



# GOVERNANCE COMMITTEE

## MINUTES

Meeting held on Wednesday 15 October 2025  
at 96 Eagle St, Longreach



**Longreach  
Regional Council**  
Ilfracombe Isisford Longreach Yaraka

**LONGREACH REGIONAL COUNCIL  
GOVERNANCE COMMITTEE MEETING MINUTES**

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<b>1 Opening of Meeting and Acknowledgment of Country.....</b>	<b>3</b>
<b>2 Leave of Absence .....</b>	<b>3</b>
<b>3 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors...3</b>	<b>3</b>
<b>4 Confirmation of Minutes .....</b>	<b>3</b>
4.1 Confirmation of Minutes .....	3
<b>5 Notices of Motion .....</b>	<b>4</b>
<b>6 Deputations.....</b>	<b>4</b>
<b>9 Closed Matters.....</b>	<b>5</b>
9.1 Childcare Review (Astute) .....	5
9.2 QTC Credit Review.....	5
<b>7 General Business.....</b>	<b>6</b>
7.1 Department of Resources - information session .....	6
7.2 Consideration of Gifts and Benefits Policy .....	6
7.3 Customer Service Requests .....	6
7.4 Meetings Action Register .....	7
<b>8 Late Items.....</b>	<b>7</b>
<b>10 Closure of Meeting .....</b>	<b>7</b>

## **1 Opening of Meeting and Acknowledgment of Country**

The Mayor declared the meeting open at **9:05 am**.

"We acknowledge the Traditional Custodians of the land on which we meet today, and we pay our respects to their elders past and present."

## **2 Leave of Absence**

Nil

## **3 Declaration of any Prescribed / Declarable Conflicts of Interest by Councillors**

Cr Rayner declared a declarable conflict of interest in Item 7.1 Department of Resources - Information Session. The nature of the conflict is that Cr Rayner is a co owner of a rural property in Barcaldine Regional Council. They hold a Permit To Occupy over a tertiary stock route within the property. Cr Rayner will seek approval from Councillors to remain in the meeting for the presentation as it is an information session only.

*Moved Cr Leonie Nunn | Seconded Cr Nikki Gay*

*That the Committee permits Cr Rayner to remain in the meeting and discuss Item 7.1.*

*ENDORSED*

Cr Nunn declared a declarable conflict of interest in Item 7.1 Department of Resources - Information Session. The nature of the conflict is that Cr Nunn is a co owner of a rural property in Longreach Regional Council. Cr Nunn will seek approval from Councillors to remain in the meeting for the presentation as it is an information session only

*Moved Cr Dale Bignell | Seconded Cr Tony Emslie*

*That the Committee permits Cr Nunn to remain in the meeting and discuss Item 7.1.*

*ENDORSED*

## **4 Confirmation of Minutes**

### **4.1 Confirmation of Minutes**

***Recommendation:***

*That the Committee confirms the Minutes dated 17 September 2025 as a true and accurate record of the meeting.*

*ENDORSED*

**LONGREACH REGIONAL COUNCIL  
GOVERNANCE COMMITTEE MEETING MINUTES**

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## **5 Notices of Motion**

Nil.

## **6 Deputations**

Nil.

**Recommendation:**

*That the Committee suspends the order of business in order to immediately receive the Closed Matters.*

*ENDORSED*

**Recommendation:**

*That pursuant to section 254J(1) of the Local Government Regulation 2012 the meeting be closed at 9:08am to discuss the following matters, which are considered confidential for the reasons indicated.*

*9.1 CHILDCARE REVIEW (ASTUTE)*

*This report is considered confidential in accordance with section 245J (3) (c) of the Local Government Regulation 2012, as it contains information relating to the local government's budget.*

*9.2 QTC CREDIT REVIEW*

*This report is considered confidential in accordance with section 245J (3) (i) of the Local Government Regulation 2012, as it contains information relating to a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.*

*ENDORSED*

**Attendance:**

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Mel Comerford, Astute Early Years Specialists joined the meeting at 9:10 am

**Attendance:**

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Mel Comerford, Astute Early Years Specialists left the meeting at 10:06 am

The meeting adjourned for Morning Tea at **10:09 am** and resumed at **10:38 am** with all those present prior to adjournment in attendance.

**LONGREACH REGIONAL COUNCIL  
GOVERNANCE COMMITTEE MEETING MINUTES**

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**Recommendation:**

*That the Committee move out of closed session at **10:50 am** to endorse Items 9.1 and 9.2.*

*ENDORSED*

## **9 Closed Matters**

### **9.1 Childcare Review (Astute)**

**Reasons for Confidentiality**

This report is considered confidential in accordance with section 245J (3) (c) of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

**Recommendation:**

*That the Committee receives the report, as presented.*

*ENDORSED*

### **9.2 QTC Credit Review**

**Reasons for Confidentiality**

This report is considered confidential in accordance with section 245J (3) (i) of the *Local Government Regulation 2012*, as it contains information relating to a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

**Recommendation:**

*That the Committee notes the correspondence from QTC.*

*ENDORSED*

**LONGREACH REGIONAL COUNCIL  
GOVERNANCE COMMITTEE MEETING MINUTES**

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**Attendance:**

Sandra Witheyman, Kent Morris, Deborah Eaton & Kelly Scott of the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development joined the meeting at 11:00 am

## **7 General Business**

### **7.1 Department of Resources - information session**

Consideration of information received in relation to approvals as trustee of reserves and road manager to consent to the use of the land for grazing.

**Recommendation:**

*That the Committee receives the information, as presented.*

*ENDORSED*

**Attendance:**

Sandra Witheyman, Kent Morris, Deborah Eaton & Kelly Scott of the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development left the meeting at 11:52 am

### **7.2 Consideration of Gifts and Benefits Policy**

Consideration of a newly drafted Gifts, Benefits and Hospitality Policy.

**Recommendation:**

*That the Committee notes the revised Gifts, Benefits and Hospitality Policy to be endorsed for adoption at the November Ordinary Council Meeting.*

*ENDORSED*

### **7.3 Customer Service Requests**

Consideration of Customer Service Requests for the previous month.

**Recommendation:**

*That the Committee receives the Customer Service Request report, as presented.*

*ENDORSED*

## **7.4 Meetings Action Register**

Consideration of actions arising from previous meetings.

**Recommendation:**

*That Committee receives the Meetings Actions Register report, as presented.*

*ENDORSED*

The meeting adjourned for lunch at **12:30 pm** and resumed at **1:07pm** with all those present prior to adjournment in attendance.

## **Other Business**

### **Ordinary Council Meeting Agenda**

The meeting proceeded to review the Agenda for the upcoming Ordinary Council Meeting.

**Attendance:**

Cr Emslie left the meeting from 1:16 pm to 1:18 pm, having declared a declarable conflict of interest with Item 14.5 in the Ordinary Council Agenda.

### **Community Water Forum - Ilfracombe**

The meeting reviewed the presentation to be delivered at the Community Water Forum - Ilfracombe to be held 15 October 2025.

## **8 Late Items**

Nil

## **10 Closure of Meeting**

There being no further business, the meeting was closed at **2:50 pm**.

### **Minutes Certificate**

These minutes are unconfirmed

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Cr AC Rayner  
Mayor

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Brett Walsh  
Chief Executive Officer