Information Privacy Policy		
Policy Number:	2.34	
Policy Category:	Statutory	
Authorised by:	Res-2025-07-199	
Date approved:	17/07/2025	
Review Date:	17/07/2026	

Longreach Regional Council

OBJECTIVE

Longreach Regional Council (Council) collects and manages personal information in the course of performing its activities, function and duties.

The *Information Privacy Act 2009* (Qld) (**IP Act**) and its Queensland Privacy Principles (**QPPs**) set the rules for how the Council manages personal information. This privacy policy explains how we manage personal information, including:

(a) the kinds of personal information we collect and hold, how we collect and hold that personal information, and the purposes for which we collect, hold, use and disclose personal information.

(b) how you may complain about our handling of your personal information, and how we will deal with the complaint.

SCOPE

This policy applies to all employees and elected members including temporary and contract staff.

LEGISLATION

Information Privacy Act 2009
Information Privacy Regulation 2009
Information Privacy and Other Legislation Amendment Act 2023
Local Government Act 2009
Local Government Regulation 2012
Human Rights Act 2019
Public Records Act 2023
Right to Information Act 2009
Right to Information Regulation 2009

DEFINITIONS

Workplace Participants – Councillors and employees of Council including temporary and contract staff.

POLICY STATEMENT

Information technology is crucial in delivering efficient, effective, and innovative services to the community.

Council is committed centralised governance of information and information technology assets. This includes the development of a framework which will govern how decisions are made about information, communication and technology.

Council is committed to the guiding principles outlined below.

Guiding Principles:

Information first

- Information is the critical asset and will be used to support productivity and innovation, enhance service delivery and accelerate decision making.

Digital by design

- We will encourage and educate stakeholders to adopt digital services and consolidate or phase out poorly aligned practices wherever possible.
- We will avoid developing isolated, standalone solutions and focus on solutions that focus on interconnectivity of current platforms.

Simple and simplified solutions

- We will seek to reduce systems complexity, fragmentation and duplication and promote the redesign of business processes to support this goal.
- We will, to the greatest extent possible, work with and leverage 'out-of-the box' features rather than undertake extensive and expensive customisation or configuration.

Control technical diversity

- We will focus on leveraging common and shared 'core platforms' as a key means of controlling technical diversity. This will reduce cyber risk exposure and operations costs.

Cloud

- We will seek to leverage Cloud services as a primary option.
- We will develop capability to ensure Cloud services are secure, integrated and well governed.

Secure by design

- Balance security risk with cost and business flexibility.
- We will identify the data and information we use and apply appropriate controls to keep it safe.

Pragmatism over perfection

- We will be prudent and practical in evaluating new technology and preference 'right-sized' solutions that are well supported. Avoid overemphasising non-mandatory requirements which preference niche solutions.

RELATED DOCUMENTS

Artificial Intelligence Policy
Acceptable Use of Information & Communication Technology Management Policy IT Governance Framework

Authorised by resolution as at 17/07/2025:

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Brett Walsh
Chief Executive Officer