


Advisory Committee Policy		 Longreach Regional Council <small>Ilfracombe Isisford Longreach Yarak</small>
Policy Number:	2.31	
Policy Category:	Statutory	
Authorised by:	Res-2025-01-012	
Date approved:	23-01-2025	
Review Date:	23-01-2027	

PURPOSE

The purpose of this policy is to establish advisory committees pursuant to section 265 of the *Local Government Regulation 2012*. Such committees are established to assist Council in making decisions for the good rule and government of the area.

SCOPE

This policy applies to the Mayor, Deputy Mayor, Councillors and Advisory Committee members of Longreach Regional Council.

LEGISLATION

Section 265 of the *Local Government Regulation 2012* states that:

- (1) An advisory committee—
 - (a) must not be appointed as a standing committee; and
 - (b) may include in its members persons who are not councillors.
- (2) A member of an advisory committee (whether or not they are a councillor) may vote on business before the committee.

DEFINITIONS

Committee Member - An individual or organisation represented by a delegated person who is appointed for the term of the Council Advisory Committee.

Terms of Reference - refers to a document adopted by Council setting out the purpose and objectives of an advisory committee which also includes eligible membership and procedures for the business of the committee.

Remuneration - monies paid in return for services provided by committee members.

POLICY

Advisory Committees are appointed to provide input, an overview or advice to Council on a specific topic or the strategic management of a facility on an ongoing basis.

Advisory Committees:

1. Promote the awareness of a specific topic or the strategic management of a facility within Council and the community;
2. Advise Council on current and emerging issues;
3. Provide a process for input into the planning and provision of services and facilities; and
4. Provide a process for feedback from the community to Council.

This policy offers guidance for consistent practice in the way Advisory Committees are formed and operate. Such committees are not standing committees and are only advisory in nature. They have

no power to make decisions or incur expenditure and are limited to providing advice and recommendations. Final decisions will be made by Longreach Regional Council.

Advisory Committees must be appointed in accordance with the *Local Government Regulation 2012* (Chapter 8, Part 2, Division 2 – Committees and requirements for committee meetings).

The following advisory committees are established:

Advisory Committee
Regional Arts Development Fund (RADF) Community Advisory Committee
Land and Pest Management Advisory Committee

Composition

An Advisory Committee can consist of persons who are not local government Councillors with appointed members having voting rights. An Advisory Committee must include a minimum of two (2) sitting Councillors and may include members of the public who hold significant experience or knowledge in the relevant subject matter. Members of an Advisory Committee are to be appointed by resolution of Council.

Remuneration

Appointed members of Council's Advisory Committees, who are not Councillors, and who are required to travel more than 15kms from their normal place of residence to attend an Advisory Committee meeting, will receive a per kilometre payment in accordance with the Australian Tax Office approved rates for any actual travel incurred each way in their own private vehicle.

Minutes

In accordance with section 254G(1) of the *Local Government Regulations 2012*, a local government may, by resolution, exempt an advisory committee from the requirement to take minutes of its proceedings. This exemption applies for all Longreach Regional Council Advisory Committees as per resolution number 2022-12-308.

Please note, section 254G(2) of the *Local Government Regulations 2012*, apply to the Advisory Committees which includes the committee providing a written report to Council of the committee's deliberations and its advice or recommendations.

RELATED DOCUMENTS

Advisory Committee Terms of Reference

Authorised by resolution as of 23-01-2025:

Brett Walsh
Chief Executive Officer