

Community Grants Policy - Individual		 Longreach Regional Council Ilfracombe Isisford Longreach Yaraka
Policy Number:	11-02	
Policy Category:	Community Support	
Authorised by:	Res-2025-10-296	
Date approved:	16 October 2025	
Review Date:	16 October 2027	

1. PURPOSE

The purpose of this policy is to provide a transparent, equitable and accountable framework for the Longreach Regional Council (Council) Community Grants Program - Individual.

2. SCOPE

This policy applies to individual community members who have qualified for, or received an invitation to participate in, higher-level sporting, recreational, arts, cultural, or academic events. The scope of this policy is limited to situations where individuals are representing the Longreach Regional Council area at regional, state, national, or international levels.

This policy does not apply to:

- Existing program partnerships and agreements
- Community Grants Program - Organisation
- Sponsorship Program
- Regional Arts Development Fund (RADF).

3. LEGISLATION

Local Government Act 2009

Local Government Regulation 2012 sections 194-195

4. DEFINITIONS

Acquittal - the process by which a recipient demonstrates in writing to Council that they have expended the funds in accordance with the terms and conditions of the funding agreement on completion of the activity or project.

Eligible Events – sporting, recreational, artistic, cultural or academic activities.

Grant – a cash contribution from Council for a particular purpose or event.

Program – the Community Grant Program – Individual.

5. POLICY STATEMENT

The Program aims to support individual community members within the Longreach Regional Council area in their pursuit of excellence Eligible Events. By providing targeted financial assistance for travel, accommodation and fee costs for the individual, the Program fosters personal achievement, encourages community representation at significant events, and promotes the region's talent on broader platforms.

6. ELIGIBILITY

Under the Program, the applicant must:

- If an adult, be a permanent resident of the Longreach Regional Council area
- If a student, be enrolled in a school within the Longreach Regional Council area
- For sporting activities – be an individual representing the region and participating as an athlete in an official event i.e. North-West, State Championships, Nationals or International competition level
- For arts, cultural, or academic excellence activities – be participating in an official competition or event, equivalent to representing the North-West, State, Nationals or International events.
- Have met acquittal conditions for previous council Grants
- Not have any overdue debt with Council

Council may fund retrospective applications lodged within 40 days after the event date.

7. INELIGIBLE APPLICATIONS

The following applications are ineligible to receive funding under the Program:

- Coaches, team managers, trainers and support crew
- Applications which fund:
 - Equipment or other expenditure that is personal or for personal gain
 - Items that would otherwise be funded by Government bodies.

8. LODGEMENT OF APPLICATIONS

Applications are to be made using the Program's prescribed application form and must include specified supporting documentation.

Applications must be received by 5pm on the first of each month to be considered by Council in that month.

9. DELEGATED AUTHORITY

The Chief Executive Officer is responsible for the administration of the Program.

10. GRANT AMOUNTS

- a) Up to \$350 will be available for individuals participating at North-West Trials or State Championships for an Eligible Event.
- b) Up to \$500 will be available for individuals selected to participate at a national competition or event level.
- c) Up to \$1,000 will be available for individuals selected to participate at an international competition or event level.

Individuals may apply for a maximum of five Grants per financial year.

Council will set a fixed allocation for the Program as part of its budget determinations each financial year.

11. ASSESSMENT OF APPLICATION

Applications will be assessed by a panel of council officers, against the eligibility assessment criteria within the guidelines.

Any panel member who has a conflict of interest with an application must declare their conflict and not participate in the assessment.

Recommendations from the panel will be presented for approval by Council resolution.

The Council has the discretion, when considering the recommendations, to ensure the application fulfils the spirit and intent of this policy.

12. ACQUITTAL PROCESS

The successful recipient must acquit the Grant within 60 days of the nominated event date. Funds will be paid to the applicant upon successful acquittal.

13. ASSOCIATED DOCUMENTS

Individual Grants Application Form
Individual Grants Acquittal Form
Individual Grants Guidelines

14. AUTHORISATION

Authorised by Council resolution on 16 October 2025



Brett Walsh
Chief Executive Officer