



### Personal Details

Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other (specify):				
Contact Name:				
Company / Association:				
Postal Address:				
Locality / Suburb:			State:	Postcode:
Contact Phone / Mobile :			Contact Fax:	
Email Address:				

### Eligibility

1. Do you reside within the Longreach Regional Council area?	
<input type="checkbox"/> No <input type="checkbox"/> Yes - please specify: <input type="checkbox"/> Longreach <input type="checkbox"/> Ilfracombe <input type="checkbox"/> Isisford <input type="checkbox"/> Yaraka	
2. Are you a rural landholder?	
<input type="checkbox"/> No <input type="checkbox"/> Yes - please list property name and tick which division:	Division: (see attached map) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
3. Are you able to carry out the objectives, roles and responsibilities described within the LPMAC Terms of Reference, as set by Council?	
<input type="checkbox"/> No <input type="checkbox"/> Yes	

### Skills, Knowledge and Experience

4. Do you have knowledge or experience in any of the following areas?
<input type="checkbox"/> Baiting campaigns &/or syndicates <input type="checkbox"/> Pest weed control measures <input type="checkbox"/> Integrated Pest Management
<input type="checkbox"/> Pest animal control measures <input type="checkbox"/> Stock Route Network
5. Describe how your knowledge could be applied in your role as a LPMAC member?
6. Describe briefly your experience working with Council and/or Community Committees.



### Applicant Declaration

I \_\_\_\_\_ certify that the information in this application form is true and accurate.

I also declare that I have read the LPMAC Terms of Reference and agree to comply with them if appointed to serve on this Committee.

I understand that if I am successfully appointed as a Committee member, I will be required to attend all scheduled meetings. If I am unable to attend a meeting, I will notify the Chair / Secretariat of my absence.

I will commit to being a respectful and active member of the Committee, and will share my knowledge and opinions on relevant matters in a way that is informative and appropriate.

Signed:


Date:

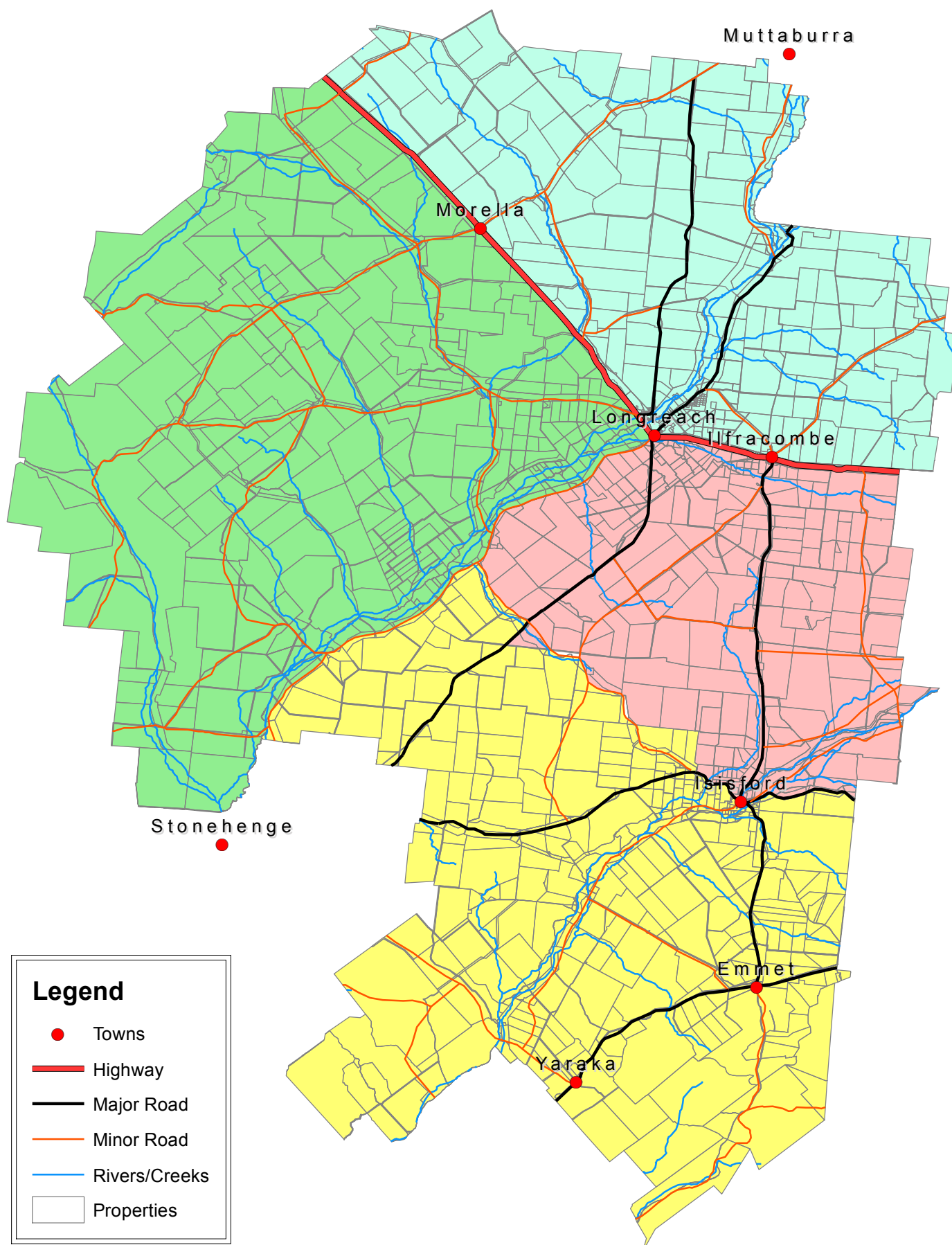
***Please complete all the fields and return to Council via email, fax or mail***



# WILD DOG BAITING DIVISIONS

 **DIVISION 1**  
 **DIVISION 2**

 **DIVISION 3**  
 **DIVISION 4**





# **Longreach Regional Council**

Ilfracombe Isisford Longreach Yaraka

## **Terms of Reference**

### **Land & Pest Management Advisory Committee**



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## 1.0 Purpose

This Land and Pest Management Advisory Committee (**Committee**) Terms of Reference has been appointed to provide strategic guidance and advice to Longreach Regional Council (**Council**) in relation to the management of a range of rural land, pest animal and weed management issues.

## 2.0 Establishment

The Committee is established in accordance with section 263-269 of the *Local Government Regulation 2012*.

The Committee is an advisory committee to Council and has no decision making powers.

These Terms of Reference set the principles and standards for the Committee and explains the role of the Committee within Council.

## 3.0 Objectives

The objective of the Committee is to make recommendations to Council and the Chief Executive Officer on issues relating to a range of rural land, pest animal and weed management issues.

## 4.0 Roles and Responsibilities

The Committee's roles and responsibilities are to provide advice and recommendations to Council on the following matters:

- Coordination and review of baiting campaigns
- Development and review of baiting syndicates
- Encouragement of active participation in pest animal and weed control measures
- Controlling and identifying pest animals throughout the Council area
- Controlling and identifying pest weeds throughout the Council area
- Implementation of Council's Pest Management Plans
- Implementation of Council's rural road programs and strategies
- Wild Dog Exclusion Fence Scheme
- Rural communications infrastructure
- Stock Route Network

The Committee also provides a means of consultation and communication between the community and Council on matters relevant to the Committee.

## 5.0 Member Conduct

Members are expected at all times to:

- Apply good analytical skills, objectivity and sound judgement to discussions
- Maintain confidentiality of information and documentation considered by the Committee (where required)
- Express opinions constructively and openly, raise issues that relate to the Committee's responsibilities
- Contribute the time necessary to perform the duties of a Committee member
- Act and make decisions with an open and enquiring mind
- Exercise honesty, objectivity and probity and not engage knowingly in acts or activities that have the potential to bring discredit to Council

## 6.0 Composition

The Committee consists of

- Up to Three Councillors
- Up to 12 rural representatives made up from each Division in the Longreach Regional Council

The following Council employees are ex-officio members of the Committee:

- Chief Executive Officer
- Director of Corporate Services
- Director of Infrastructure Services
- Local Laws and Rural Lands Supervisor

The members, taken collectively, will have a broad range of skills and experience relevant to the Committee's responsibilities and provide representation spread fairly across the region

The Chair and the Deputy Chair of the Committee shall be elected by the Members at a duly constituted meeting for a term of two years. The Chair and the Deputy Chair may be nominated and elected in a further consecutive term of two years.

The Committee may invite technical advisors to the meeting to provide information and advice relevant to the Committee's purpose.

## 7.0 Terms of Membership

### *Councillors*

- Councillor members will be appointed to the Committee for the Council term unless otherwise removed by a resolution of Council or acceptance of a resignation.
- In the event of a Councillor resigning their position on the Committee, the Council will nominate a Councillor to fill the vacant position.
- Remuneration is not payable to Councillors as per Council's *Advisory Committee Policy No 2.31*.
- Other Councillors may attend as observers.

### *Representatives*

- Appointment of representative members will be made via public advertisement. An evaluation of candidates and a recommendation for appointment will be made by Council.
- Representative members must not be Council employees or contractors.
- Representative members shall be appointed for a maximum term of four (4) years.
- Representative members must reside within the Longreach Regional Council area.
- A Representative member may be re-appointed; however, they must reapply and follow the selection process.

### *Committee*

- If the Council proposes to remove a member of the Committee, it must give written notice to the member of its intention to do so and provide that member with the opportunity to be heard at a Council meeting which is open to the public, if that member so requests.

## 8.0 Confidentiality

The Committee members are responsible and accountable for maintaining the confidentiality of the information they receive during the conduct of their function.

## 9.0 Quorum

Section 269 of the *Local Government Regulation 2012* requires a quorum of at least half the number of appointed members of the Committee.

The Chair shall preside or if the Chair is absent, the Deputy Chair or alternatively a member chosen by the members present as Chair for the meeting presides.

## 10.0 Meetings and Reporting

- The Committee may decide its meeting frequency, location and order of business for meetings.
- Meeting notices shall be circulated one week prior to the Meeting.
- The CEO may invite other members of Council or Council employees to attend where appropriate to advise and provide information.
- In accordance with the Advisory Committee Policy, the committee will provide a written report to Council of the committee's deliberations and its advice or recommendations to the next General Council Meeting.
- The Committee does not hold any authority to commit Council to a particular course of action, or to incur expenditure on behalf of Council. As such, the Committee may pass resolutions to make recommendations to Council for actions or outcomes that it decides should occur.

### *Administrative Support*

Council shall provide administrative support to the Committee.

## 11.0 Conflicts of Interest

Committee members are required to provide written declarations declaring any actual, perceived or potential conflicts of interest they may have in relation to their responsibilities.

As they arise between meetings, or at the beginning of each Committee meeting, members are required to declare any new or changed actual, perceived or potential conflicts of interest that may apply to specific matters on the meeting agenda.

Where required, the members will be excused from the meeting or from the Committees consideration of the relevant agenda item(s). Details of actual, perceived or potential conflicts of interest declared by members and action taken will be appropriately recorded.

## 12.0 Review of the Terms of Reference

This Terms of Reference will be reviewed bi-annually in alignment with the review of the Advisory Committee policy.

Any changes to the Terms of Reference must be formally adopted by Council.

## 13.0 Legislation

*Local Government Act 2009*

*Local Government Regulation 2012*