, safety, and wellbeing of our communities

OUR SERVICES

3.1.1 Upgrade and maintain storage, treatment, and reticulation infrastructure to provide each community with a reliable, quality water supply

3.1.3 Implement innovative water management practices to preserve the water supply

Consultation:

Internal	External
Councillors, ELT	

Officer Report

Responsible Officer:

Andre Pretorius (Director of Works)

A verbal update to be provided during the meeting.

Appendices

Nil

Recommendation:

That the Committee notes the information received.

7.2 Land & Pest Advisory Committee - Terms of Reference

Consideration of the revised Land and Pest Management Advisory Committee – Terms of Reference.

Corporate Plan Alignment

Strategy

OUR COMMUNITY

1.3.1 Effectively manage stock routes and reserves for public use while improving natural environmental health

OUR ECONOMY

2.1.1 Advocate to and partner with regional organisations, industry stakeholders, and governments to support emerging economic development opportunities

OUR LEADERSHIP

5.2.1 Maintain a robust strategic and policy framework that meets statutory requirements, mitigates risks, and drives effective governance practices

5.3.1 Deliver quality, timely, and efficient service to prioritise customer needs and outcomes

Consultation:

Internal	External
Regulatory Services Team	Land and Pest Management Advisory Committee

Officer Report

Responsible Officer:

Grace Cronin-Jones (Director of Organisational Services)

The Terms of Reference (TOR) has been re-written to align with standard best practice committee TOR frameworks as part of Council Governance review. It does not take away from the intent or purpose of the committee in its roles or functions of its members providing informed advice and recommendations to Council.

Appendices

1. Current LPMAC TORs 2022 as at 25 01 23 [**7.2.1** - 4 pages]
2. Endorsed Amended TOR LPMAC Augus [**7.2.2** - 7 pages]

Recommendation:

That the Committee receives the proposed Land and Pest Management Advisory Committee – Terms of Reference as presented.



Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

CURRENT VERSION

Terms of Reference

Land & Pest Management
Advisory Committee

LONGREACH REGIONAL COUNCIL GOVERNANCE COMMITTEE MEETING AGENDA

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1.0 Purpose

This Land and Pest Management Advisory Committee (**Committee**) Terms of Reference has been appointed to provide strategic guidance and advice to Longreach Regional Council (**Council**) in relation to the management of a range of rural land, pest animal and weed management issues.

2.0 Establishment

The Committee is established in accordance with section 263-269 of the *Local Government Regulation 2012*.

The Committee is an advisory committee to Council and has no decision making powers.

These Terms of Reference set the principles and standards for the Committee and explains the role of the Committee within Council.

LONGREACH REGIONAL COUNCIL GOVERNANCE COMMITTEE MEETING AGENDA

3.0 Objectives

The objective of the Committee is to make recommendations to Council and the Chief Executive Officer on issues relating to a range of rural land, pest animal and weed management issues.

4.0 Roles and Responsibilities

The Committee's roles and responsibilities are to provide advice and recommendations to Council on the following matters:

- Coordination and review of baiting campaigns
- Development and review of baiting syndicates
- Encouragement of active participation in pest animal and weed control measures
- Controlling and identifying pest animals throughout the Council area
- Controlling and identifying pest weeds throughout the Council area
- Implementation of Council's Pest Management Plans
- Implementation of Council's rural road programs and strategies
- Wild Dog Exclusion Fence Scheme
- Rural communications infrastructure
- Stock Route Network

The Committee also provides a means of consultation and communication between the community and Council on matters relevant to the Committee.

5.0 Member Conduct

Members are expected at all times to:

- Apply good analytical skills, objectivity and sound judgement to discussions
- Maintain confidentiality of information and documentation considered by the Committee (where required)
- Express opinions constructively and openly, raise issues that relate to the Committee's responsibilities
- Contribute the time necessary to perform the duties of a Committee member
- Act and make decisions with an open and enquiring mind
- Exercise honesty, objectivity and probity and not engage knowingly in acts or activities that have the potential to bring discredit to Council

6.0 Composition

The Committee consists of

- Up to Three Councillors
- Up to 12 rural representatives made up from each Division in the Longreach Regional Council

The following Council employees are ex-officio members of the Committee:

- Chief Executive Officer
- Director of Corporate Services
- Director of Infrastructure Services
- Local Laws and Rural Lands Supervisor

The members, taken collectively, will have a broad range of skills and experience relevant to the Committee's responsibilities and provide representation spread fairly across the region

The Chair and the Deputy Chair of the Committee shall be elected by the Members at a duly constituted meeting for a term of two years. The Chair and the Deputy Chair may be nominated and elected in a further consecutive term of two years.

The Committee may invite technical advisors to the meeting to provide information and advice relevant to the Committee's purpose.

7.0 Terms of Membership

Councillors

- Councillor members will be appointed to the Committee for the Council term unless otherwise removed by a resolution of Council or acceptance of a resignation.
- In the event of a Councillor resigning their position on the Committee, the Council will nominate a Councillor to fill the vacant position.
- Remuneration is not payable to Councillors as per Council's *Advisory Committee Policy No 2.31*.
- Other Councillors may attend as observers.

LONGREACH REGIONAL COUNCIL GOVERNANCE COMMITTEE MEETING AGENDA

Representatives

- Appointment of representative members will be made via public advertisement. An evaluation of candidates and a recommendation for appointment will be made by Council.
- Representative members must not be Council employees or contractors.
- Representative members shall be appointed for a maximum term of four (4) years.
- Representative members must reside within the Longreach Regional Council area.
- A Representative member may be re-appointed; however, they must reapply and follow the selection process.

Committee

- If the Council proposes to remove a member of the Committee, it must give written notice to the member of its intention to do so and provide that member with the opportunity to be heard at a Council meeting which is open to the public, if that member so requests.

8.0 Confidentiality

The Committee members are responsible and accountable for maintaining the confidentiality of the information they receive during the conduct of their function.

9.0 Quorum

Section 269 of the *Local Government Regulation 2012* requires a quorum of at least half the number of appointed members of the Committee.

The Chair shall preside or if the Chair is absent, the Deputy Chair or alternatively a member chosen by the members present as Chair for the meeting presides.

10.0 Meetings and Reporting

- The Committee may decide its meeting frequency, location and order of business for meetings.
- Meeting notices shall be circulated one week prior to the Meeting.
- The CEO may invite other members of Council or Council employees to attend where appropriate to advise and provide information.
- In accordance with the Advisory Committee Policy, the committee will provide a written report to Council of the committee's deliberations and its advice or recommendations to the next General Council Meeting.
- The Committee does not hold any authority to commit Council to a particular course of action, or to incur expenditure on behalf of Council. As such, the Committee may pass resolutions to make recommendations to Council for actions or outcomes that it decides should occur.

Administrative Support

Council shall provide administrative support to the Committee.

11.0 Conflicts of Interest

Committee members are required to provide written declarations declaring any actual, perceived or potential conflicts of interest they may have in relation to their responsibilities.

As they arise between meetings, or at the beginning of each Committee meeting, members are required to declare any new or changed actual, perceived or potential conflicts of interest that may apply to specific matters on the meeting agenda.

Where required, the members will be excused from the meeting or from the Committees consideration of the relevant agenda item(s). Details of actual, perceived or potential conflicts of interest declared by members and action taken will be appropriately recorded.

12.0 Review of the Terms of Reference

This Terms of Reference will be reviewed bi-annually in alignment with the review of the Advisory Committee policy.

Any changes to the Terms of Reference must be formally adopted by Council.

13.0 Legislation

Local Government Act 2009
Local Government Regulation 2012



Longreach Regional Council

Ilfracombe Isisford Longreach Yaraka

Terms of Reference

Land & Pest Management Advisory Committee

LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING AGENDA



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LONGREACH REGIONAL COUNCIL GOVERNANCE COMMITTEE MEETING AGENDA

1.0 Purpose

This Land and Pest Management Advisory Committee (**Committee**) has been established to provide strategic advice, insights and recommendations to Longreach Regional Council (**Council**) in relation to challenges and opportunities within the rural lands, rural roads, pest animal and weeds programs in the Longreach region.

The Committee is advisory only and has no delegated decision-making authority.

2.0 Role and Functions

The Committee will:

Provide informed advice and recommendations to Council on:

- Matters affecting rural lands management, including land use, sustainability, and stewardship practices.
- Matters affecting rural roads and grids, including raising defects, access constraints, and practical challenges experienced by landholders, industry, and travelers.
- The maintenance, management, and strategic use of stock routes within the Longreach region to support agricultural operations and rural access.
- Compliance with general biosecurity obligations, including the prevention, detection, and management of biosecurity risks relevant to the region, include supporting implementation of pest management plans.
- The Committee will support the coordination of baiting programs and review of syndicates to facilitate effective pest animal management and ensure activities are aligned with regional and legislative requirements.
- Identification and assessment of emerging threats and trends in pest animals and weeds, with particular attention to species such as wild dogs, feral cats, and feral pigs, and their impact on agriculture, the environment, and community wellbeing.
- Development, implementation, and review of pest animal and weed control programs, ensuring alignment with best practice approaches and legislative requirements.
- Other industry threats and opportunities, including the introduction of new pests, changes in land use, and advancements in control and management techniques.
- Programs and strategies that foster community engagement, education, and collaboration to enhance rural lands and pest management outcomes.
- Rural communication networks to support information sharing, emergency response, and connectivity among agricultural stakeholders and communities.

Support Council's consideration of:

- Community needs, risks, opportunities, and emerging issues
- Best-practice approaches and sector knowledge

Act as a forum for:

- Stakeholder input, discussion, and issue identification

LONGREACH REGIONAL COUNCIL GOVERNANCE COMMITTEE MEETING AGENDA

Assist Council to:

- Improve outcomes, transparency, and engagement in relation to rural lands, rural roads, pest animal and weeds management.

The Committee will not:

- Make decisions on behalf of Council
- Direct Council staff
- Act as an advocacy body on behalf of individual members or organisations

3.0 Authority and Governance

The Committee is established by resolution of Council **and** operates in accordance with:

- Local Government Act 2009 (Qld)
- Local Government Regulation 2012 (Qld)
- Council's governance policies and procedures
- The Committee reports to *Ordinary Meeting of Council* as determined by Council.

4.0 Member Conduct

Members are expected at all times to:

- Apply good analytical skills, objectivity and sound judgement to discussions
- Maintain confidentiality of information and documentation considered by the Committee (where required)
- Express opinions constructively and openly, raise issues that relate to the Committee's responsibilities
- Contribute the time necessary to perform the duties of a committee member
- Act and make decisions with an open and enquiring mind
- Exercise honesty, objectivity and probity and not engage knowingly in acts or activities that have the potential to bring discredit to Council

5.0 Composition

The Committee will comprise:

- 3 Elected Members of Council
- 12 Stakeholder Representatives made up from each Division in the Longreach LGA.
- Chief Executive Officer (non-voting)
- Director of Organisation Services (non-voting)
- Director of Works Services (non-voting)
- Manager of Regulatory Services (non-voting)

Appointment

- Members are appointed by Council resolution
- Appointment of stakeholder representative members will be made via public advertisement. An evaluation of candidates and a recommendation for appointments will be made by Council.
- Stakeholder representative members must not be Council employees or contractors.

LONGREACH REGIONAL COUNCIL GOVERNANCE COMMITTEE MEETING AGENDA

- Membership term: up to 4 years.
- Appointments are based on:
 - o Relevant skills, experience, and knowledge
 - o Ability to contribute constructively and impartially
- Elected Members of Council will be appointed to the Committee for their Council term unless otherwise removed by a resolution of Council or acceptance of a resignation.
- In the event of an elected member resigning from their position on the Committee, the Council will nominate an elected member to fill the vacant position.

If the Council proposes to remove a member of the Committee, it must give written notice to the member of its intention to do so and provide that member with the opportunity to be heard at a Council meeting which is open to the public, if that member requests.

Chair and Deputy Chair

The chair is elected by the committee. In the absence of the chair a deputy chair is elected by the committee also.

6.0 Roles and Responsibilities

Chair

The Chair will:

- Preside over meetings
- Ensure orderly conduct and effective participation
- Facilitate balanced discussion
- Confirm meeting outcomes and recommendations

Members

Members are expected to:

- Act in the public interest
- Prepare for and actively participate in meetings
- Respect diverse views
- Comply with confidentiality, conflict of interest, and code of conduct obligations

Council Officers

Council officers will:

- Provide professional and technical advice
- Coordinate meeting logistics and agendas
- Record minutes and action items
- Support the Committee's operation

Other Council Officers and Elected Members are able to attend the meetings to observe. In some cases, Council Officers from other departments may attend the to present information to the committee.

7.0 Confidentiality

The Committee members are responsible and accountable for maintaining the confidentiality of the information they receive during the conduct of their function.

8.0 Meetings and Quorum

Meeting frequency

As Required (*Chair to call meetings*)

Meetings may be held:

- In person
- Electronically, or
- Hybrid (In person/Electronically)

Quorum

- A quorum is **50% of the appointed Stakeholder Representatives + 1 appointed Elected Member of Council**.
- Decisions are made by **consensus** where possible.
- Where consensus cannot be reached, differing views may be recorded.

9.0 Reporting

- Meeting notices shall be circulated one week prior to the Meeting.
- Meeting minutes and recommendations will be provided for the next Council Ordinary Meeting following the committee meeting.
- Recommendations are not binding on Council.
- Council retains full discretion in considering the Committees advice.
- The Committee does not hold any authority to commit Council to a particular course of action, or to incur expenditure on behalf of Council. As such, the Committee may pass resolutions to make recommendations to Council for actions or outcomes that it decides should occur.

10.0 Conflicts of Interest

Committee members are required to provide written declarations declaring any actual, perceived or potential conflicts of interest they may have in relation to their responsibilities. As they arise between meetings, or at the beginning of each Committee meeting, members are required to declare any new or changed actual, perceived or potential conflicts of interest that may apply to specific matters on the meeting agenda. Where required, the members will be excused from the meeting or from the Committees consideration of the relevant agenda item(s). Details of actual, perceived or potential conflicts of interest declared by members and action taken will be appropriately recorded.

11.0 Review of the Terms of Reference

Terms of Reference will be reviewed in alignment with the review of the Advisory Committee policy. Any changes to the Terms of Reference must be formally adopted by Council.

LONGREACH REGIONAL COUNCIL GOVERNANCE COMMITTEE MEETING AGENDA



12.0 Term and Dissolution

The committee operates ongoing until revoked by council, council may dissolve the committee as per the terms in its Advisory Committee Policy.

13.0 Legislation

Local Government Act 2009

Local Government Regulation 2012

**LONGREACH REGIONAL COUNCIL
GOVERNANCE COMMITTEE MEETING AGENDA**

7.3 Meetings Action Register

Consideration of actions arising from previous meetings.

Corporate Plan Alignment

Strategy

OUR LEADERSHIP

5.2.1 Maintain a robust strategic and policy framework that meets statutory requirements, mitigates risks, and drives effective governance practices

Consultation:

Internal	External
Relevant Managers ELT	Councillors

Officer Report

Responsible Officer:

Senior staff as assigned in the Action Register

Attached is a confidential summary of the actions arising from previous meetings.

Disclaimer: Please note this report is only current as at 08/10/2026. Staff are continuously working in this space so it can change frequently.

Appendices

1. CONFIDENTIAL REDACTED - Actions Register - Oct 2026 Gov Meeting [**7.3.1** - 6 pages]

Recommendation:

That the Committee receives the Meetings Actions Register report, as presented.

8 Late Items

Nil

9 Closed Matters

9.1 Yaraka Pool

Reasons for Confidentiality

This report is considered closed to the public in accordance with section 254J (3) (c) of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

10 Closure of Meeting